

Rastreeya Sikshana Samithi Trust
R.V. Institute of Management

CA-17, 26th Main, 36th Cross,
4th T Block, Jayanagar,
Bangalore-41

Ph: 080-26547048 fax: 080-26654920

Email: anupama219@rediffmail.com or libraryrvim@gmail.com

Ref.No /RVIM/LIB/2019

19.02.2019

To,
The Director,
RVIM,
B'lore-41

Respected Sir,

Sub: Request for permission to renew Institutional membership of
British council library-reg.

With reference to the above we wish to say our British Library Institutional membership is for renewal so we are enclosing herewith Invoice **Rs.8500/-** Eight thousand five hundred only for 10 cards for one year. Hence we request you to kindly permit us to renew the membership for the year 2019-2020 with British council library.

Thanking you,

Yours Sincerely,

Anupama

Anupama S.M

Encl: British Library invoice.

Alice

Pl. process thru SAP

20/2

Principal
R.V. Institute of Management
Bangalore

10 January 2019

Invoice

The annual subscription fee for Renewal of Organizational membership (**Access10**) of the British Council Library, Bangalore, is **Rs.8500/-** (Eight thousand five hundred only).

Please arrange to send payments through Cash/Cheque/DD in favour of **British Council Division.**

- British Council bank account details is as follows :

Bank Name: Standard Chartered Bank
Account Name: British Council Division
Bank Address: Narain Manzil, 23 Barakhamba Road, New Delhi-110001
Bank Account Number: 52205015537
IFSC: SCBL0036020

Charu Sapra
to *[Signature]*
British Council Division
British Deputy High Commission
Prestige Takt, 23, Kasturba Road Cross
Bengaluru - 560001

(Charu Sapra)
Library Manager

(The discount on renewal fee is available only if membership is renewed within 2 months after the date of expiry, mentioned on membership card) Actual membership fee is Rs 10000/-)

REGISTER FOR A BRITISH COUNCIL MEMBERSHIP AND GET ACCESS TO
WORLD CLASS RESOURCES
VISIT library.britishcouncil.org.in OR THE BRITISH COUNCIL TO SIGN UP

Membership	Entitlements	Annual Fee
Individual – Two months	<ul style="list-style-type: none"> An ideal choice for those who want to use the library for a shorter duration, are preparing for competitive exams and are not particular about borrowing books. Access to our physical resources in the Library for reference purpose. E-Resources - E-Journals, E-Books, E-Magazines, E-Movies, E-Newspapers, E-Learning, for adults and children. Also watch theatre performances, music documentaries and live concerts online Access to the full version of 'Road to IELTS guide' with 150 hours of practice. 	Rs. 1000 for two months
Individual New Renew (within 60 days from expiry date)	<ul style="list-style-type: none"> Borrow any six documents - Books for adults, magazines and film DVDs E-Resources - E-Journals, E-Books, E-Magazines, E-Movies, E-Newspapers, E-Learning, for adults and children. Also watch theatre performances, music documentaries and live concerts online Access to the full version of 'Road to IELTS guide' with 150 hours of practice Events - Invitation to self-development workshops, seminars, arts and cultural programmes Access for one person 	Rs 2,000 Rs 1,800**
Family New Renew (within 60 days from expiry date)	<ul style="list-style-type: none"> Borrow any 14 documents - Books for children and adults, magazines and film DVDs E-Resources - E-Journals, E-Books, E-Magazines, E-Movies, E-Newspapers, E-Learning, for adults and children. Also watch theatre performances, music documentaries and live concerts online Access to the full version of 'Road to IELTS guide' with 150 hours of practice Priority invitation for children's workshops and cultural programmes Events - Invitation to seminars, arts and cultural programmes Access for four persons 	Rs 3,800 Rs 3,600**
Online New* Renew (within 60 days from expiry date)	<ul style="list-style-type: none"> E-Journals - Read and download over 2,000+ journals from JSTOR and 15,000+ from PROQUEST central E-Books - Read and download 1,20,000+ full text e-books and audio books (includes academic and fiction) E-Magazines - Read and download the best of UK magazines including Economist, Amateur Photographer, New Scientist, etc. E-Movies - Watch over 8,000 award winning movies, short feature films and documentaries E-Newspapers - Read 8,000+ e-newspapers from across 100 countries E-Learning - Access 40,000 online learning modules on soft skills and software applications E-Resources for Children - Enjoy 'Learn English for kids' resource and over 16,000 digital graphic novels and e-comics Watch online - movies, theatre performances, music documentaries and stream live concerts Access to the full version of 'Road to IELTS guide' with 150 hours of practice 	Rs 1,400 Rs 1,200**
Institutional New Renew (within 60 days from expiry date)	<ul style="list-style-type: none"> Borrow any 30 documents - Books for children and adults, magazines, film DVDs and training videos Events - Invitation to workshops and seminars, arts and cultural programmes Expert-curated management and self development resources including training DVDs. Priority registration for our exclusive series of skill based workshops Special resources to enhance Business English skills Access to up to 10 members of your staff at any given time 	Rs 10,000 Rs 8,500**

