



भारतीय प्रबंध संस्थान बेंगलूर  
INDIAN INSTITUTE OF MANAGEMENT  
BANGALORE

**Application for Renewal of Institutional Membership**

Photo of  
Librarian/H  
R Head

1. Name of the Institute (In Capital Letters) : R. V. Institute of Management
2. Office Address : CA-17, 26<sup>th</sup> main, 36<sup>th</sup> cross,  
4<sup>th</sup> T Block, Jayanagar, Bangalore -  
560041  
Library@vim@gmail.com
- E-mail :  
Telephone No. :  
Mobile No. :  
3. Contact Person :

Signature of the Applicant

Signature of the Librarian (IIMB)

With Institute/company Seal

	Refundable Deposit	Loan Limit	Annual Fee	Members Card for Reference
Academic / Government	INR 25,000	Two Books	INR 5000	Ten

**Note:** 18% of GST will be added on the Library service charges

**For Library Use Only**

---

Online Payment

Amount -

UTR/NEFT No.

Duration – From.....to.....

---

**Terms & Conditions for Deposit Users**

1. An Overdue charge of Rs.1/ per day per book.
2. Members have to pay the deposit amount and service charge as per the revised rates from time to time.
3. Two personal book are allowed inside the library with "personal copy" seal.
4. No personal items like Journals and newspapers should be brought inside the library.
5. Online Journals access will be provided with restrictive access as per the Copyright Restrictions.
6. Membership will be granted at the discretion of librarian & the same is applicable for Bangalore residents only.
7. On receipt of the Invoice, payment has to be made in favour of IIMB through ONLINE only.
8. Renewal of membership should be done one month in advance on the expiry date.
9. Change of address should be intimated immediately.
10. The borrowed book may be recalled before the due date if necessary.
11. Membership granted is exclusively to the institute for academic purpose only.
12. Original receipt to be produced at the time of withdrawal of membership.
13. Access to Online resource is not permitted any more due to licensing & copyright Restrictions.
14. Library Working Hours & Institute Holidays:
  - a) Monday to Sunday 10 am to 5.30 pm
  - b) Closed holidays: Republic day, the Independence Day and Gandhi Jayanti (3 National Holidays)

**Document to be submitted**

1. Letter from the Head of the Institution.

**Note: Dues should be clear at the time of renewal of membership and all old Reference ID's and Borrowers cards should be submitted.**

Signature of Librarian (IIMB)

Signature of Applicant



## Payment Summary

Payment of INR 5,900.00 to IIMB

Reference ID: **194140895**

To Account: **IIMB**

From Account: **DIRECTOR R V  
INSTITUTE OF  
MANAGEMENT**

Amount: **INR 5,900.00**

Payment Date(MM-dd-yyyy): **10-26-2018**

Remarks: **Library Membership IIMB  
201819**

Network: **NEFT**

Manual Release Required: **No**

Transaction Status: **Success**

Invoice No:19LS0114 · M/s R V Institute of Management,  
# CA - 17, 36th Cross,  
26th Main Road IV, T Block,  
Jayanagar Bangalore - 560 041  
Contact Person; Anupama S.M  
Cell No; 080-26547048

Date: 6.9.2018

GST No:

INVOICE

Particulars	Amount (INR)
Annual service Charges	5,000
Add: CGST @ 9%	450
SGST @ 9%	450
Total (In words Five thousand and Nine Hundred rupees only)	5,900

  
Authorized Signatory

Bank Details of Indian Institute of Management Bangalore:

Bank Name: State Bank of India  
Branch Name: IIMB Campus  
Branch Code: 40803  
IFSC Code: SBIN0040803  
A/c Name: Indian Institute of Management Bangalore  
A/c No: 54019812503

Other Details:

GST Number: 29AAAAI0405N1ZQ  
PAN No of IIMB: AAAAI-0405N  
ST Category: Library Services  
HSN Code: 99845

Rastreeya Sikshana Samithi Trust  
**R.V. Institute of Management**  
CA-17, 26<sup>th</sup> Main, 36<sup>th</sup> Cross,  
4<sup>th</sup> T Block Jayanagar,  
**BANGALORE-41**

Tel: 080-42540331, Fax: 080-26654920  
Email Id: [anupama219@rediffmail.com](mailto:anupama219@rediffmail.com)

---

Ref.No. /RVIM/MBA/2018

08.08.2018

To,  
The Librarian,  
Indian Institute of Management,  
Bannerghatta Road,  
Bangalore-560041.

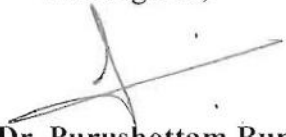
Respected Sir,

Sub: Request to send Institutional membership renewal invoice -reg.

With reference to the above subject, we wish bring your notice that our institutional membership with IIMB expires from 9th August 2018 & we wish to continue our membership from **9th Aug 2018 to July 2019**. So we request you to kindly to send the renewal invoice to the above mentioned address.

Thanking you & Oblige,

With regards,

  
**Dr. Purushottam Bung,**  
**Director**  
**RVIM, B'lore**

Rashtreeya Sikshana Samithi Trust  
**R.V.Institute of Management**

CA-17, 26<sup>th</sup> Main, 36<sup>th</sup> Cross,  
4<sup>th</sup> T Block Jayanagar,  
BANGALORE-41

Tel: 080-26547048, 080-26654920

Ref.No. /RVIM/LIB/2018

03.08.2018

To,  
The Director,  
R.V.Institute of Management,  
Bangalore-560041.

