

19. Examination Reforms by the College

A. Creation of a Comprehensive database of Examiners:

The examiners' database comprises details of the examiners, including their name, designation, Qualification, area of Interest, Affiliation, Contact details, Total experience in Teaching, and Bank details. A subject-wise list of examiners is prepared by sourcing the data from individual faculty members. The Examiners' database was presented before the members of BOE, and their approval was accorded.

B. Procedural reforms

- Previous years' question papers and model question papers are shared with Students as a ready reckoner.
- Examination Calendar and academic calendar in the Student Handbook help to bring about transparency, awareness among the students and staff regarding the Centre for Examinations calendar.
- The Board of Examiners (BOE) and Examination Board, and Grading Advisory Committee are constituted to maintain fairness in the Examination system.
- Online display of Exam notices through SAP portal, UUCMS Portal and college website.
- Online registration for the End Semester Examination through SAP and UUCMS
- Automated seating arrangement through the SAP portal and the UUCMS portal
- Utilisation of Barcode for answer scripts and marks entry
- Online entry of CIA marks through the SAP portal and the UUCMS portal
- Online publication of results through the SAP portal and the UUCMS portal
- Assignments using the LMS platform are encouraged by all faculty members along with hard copy submissions.
- The soft Copy of the Question Paper is obtained from the examiners (Internal & External) instead of the Manuscript. This will reduce the typographic errors and enable the faculty Member to complete the task within the scheduled time.

C. Question paper Setting

- The Question Paper shall consist of three Sections, viz., A, B, and C. Section A carries 5-mark questions, Section B carries 10-mark Questions, and Section C is a Compulsory question which carries 20 marks. The QP is set for 100 Marks
- Examiners were provided with the Model question paper for setting the question paper
- The distribution of marks to each question should be indicated in the question paper along with the Cognitive Level (CL) and the Course outcome (CO)
- The question paper should cover the entire syllabus with proper distribution and Weightage of marks for each question or a part thereof. The question paper should cover all the units so as to discourage selective study and cramming. No question should be set outside the syllabus.

- Maintaining the standard, the language of questions should be simple, direct, and worded clearly and unequivocally. So that the candidates may have no difficulty in appreciating the scope and purpose of the questions
- Sketches, figures and tables, if any, should be drawn.
- It is Preferable to set the question paper according to Bloom's Taxonomy (Refer to Bloom's Taxonomy Action Verbs)
- Examiners should provide Instructions on the Issue of Tables, charts, etc., when necessary
- Examiners were informed to fill all the details in the Bill of remuneration and also provide Bank details, Account Number, IFSC code and PAN number in the space provided in the Remuneration bill.
- An invitation to set QP was sent to the Examiners from the approved list. A total of 4 sets of QP were obtained from each subject. The QP setting was sent to both Internal and External Examiners.
- The QP setting invite is dispatched to examiners, and a time frame of 15 days was provided to complete the task.

D. Scrutiny of Question Paper

- 4 sets of Question Papers. Remuneration bills will be received from the Examiners (Internal and external)
- The QPs were barcoded to conceal the identity of the Examiners.
- The Barcoded QP and scheme, and solution were scrutinised by the Members of BOE
- A separate team of BOE members was formed, subject-wise wise and all 4 sets of QP were thoroughly examined.
- The questions were modified, replaced and corrected wherever required.
- Reviewed QP was handed over to COE for final selection of QP.
- The COE selected one set of QP from each subject
- Highest level of confidentiality was maintained throughout the process.
- The QP was printed on the day of the Examination in the Centre for Examination before 45 minutes from the commencement of the examination.
- The Scheme and Solution for the selected QP was prepared by the Internal faculty member and used for valuation

E. Examination and Evaluation Process

- The SEE included both Theory and Practical Examinations.
- The External Examiners for the conduct of Practical Examinations were sourced from the list of Examiners approved by BOE.
- The appointment orders and the instructions to Examiners for the conduct of practical examinations were issued from the Office of COE