*The online services are available on any computer or handheld devices with Internet access. For more details and registration procedures, please write to indiacustomer@britishcouncil.org

** Renewal discount from the second year of membership (within 60 days of expiry of membership)



How did you hear about us?

Family/Friends Press Facebook and other Social media
British Council Website Google advertisement Events & Exhibitions

Application Form for Library Membership

Date of Membership

Family, Individual (two months or annual),
Institutional, Online Membership

Title: Mr Ms Dr Prof Any other

Date of birth Gender: M/F/Others/Prefer not to say

Name:

Residential Address:

City (valid address proof required) : Pin: Tel:

Email: Mobile:

Profession

School student Teacher Entrepreneur

College/university student Working Professional Other

Areas of interest(s)

Reading clubs Workshops and activities for children

Professional development activities (workshops, lectures, seminar) Performances (Music, dance, theatre, films)

Membership fee will not be refunded under any circumstances. We reserve the right to terminate the membership (without any refund) who intentionally damage or steal our property, who are disruptive or who harass any customer or staff member.

How we use your information

British Council will use the information that you are providing in connection with processing your application. The legal basis for processing your information is agreement with our terms and conditions of application

We would also like to send details of library activities, services and events (including social events) which we think are of interest. To choose your contact preferences, please check any of the boxes below.

By Email

By SMS

By Call

You do not have to select any of the options and if you do, you may remove yourself from our list at any time by following the unsubscribe link in our emails or giving missed call on + 91 9222273596. We will process your personal information based on this consent.

British Council will use the information that you provide for administration of your Library membership. We shall only pass this information on to the following for use in administrating your membership.

1. Informatics Publishing Ltd Bangalore – As the supplier of the Library Management System
2. Team Computers – For monitoring and server administration

British Council complies with the data protection law in the UK and laws in other countries that meet internationally accepted standards. You have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you have concerns about how we have used your personal information, you also have the right to complain to a privacy regulator. For detailed information, please refer to privacy section of our website, www.britishcouncil.org/privacy, or contact your local British Council office. We will keep your information for a period of 7 years from the time of collection.

I/We have read the rules and regulations of the library. I/We also agree to the rules relating to copyright and Data Protection

Name

Signature

Date

*Please renew within two months of expiry of membership

BRITISH COUNCIL | 70 YEARS IN INDIA

**READ
LEARN
DISCOVER**

JOIN A BIGGER FAMILY

library.britishcouncil.org.in

British Council
Prestige Takt 23, Kasturba Road Cross, Bengaluru 560 001
Email: indiacustomercare@britishcouncil.org
library.britishcouncil.org.in

The British Council is the United Kingdom's international organisation for educational and cultural relations. We are registered in England as a charity.

M/s R V Institute of Management
CA - 17, 36th Cross
26th Main Road IV, T Block
Jayanagar
Bangalore - 560 041

Invoice No: 20LS0074
Date: 06 December 2019

INVOICE

Particulars	Amount (INR)
Annual Service Charges	5000
Add: CGST @ 9%	450
SGST @ 9%	450
Total (In words: Five Thousand and Nine Hundred Rupees only)	5900

Authorized Signatory

Bank Details of Indian Institute of Management Bangalore:

Bank Name: State Bank of India
Branch Name: IIMB Campus
Branch Code: 40803
IFSC Code: SBIN0040803
A/c Name: Indian Institute of Management Bangalore
A/c No: 54019812503

Other Details:

GST Number: 29AAAAI0405N1ZQ
PAN No of IIMB: AAAAI-0405N
ST Category: Library Services
HSN Code: 99845

