



Rashtreeya Sikshana Samithi Trust
R V Institute of Management

CA – 17, 36th Cross, 26th Main, 4th T Block Jayanagar, Bangalore – 41

Internal Quality Assurance Cell

Minutes of the Meeting

A quarterly IQAC members meeting was held on 28th September, 2018 from 4.00 pm onwards in the board room of the institute to discuss the following agenda:

1. Reading and approval of minutes of the previous meeting
2. To brief the members about the various activities conducted held in the Institute from July 2018 till date
3. Progress made w.r.t NAAC Re-accreditation.
4. To discuss and freeze Strategic path for the future.
5. To take suggestions from the members towards achieving excellence
6. Any other issues with the permission of the chair

The meeting was presided over by the Dr. Purushottam Bung, Director and the following members were present in the meeting.

2. Dr. R Krishna
3. Smt. Shashikala Chakrapani
4. Dr. Noor Firdoos Jahan
5. Dr. Anupama K Malagi
6. Prof. Payal Jindal
7. Prof. Dileep
8. Ms. Anupama S M
9. Ms. Namratha Shetty

Minutes

IQAC meeting was started with welcome address by Prof. Dileep, member of IQAC, at the outset the chairman welcomed new member Ms. Anupama S M Librarian and thanked outgoing members Dr. D R Rjashekhar Swamy, Prof. Manjunath S M and Prof Gowrisha for their contribution to IQAC.

1. Reading and Approval of minutes of the meeting held on 20 July, 2018.

Dr. Anupama K Malagi coordinator IQAC presented the minutes of the previous meeting and action taken report. All the members approved unanimously confirmed as no objection or comments were received.

2. To brief the members about the various activities conducted held in the Institute from July 2018 till date

Dr. Anupama K Malagi made a presentation about the various activities and programmes organized by the institute during the stated period which includes;

- Workshop on Accreditation Process – An Overview
- Conducted Academic and Administrative Audit
- Organised Faculty Development Programme
- Conducted workshop on coaching the mentors was organised for the faculty.
- Organised Library Day Celebrations
- Organised Swachh Bharat Abhiyan
- Conducted National Management Week 2018
- Organised World Ozone Day Painting Competition for school children
- Conducted RVIM-SPARSH Hospital Project: RVIM-CSR and SPARSH Hospital
- Screening movies/documentary
- Recording of audio and video lectures to support student learning
- Add-on Certificate Courses: SAP, Digital Marketing and MS-Office 2013.
- Set up of wellness centre
- Connected and by giving students new opportunities to build their networks with alumni
- Students of RVIM participated in the International **B-Plan Championship at IIM Indore** on 17th and 18th August, 2018 the team was at 4th position out of 40 teams from across India.

3. Progress made w.r.t NAAC Re-accreditation.

Academic and Administrative Audit carried out by external consultant, Prof. J R Sharma on 13th and 14th August 2018. Dr. Purushottam Bung explained the progress of NAAC work and the preparation of SSR as per new guidelines along with documentation work along with the NAAC faculty also involved for preparation for NBA the same he appreciated all the faculty members for their great efforts.

4. To discuss and freeze Strategic path for the future.

Dr. Purushottam Bung presented Strategic path for the future to all regarding the changes of Graduates Attributes, Vision and Mission statement of the college, PEOs, POs and Values and all the members approved unanimously and all external members appreciated for the same.

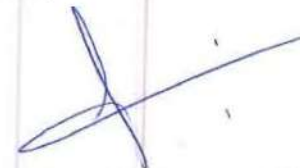
5. To take suggestions from the members towards achieving excellence

- Dr. R Krishna advised for implementing departmental library and suggested the entire faculty to visit central library frequently
- Dr. R Krishna suggested to improve the e-media and brand building activities and active involvement with social media
- Dr. R Krishna suggested each department should make at least one research project in a year
- Dr. R Krishna suggested conducting some personality development program programme to non-teaching group
- Dr. Prushottam Bung suggested that one should be Alumni member for GC meeting
- Dr. Prushottam Bung also stressed on encourage the student participation in the curricular and co-curricular activities of the college and the department.

6. Any other issues with the permission of the chair

- a. Inducting new members to the IQAC:
 - Ms. Anupama S M – Chief Librarian
- b. Prof. Manjunath will be relived from the IQAC since he has resigned.
- c. Ms. Payal Jindal got approval about mentor mentee ratio of 1:1 of alumni to present existing students for the same the data base was ready and all the members approved implement it in this semester

At the end of the meeting, Dr. Noor Firdoos Jahan proposed Vote of thanks. She expressed her sincere gratitude to all the members for contributing to the healthy discussion related to various aspects of quality initiatives in the institute.