Respected Sir,

Sub: Request for permission to renew the IIMB library Membership-reg.

With reference to the above subject, we wish to bring your notice that IIM library membership for renewal. So we are enclosing herewith the renewal form along with Letter is needed from the head of institution. The renewal amount is **Rs. 5000 +18 % GST is 900/-** so the total amount is **Rs.5900/-** So we request you to kindly permit us renew the membership of IIM B. After sending the renewal form along with letter from head of the institution the invoice will be sent to us by post and also online payment details.

**(Total amount of Rs. 5000 + Rs. 900 GST 18% Online Payment of Rs. 5900/)**

Thanking you,

Yours faithfully,

*Anupama S.M*  
03/8/18  
Anupama S.M

A/c  
\_\_\_\_\_

Rastreeya Shikshana Samithi Trust

**R.V. Institute of Management**

CA-17, 26<sup>th</sup> Main, 36<sup>th</sup> Cross,

4<sup>th</sup> T Block, Jayanagar,

Bangalore-41

Ph: 080-26547048 fax: 080-26654920

Email: [anupama219@rediffmail.com](mailto:anupama219@rediffmail.com)

---

Ref: 1055/RVIM/MBA/2018

23.03.2018

To,  
Charu Sapra, Manager,  
British Library,  
Prestige Tak, ~~at~~  
23 Kasturba Road, Cross,  
Bangalore-560 001.

Respected Sir,

Sub: Renewal of Institutional Membership -reg.

Ref: Your letter dtd 04<sup>th</sup> Mar, 2018.

With reference to above subject, we wish to renew our institutional membership with British Library. so we are enclosing herewith a cheque of **Rs.10000** (1 year), bearing no.738635 dtd 23.03.2018.. Hence we request your goodself to accept the cheque and kindly acknowledge the receipt of the same. And send the library membership cards as early as possible.

Thanking you,

Yours faithfully,

*Anupama S.M*  
23/3/18  
Anupama S.M

Encl: A Cheque of **Rs. 10000/-**

Canara Bank  
A/c. Payee Only

BANGALORE JAYANAGAR 4TH T BLOCK Branch  
BANGALORE KARNATAKA 560011  
IFSC : CNRB0000471

Valid for three months only from the date of instrument

MULTI-CITY SB

22032018  
D D M M Y Y Y Y

2018/PSSJL

Pay British Council Division

या धारक को Or Bearer

Rupees रुपये Ten thousand only

u u

अदा करें ₹ 10,000 = 00

A/c. No. 0471101029127

*A. Kottam*

Payable at par at all our branches in India

DIRECTOR, R V. INSTITUTE OF MANAGEMENT

Please sign above

738635 560015027

31

*Need receipt for 10,000/-  
K/25  
23/3/2018*



Rastreeya Sikshana Samithi Trust  
**R.V. Institute of Management**  
CA-17, 26<sup>th</sup> Main, 36<sup>th</sup> Cross,  
4<sup>th</sup> T Block, Jayanagar,  
Bangalore-41  
Ph: 080-26547048 fax: 080-26654920  
Email: [anupama219@rediffmail.com](mailto:anupama219@rediffmail.com)

Ref.No /RVIM/LIB/2018

12.03.2018

To,  
The Director,  
RVIM,  
B'lore-41

Respected Sir,

Sub: Request for permission to renew Institutional membership of  
British council library-reg.

With reference to the above we wish to say our British Library Institutional membership is for renewal so we are enclosing herewith Invoice **Rs. 10000/-** Ten thousand only for 10 cards for one year. Hence we request you to kindly permit us to renew the membership for the year 2018-2019 with British council library.

Thanking you,

Yours Sincerely,

*Anupama S.M.*  
12/03/18  
Anupama S.M

**Encl: Invoice of British Library.**

*A/c*

*Approved*

*[Signature]*



British Library, Prestige Takt  
23, Kasturba Road Cross  
Bangalore 560001  
T+91(0)80 22533003  
F+91(0) 80 22240767  
indiacustomer@britishcouncil.org

4 March 2018

Dear Principal,

**INSTITUTIONAL MEMBERSHIP – BRITISH COUNCIL**

We are pleased to invite your organisation to join us as an Institutional Member.

As an Institutional Member, your college and lecturers enjoy easy access to our learning and development resources.

Specific features as an institutional member included are:

- Best current collection of **British books & journals** – you can't get them anywhere else
- Access thousands of **books for children** – best sellers, classics, contemporary fiction, educational resources, illustrated editions, etc.
- Access to a range of widely acclaimed **movie DVDs and Shakespearean plays**
- Upgrade your skills with cutting edge **training materials**
- Key resources on management including **professional training DVDs** – simplify your training needs
- Meet key challenges by attending a popular series of **management workshops and video-screenings**
- Priority registration for our exclusive series of workshops
- Learn and teach English – access best of British books on speaking and writing skills
- Join us for **unique cultural programmes** – film screenings, musical performances, arts exhibitions and book launches

The normal annual membership fee for all institution is **INR10,000/- ( Ten thousand only )** .

Please arrange to send payments through Cash/Cheque/DD in favour of  
**British Council Division**

Please feel free to contact my colleague K.Ugandhar at [Ugandhar.kothwal@in.britishcouncil.org](mailto:Ugandhar.kothwal@in.britishcouncil.org)  
or mobile : 9880393669 to register or to discuss our invitation in greater detail.

Best regards,

*Charu Sapat*  
  
**(Charu Sapat)**  
**Library Manager**

*Librarian*  
*Pl. Dixit*  