- The Theory examinations were conducted by the examinations committee headed by the Chief Superintendent and assisted by the DCS
- The Answer scripts were bundled and sealed in the cloth bag, subject-wise, along with Form A and Form B and handed over to the office of COE immediately after every examination by the Examination Committee.
- The Answer scripts were coded using the barcoding technique. The unique bar codes were generated by SAP & UUCMS
- The External evaluators for the valuation of answer scripts were sourced from the list of examiners approved by BOE.
- All the answer scripts were subjected to TWO valuations. Each answer script was valued by Internal Examiner (Faculty of RVIM) and External Examiner.
- The final marks for each student were calculated based on the average of two evaluations. The deviations between the first and second valuation of more than 20 marks were subjected to the Third valuation. The marks awarded by the valuator of the third valuation are final.
- All the Examiners (Internal and external) entered the marks, question-wise, in the SAP portal and UUCMS Portal after the evaluation. Each Examiner was given an ID and password to enter the marks in the SAP portal and UUCMS Portal, and this process eliminated the total mistakes and incomplete valuation.
- A maximum of 60 scripts were assigned to each Examiner per day for valuation.

F. Continuous Internal Assessment (CIA)

Internal assessment for each course is continuous, and the date for each activity is notified well in advance to all the students.

CIA Evaluation pattern:

Sl. No.	Evaluation Item	Unit of Evaluation	Marks Allotted	Timeline
1	Mid-Term Test	Individual	20	After the completion of 2-3 modules
2	Attendance and Class participation	Individual	5	At the end of the semester
3	Remaining assignments (Quiz, Individual assignment, Capstone project, Major or minor project, Group assignments, etc.)	Individual / Group	25	Full Semester
Total marks			50	

G. Evaluation pattern:

Continuous Internal Assessment (CIA): 50 Marks

Semester End Examination (SEE): 50 Marks

Internal & External: 50% & 50%

Minimum requirement to get promoted:

Students should secure a minimum of 40% marks in CIA to write the semester-end exam and should secure a minimum of 40% in SEE to pass the subject

Semester End Examinations are conducted for 100 marks, and the duration of the Examination is 3 hours. The SEE is reduced to 50 marks for the declaration of results

Minimum marks to be obtained: CIA – 20 out of 50 marks

SEE – 40 out of 100 Marks (will be reduced to 50 marks)

Total – 40 out of 100 Marks

Minimum 75% attendance is required to write the Semester End Examination

Promoting to II year = Students should clear a Minimum of 50% of the Total credits of the first Year

H. Grading system

Grade Points: The papers are marked in a conventional way for 100 marks. The marks obtained are converted to grade points according to the following table.

Table of conversion % Marks to Grade Point	
Marks	Grade Point
96-100	10
91-95	9.5
86-90	9
81-85	8.5
76-80	8
71-75	7.5
66-70	7
61-65	6.5
56-60	6
51-55	5.5
46-50	5
41-45	4.5
40	4
Below 40	0

The semester grade point average(SGPA)- is the sum of the product of the credits with the grade points scored in all subjects divided by the total credits in the semester.

SGPA=Credits x Grade Points/Total Credits

Minimum SGPA for a pass is 4.

If a student has not passed in a subject or is absent then the SGPA is not assigned.

2. The cumulative grade point average (CGPA)-is the weighted average of all the subjects undergone by a student over all the six semesters of a course.

CGPA = Σ Total credits in the semester x SGPA / Total credits of the course.

SGPA and CGPA will be rounded off to two decimal places.

Interpretation of SGPA/CGPA/ Classification of final result for a PG course.