Director & Chairman IQAC
Dr. Purushottam Bung
Professor & Director
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Internal Quality Assurance Cell

Minutes of the Meeting

A quarterly meeting of IQAC members was held on 27th February, 2019 from 4.00 pm onwards in the board room of the institute to discuss the following agenda:

- Reading and approval of minutes of the previous meeting
- To brief the members about the Progress made w.r.t NAAC Re-accreditation.
- To brief the members about the various activities conducted held in the Institute from October 2018 till date
- To discuss about the forthcoming activities
- To take suggestions from the members towards achieving excellence
- Any other issues with the permission of the chair

The meeting was presided over by the Dr. Purushottam Bung, Chairman, IQAC, and the following members were present in the meeting.

1. Dr. R Krishna
2. Sri. Karan Kumar H
3. Dr. Anupama K Malagi
4. Dr. Noor Firdoos Jahan
5. Dr. A Narasima Venkatesh
6. Prof. N Nagasubba Reddy
7. Prof. Payal Jindal
8. Prof. Dileep
9. Ms. Anupama S M
10. Mr. Chethan Kumar
11. Mr. Purushotham Reddy

Minutes

IQAC meeting was started with welcome address by Dr. Anupama K Malagi, Coordinator IQAC. At the outset the Chairman welcomed new members for IQAC i.e. Dr. A Narasima Venkatesh Associate Professor RVIM, Prof. N Nagasubba Reddy Assistant Professor RVIM Mr. Chethan Kumar Administrative Officer RVIM and Mr. Purushotham Reddy Final year student.

1. Reading and Approval of minutes of the meeting held on 28th September 2018, 2018.

Dr. Anupama K Malagi coordinator IQAC presented the minutes of the previous meeting and action taken report. All the members approved as no objection or comments were received.

2. NAAC Re-accreditation : With regard to NAAC re-accreditation process, the following progress has been made:

Submission of IIQA- 17th Nov 2018

Acceptance of IIQA- 6th Dec 2018

Submission of SSR- 21st Jan 2019

Student satisfaction survey- 23rd Jan-22nd Feb 2019

DVV Clarifications- 31.01.2019- 14.02.2019

Peer Team Visit is expected some day during May 2019. We are all making the necessary preparations for the same.

3. To brief the members about the various activities conducted held in the Institute from October 2018 till date :

Activities organised for students-

- a) Organised 10 day Orientation Programme for the New Batch of MBA students of 2018-20 batch. The topics included Wellness and Grooming, Personal branding, Career anchoring, networking, self-awareness, etc.
- b) The Institute organized HR Seminar and Panel Discussion on “ Industry 4.0- Future of Workforce” in association with NIPM-KC on 22nd December 2018
- c) A series of workshops and guest lectures were organized for the students under the Industry Institute Interaction Series(III Series) with the objective of bridging the gap between industry and Academia.
- d) Out Bound Training & Industrial Visits :

Out Bound Training at Ramnagar was organised for students of I Sem MBA students as part of their orientation programme to build life skills and people skills.

- e) Industrial visit to Coca Cola was organised for all the students of I Sem MBA during Dec 2018

Activities organised for Faculty members:

- a) Organized 3 day FDP on “ Global Best Practices in Management Education” for Faculty members on 29th, 30th and 31st October 2018. The resource person was Prof J R Sharma, Academic Consultant, Bangalore.

The objective of this programme is to get insights into globally accepted, innovative pedagogical techniques to make the MBA course more relevant and effective.

- b) The Institute organised Seminar on 'Transformational Leadership' on Wednesday, 23rd January, 2019. The resource persons were Dr Daniel Khan, COO, IOP, UK and Dr Purushottam Bung, director, RVIM.

The main objective of this programme is to develop an understanding of today's major issues in Leadership which will facilitate better individual performance leading to Organizational Excellence.

- c) Organised FDP on 'Project based Learning ' was organised on 26.02.2019. The resource person was Dr Mike Dillon, CEO, Institute of Productivity, U K.

The primary objective of this FDP is to emphasize the fact that Teaching - Learning process can be made more enriching by way of undertaking projects, both major and minor.