Ch No. Date 16/01/2020
R V INSTITUTE OF MANAGEMENT
Head of AC membership
Passed for Rs. 5900/-
Rupees Five thousand nine
hundred only
AORVIM [Signature]
Director

Rastreeya Sikshana Samithi Trust
R.V.Institute of Management
CA-17, 26th Main, 36th Cross,
4th T Block Jayanagar,
BANGALORE-41
Tel: 080-26547048, 080-26654920

Ref.No. /RVIM/MBA/2019-20

04.10.2019

To,
The Director,
RVIM,
B'lore-41

Respected Sir,

**Sub: Request for permission to renew Institutional Membership
with IIM Library-reg.**

With reference to the above subject, we wish to say that our library Institutional membership is for renewal with Indian Institute of Management, department of Library Bangalore. So we are submitting herewith the details of the same.

01.	Institutional Membership	Rs.5000/- 1 year
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We request your goodself to permit us to renew the membership for the year 2019-2020 & oblige.

Thanking you,

Yours Sincerely,
Anupama
Anupama S.M

A/c
L.
14/10



भारतीय प्रबंध संस्थान बेंगलूर
INDIAN INSTITUTE OF MANAGEMENT
BANGALORE

Application for Renewal of Institutional Membership

Photo of
Librarian/H
R Head

1. Name of the Institute
(In Capital Letters)

: R.V. INSTITUTE MANAGEMENT

2. Office Address

: CA-17, 26th main, 36th cross, 4th T
Block, Jayanagar, B'lore-41

Email Id

: anupamas.m.svim@rvei.edu.in

Telephone No.

: 080-42540331

Mobile No.

: 9739097154

3. Contact Person

: ANUPAMA.S.M

Anupama

Signature of the Applicant

Signature of the Librarian (IIMB)

With Institute/company Seal

	Refundable Deposit	Loan Limit	Annual Fee	Members Card for Reference
Academic / Government	INR 25,000	Two Books	INR 5000	Ten

Note: 18% of GST will be added on the Library service charges

For Library Use Only

Online Payment

Amount -

UTR/NEFT No.

Duration – From.....to.....

Terms & Conditions for Deposit Users

1. An Overdue charge of Rs.1/ per day per book.
2. Members have to pay the deposit amount and service charge as per the revised rates from time to time.
3. Two personal book are allowed inside the library with “personal copy” seal.
4. No personal items like Journals and newspapers should be brought inside the library.
5. Online Journals access will be provided with restrictive access as per the Copyright Restrictions.
6. Membership will be granted at the discretion of librarian & the same is applicable for Bangalore residents only.
7. On receipt of the Invoice, payment has to be made in favour of IIMB through ONLINE only.
8. Renewal of membership should be done one month in advance on the expiry date.
9. Change of address should be intimated immediately.
10. The borrowed book may be recalled before the due date if necessary.
11. Membership granted is exclusively to the institute for academic purpose only.
12. Original receipt to be produced at the time of withdrawal of membership.
13. Access to Online resource is not permitted any more due to licensing & copyright Restrictions.
14. Library Working Hours & Institute Holidays:
 - a) Monday to Sunday 10 am to 5.30 pm
 - b) Closed holidays: Republic day, the Independence Day and Gandhi Jayanti (3 National Holidays)

Document to be submitted

1. Letter from the Head of the Institution.

Note: Dues should be clear at the time of renewal of membership and all old Reference ID's and Borrowers cards should be submitted.

Signature of Librarian (IIMB)


Signature of Applicant



Rashtreeya Sikshana Samithi Trust

RV Institute of Management®

Permanently Affiliated to Bengaluru Central University

Approved by : AICTE, New Delhi ; Recognised by : Govt. of Karnataka
Ref. No. 535/RVIM/MBA/2019 Date: 25.11.2019

To,
The Librarian,
Indian Institute of Management,
Bannerghatta Road,
Bangalore-560041.

Respected Sir,

Sub: Request to send Institutional membership renewal invoice -reg.

With reference to the above subject, we wish bring your notice that our institutional membership with IIMB expires from November, 2019 & we wish to continue our membership from **Nov, 2019 to Oct, 2020**. So we request you to kindly to send the renewal invoice to the above mentioned address.

Thanking you & Oblige,

With regards,

A. L. H. H.
Dr. Purushottam Bung,
Director
RVIM, B'lore