Final Result Grade Description			
Semester/Program percentage of marks	Semester GPA/ Program CGPA	Alpha Sign/ Letter Grade	Result/ Class description
9.00 -10.00	9.00 -10.00	O (Outstanding)	Outstanding
8.00- < 9.00	8.00- < 9.00	A+ (Excellent)	First class Exemplary
7.00 - < 8.00	7.00 - <8.00	A (Very Good)	First class Distinction
6.00 - < 7.00	6.00 - <7.00	B+ (Good)	First class
5.50 - <6.00	5.50 - <6.00	B (Above Average)	Higher second Class
5.00 - < 5.50	5.00 - <5.50	C (Average)	Second class
4.00 - <5.00	4.00 - <5.00	P (Pass)	Pass class
Below 4.00	Below 4.00	F (Fail)	Fail/ re-appear
0	0	Ab (Absent)	Absent

I. Supplementary Examination

Supplementary Exams are conducted for Odd semester, along with Odd semester and Even semester with Even Semester.

J. Paper viewing process (PVP)

After the provisional results are announced, the candidate can view their answer scripts for any discrepancies found. The paper viewing process eliminates the issue of Photostat copying of answer scripts and brings total transparency in the evaluation process and practice.

PVP involves the following steps:

Step I: Registration for PVP

The registration dates will be announced by the COE office once the provisional results have been announced. For each course for which the student wishes to verify the answer script, the student needs to register for the course in the prescribed format along with the Rs. 250 fee.

Step II: Schedule for PVP

The schedule to view the answer scripts will be announced, and the student should be present personally to view the answer scripts. If the student is willing to apply for revaluation of the answer script, he may do so by applying for challenge valuation by paying the fee of Rs. 5000 per subject.

Step III: Valuation by Expert

The Challenge valuation will be done by an expert (External examiner), and the student will have to accept an increase or decrease in marks after revaluation, whichever is awarded by the evaluator. This will be the final.

19.1 Summary of Results

Results for the academic year - 2024-25 OCT-2024 Examination IV Semester MBA (2022-2024 Batch)

STUDENT WISE RESULT ANALYSIS	
Total No of Students appeared	177
Total No of Students passed in all subjects	167
Total No of Students with Outstanding grade	-
Total No of Students with First class Exemplary	25
Total No of Students with First class Distinction	77
Total No of Students with First class	54
Total No of Students with Higher second Class	10
Total No of Students with Second class	-
Total No of Students with Pass class	1
Total No of Students with Fail/ re-appear	10
Pass Percentage	94.35%

Results for the academic year - 2024-25
NOV-2024 Examination
II Semester MBA (2023-2025 Batch)

STUDENT WISE RESULT ANALYSIS	
Total No of Students appeared	176
Total No of Students passed in all subjects	138
Total No of Students with Outstanding grade	-
Total No of Students with First class Exemplary	17
Total No of Students with First class Distinction	76
Total No of Students with First class	41
Total No of Students with Higher second Class	3
Total No of Students with Second class	1
Total No of Students with Pass class	-
Total No of Students with Fail/ re-appear	38
Pass Percentage	78.40%

Results for the academic year - 2024-25
May-2025 Examination
III Semester MBA (2023-2025 Batch)

STUDENT WISE RESULT ANALYSIS	
Total No of Students appeared	175
Total No of Students passed in all subjects	151
Total No of Students with Outstanding grade	1
Total No of Students with First class Exemplary	39
Total No of Students with First class Distinction	90
Total No of Students with First class	21
Total No of Students with Higher second Class	-
Total No of Students with Second class	-
Total No of Students with Pass class	-
Total No of Students with Fail/ re-appear	24
Pass Percentage	86.28%

Results for the academic year - 2024-25
May-2025 Examination
I Semester MBA (2024-2026 Batch)

STUDENT WISE RESULT ANALYSIS	
Total No of Students appeared	174
Total No of Students passed in all subjects	153
Total No of Students with Outstanding grade	-
Total No of Students with First class Exemplary	17
Total No of Students with First class Distinction	96
Total No of Students with First class	40
Total No of Students with Higher second Class	-
Total No of Students with Second class	-
Total No of Students with Pass class	-
Total No of Students with Fail/ re-appear	21
Pass Percentage	87.93%