Other Activities undertaken by the Institution/ Major accomplishments

- a) Academic Consultancy was undertaken for the Kalpataru Group of Institutions at Tiptur.
- b) Inauguration of Institute of Productivity, UK, Centre for India at RVIM on 25.02.2019
- c) Approval of major Research Project in CSR called “Gnyanarjan” in association with Aditya Birla Group.
- d) Successfully admitted 180 students for MBA
- e) Signed MoU with DMAN, Germany
- f) Signed MoU with Institute of Productivity, UK
- g) Signed MoU with City College, Glasgow, UK

4. Upcoming events & Future Plans


- Preparation for NAAC Re-accreditation – Peer Team Visit
- Preparation for NBA
- Collaborating with DMAN, Germany to organize joint programs
- Preparation for Autonomy

5. To take suggestions from the members towards achieving excellence

- Dr. R Krishna suggested to think about AACSB after the NAAC, NBA & autonomy
- Dr. R Krishna suggested on attracting international students and students from other states.
- Dr. R Krishna suggested to discuss on quality initiatives undertaken by the institution in the IQAC meeting along with other matters.
- Dr Anupama Malagi suggested to host Graduation Day as there is a constant request from the Alumni.
- Dr Purushottam Bung suggested to take up some good projects through Institutional partners
- The student representative, Mr Purushottam Reddy suggested that status of syllabus completion has to be monitored regularly so as to avoid last minute rush in completing the syllabus.

At the end of the meeting, Dr. Anupama K Malagi proposed Vote of thanks. She expressed her sincere gratitude to all the members for contributing to the healthy discussion related to various aspects of quality initiatives in the institute.

Director & Chairman IQAC


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1. Reading and approval of minutes of the previous meeting
2. To brief the members about the Progress made w.r.t NAAC Re-accreditation and to
 - a. discuss about the participation in forthcoming NAAC peer Team Visit scheduled on 27th & 28th May 2019
3. To brief the members about the various activities conducted by the Institute from March 2019 till date
4. To brief the members about the various quality initiatives undertaken by the Institute.
5. To take suggestions from the members towards achieving excellence
6. Any other issues with the permission of the chair

The meeting was presided over by the Dr. Purushottam Bung, Director and the following members were present in the meeting.

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11. Ms. Anupama S M
12. Mr. Purushottam Reddy

Minutes

IQAC meeting was started with welcome address by Dr. Anupama K Malagi IQAC Coordinator, at the outset the chairman welcomed new member all the IQAC members.

1. Reading and Approval of minutes of the meeting.

Dr. Anupama K Malagi coordinator IQAC presented the minutes of the previous meeting and action taken report. All the members approved unanimously confirmed as no objection or comments were received.

2. To brief the members about the Progress made w.r.t NAAC Re-accreditation and to

- a. **discuss about the participation in forthcoming NAAC peer Team Visit scheduled on 27th & 28th May 2019**

Dr. Anupama K Malagi made a presentation about the preparation of NAAC visits such as

Issues that we brainstorm, discuss and resolve in IQAC to enhance quality

- Issues and proposals related to building Academic rigor
- Issues and proposals related to Augmentation of the research and consultancy output
- Issues and proposals related to offering Value add courses
- Issues and proposals related to Institutional calendar and various activities/events (curricular, co-curricular and extracurricular activities) of the Institution
- Issues related to Documentation and process to be followed
- Issues related to framing long term and short term strategies for the Institution
- Reviewing Vision, Mission, Goals, Objectives, L/T strategies and S/T plans at regular intervals
- Issues and proposals related to Augmentation of the knowledge resources, IT resources and physical infrastructure
- Issues and proposals related to Strengthening of all the key processes, i.e. Teaching-Learning-Evaluation, Research, Placements, Alumni Relations, Admissions, Extension, Overall grooming of the students, Faculty improvement

RVIM STRATEGIC PLAN

LONG TERM STRATEGIES

1. To complete the NBA Accreditation by 2021-22
2. To complete the Autonomy Process by 2023-24
3. Post Autonomy initiate the process for AACSB Accreditation by 2024-25

4. Strengthening Alumni relations through activating new chapters (Overseas chapter) by 2020-21
5. Establishing Professional Board of Studies [BoS] - Experts from Industry and Academics by 2020-21
6. Streamline SLCM [Student Life Cycle Management] using SAP, ERP solutions by 2019-20
7. Building robust collaboration with industry and other leading institutions
8. Development of infrastructure facilities including video conferencing facility - to organise webinars and virtual classrooms.
9. Better placement opportunities and increase in the average CTC by 5-10% year on year.
10. Target International placement opportunities with leading MNCs globally.
11. Exposing the students to international cultures through International student exchange programs.
12. To undertake major/minor Funded Research Projects or Consultancy assignments (minimum one per year per faculty) and Extension Projects (minimum one project per year per faculty) - A/Y 2019-20.
13. Strengthening departments and centres through attracting, nurturing & retaining talent.
14. To undertake collaborative social initiatives for inclusive growth & sustainable development.

SHORT TERM STRATEGIES

A. Excellence in Teaching, Learning & Evaluation

1. Preparation of course material before the commencement of the course in the form of course docket
2. Implementing SLCA Model - [S-Subject allocation, L-Learning outcome, C-Course docket, A-Attainment level of students]
3. Mandating publications (minimum one) by the students in consultation with faculty members
4. Offering Value added programs (workshops, seminars, conferences & III series) on contemporary issues.
5. Enriching learning through virtual/digital/hybrid/blended learning platforms including MOOCS and deploying Learning Management System.
6. Bringing in reforms in evaluation /assessment including:

- Setting question paper by external experts.
- Evaluation by other faculties
- Open book exam/ online exams/ quizzes/ live projects etc.

B. Academic Rigor

1. Implement Outcome Based Education (Program Outcomes, Program Education Objectives, Course outcomes, and Module wise outcomes for CO-PO Mapping and for checking attainment level. (2018-19 onwards)
2. Using innovative pedagogical tools like Research based teaching, Action based learning, industrial visit/tours (domestic and international), live projects, competitions, experiential learning, orientation program & outbound training programmes.
3. Collaborate with industry and individual trade bodies/associations and offer value added programs (Executive Education). (2018-19 onwards)
4. Engaging subject matter experts from industry and academic as adjunct/visiting/guest faculty.

C. Training & Placements

1. Offer domain-specific and industry specific training and development programmes by experts.
2. Design skill specific training and development programs.
3. Identifying upcoming sunrise industry and grooming our students to fit the requirement of the industry.
4. Offering “Earn while you Learn” program in the form of paid internship/assignments and projects.

C. Research & Consultancy

1. Promote research publications in peer reviewed journals of repute (one publication per semester per faculty)
2. Enhancing quality standards of RVIM Journal.
3. Strengthening research programmes through organising conference, research colloquium series, workshops etc., at regular intervals.
4. Faculty development through sponsoring the faculty for FDPs in the niche areas.
5. Guideship to the eligible faculty from BU so that Ph.D program under Research Centre can be strengthened.

3. To brief the members about the various activities conducted by the Institute from March 2019 till date;

The various activities conducted;

- Inauguration of Institute of Productivity, UK, Centre for India at RVIM on February 25, 2019
- Advanced MS Excel 2016 II Semester students March 2019 to July 2019
- Learning the Dynamics of Stock Market By Karvy stock broking firm, March 29, 2019
- March 19, 2019 Awareness Program on “Introducing Indian Commodity Market to MBA students
- Awareness Program on BFSI (Banking, Financial Services and Insurance) Sector to MBA Students
- Financial Awareness Program Proficient Minds-School of Skill Development BFSI (Banking, Financial Services and Insurance) Sector to MBA Students

4. To brief the members about the various quality initiatives undertaken by the Institute

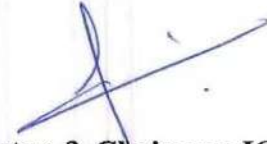
- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution
- Facilitating the creation of a learner-centric environment conducive to quality education and facilitating faculty to adopt the required knowledge and technology for participatory teaching and learning process
- Dissemination of information on various quality parameters of higher education
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
- Documentation of all the activities (criteria wise), programmes leading to quality improvement.
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
- Development of Quality Culture in the institution.
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC

5. To take suggestions from the members towards achieving excellence

- Dr. R Krishna advised for implementing departmental library and suggested need to keep specialized subjects
- Usage of Social Media is necessary suggested by Dr. R Krishna
- Dr. Prushottam Bung suggested Alumni connect need to be very strong
- Dr. Prushottam Bung also stressed on mentorship need to strengthen

6. Any other issues with the permission of the chair

No further issues discussed, at the end of the meeting, Dr. Noor Firdoos Jahan proposed Vote of thanks. She expressed her sincere gratitude to all the members for contributing to the healthy discussion related to various aspects of quality initiatives in the institute.



Director & Chairman IQAC

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IQAC Action Taken Report

Meeting No: 01

Date : 28.09.2018

Sl No	Suggestions made	Action Taken	People Responsible
1	To seek expert guidance in the NAAC Re- accreditation process	<ul style="list-style-type: none">➤ Academic and administrative audit carried out by an external consultant.➤ This has been taken up to assess our own readiness for reaccreditation and also to validate the efforts in this direction.➤ Further this has strengthened our efforts in documentation.	Members of IQAC
2	To focus on academic excellence	<ul style="list-style-type: none">➤ An elaborate orientation programme for 10 days was designed for the new batch of MBA students, 2018-20 batch.➤ The orientation was based on important themes and included various sessions based on these themes. Some of them were -Life skills which included Leadership, & Networking ; Health & Wellness	Committee for academic rigour


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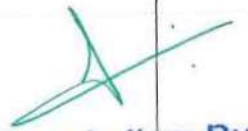
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		which included sessions on Yoga, Health & Nutrition; Grooming which included sessions on personal branding, personal grooming; Career anchoring etc.	
3	To focus on outcome based education	➤ Organised 3 days faculty development programme on this theme which facilitated the process of designing the programmes based on outcomes supporting academic excellence. These sessions brought in lot of clarity regarding the outcome based education.	Members of IQAC
4	To strengthen the process of mentoring	➤ To focus on the process of mentoring which is an essential component of student profiling exercise, a two day workshop on the nuances of mentoring was organised. This workshop also focussed on the student profile card and how the various components have to be addressed.	Members of IQAC
5	To strengthen the Industry connect	➤ Organised several interaction sessions under the Industry Institute Interaction series. During these sessions, experts with vast industry experience were invited to interact with the students on certain given topics related to the curriculum. This will enable the students to gain	Committee for academic rigour


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		practical knowledge on the subject and will also give them a practitioners perspective on the same.	
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IQAC Action Taken Report

Meeting No: 02

Date : 27.02.2019

Sl No	Suggestions made	Action Taken	People Responsible
1	To fine tune the preparations for NAAC re-accreditation	<ul style="list-style-type: none">➤ Preparation of a time frame and adhering to the same.➤ Seek expert guidance in terms of having mock sessions➤ Organising FDPs emphasizing on sharing Global Best Practices in enhancing quality of teaching-Learning	Members of IQAC
2	IQAC to organise more programmes directed towards Outcome Based Education	<ul style="list-style-type: none">➤ Organized follow up sessions focusing on Outcome Based Education, and emphasizing on the importance of POs, PEOs, GAs and Cos.	Members of IQAC
3	To focus on funded research projects and consultancy assignments	<ul style="list-style-type: none">➤ Successfully carried out Academic Consultancy at Kalpataru Group of Institutions, Tiptur➤ Initiated discussions with M/S Aditya Birla Group taking up the major research project viz., Gyanarjan project➤ Every faculty member is encouraged	All Faculty members


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		to take up atleast 2 minor projects in a year and one major project once in 2 years	
4	To strengthen international collaborations	<ul style="list-style-type: none">➤ Signed MoU with DMAN, Germany➤ Signed MoU with Institute of Productivity, UK➤ Signed MoU with City College, Glasgow, UK	Centre for International Collaborations
5	To offer courses focusing on skill enhancement	<ul style="list-style-type: none">➤ Inauguration of Institute of Productivity, UK, Centre for India at RVIM on 25.02.2019 which offers short term courses on Innovation and Productivity➤ SAP course in finance and HR offered to the Fin and HR specialization students	Centre for International Collaborations & IT Department

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IQAC Action Taken Report

Meeting No: 03

Date : 13.05.2019

Sl No	Suggestions made	Action Taken	People Responsible
1	To focus on NAAC Peer Team Visit	➤ Organised series of Mock peer team visits to ensure impeccable preparation for the NAAC Peer Team Visit scheduled for 27 th and 28 th May 2019.	Members of IQAC
2	To organise Graduation Day programme	➤ Successfully organized Graduation Day Programme for the students of 2016-18 Batch	Committee for Academic Rigour
3	To focus on funded research projects and consultancy assignments	➤ Initiated discussions with our institutional partners to take up research projects	Members of IQAC
4	To focus on other accreditations apart from NAAC	➤ Initiated the process of NBA accreditation and Autonomy by way of organizing workshops	Members of IQAC


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