



R.V. EDUCATIONAL INSTITUTIONS

Rashreeya Sikkshana Samithi Trust

Ref No: RSST/RVIM/DIRECTOR/6306/2017-18

8th January 2018

To,

Dr. Purushottam Bung,

Geetashankar, H.No. 03, Sanskruti Palms,
Mandoli Road, Belgaum-590008.



Sub: Offer of Appointment for Professor & Director, RVIM, Bengaluru.

Dear Sir,

This is with reference to your bio data and subsequent interview at RSST.

1. We are happy to offer you the post of Professor & Director in RV Institute of Management (RVIM), Bengaluru.
2. You will be paid a monthly gross compensation of ₹. 1,90,000/- plus ₹. 25,000/- for Housing (Statutory deductions will be made as per Govt. regulations). You will be eligible for 10% Annual Increment on the monthly compensation based on your performance.
3. You will report to Hon. Secretary, RSST and work as per duties delegated to you as Professor & Director of RVIM.
4. You will be bound by the rules and regulations of RSST and RVIM, revisions thereon.
5. The services can be terminated with Three months' notice by either side.
6. A detailed appointment letter with the breakup of compensation and duties and responsibilities will be issued to you in due course of time.
7. You will be required to join within 45 days of acceptance of this letter.

Wishing you all the best for happy and fruitful association.

Thanking you

With Regards,

**(A.V.S. Murthy)
Hon. Secretary**

Accept with sincere gratitude

(Prof. Purushottam Bung)

RASHTREEYA SIKSHANA SAMITHI TRUST
(RV Educational Institutions)
R.V. Teachers' College Building
2nd Block, Jayanagar, Bangalore - 560 011

Tel: (080) 26562386, 26561777
Date: March 05, 2014

Ref No. /RSST/RVIM/Professor /Mar.-2014 *02719*

Dr. Noor Firdoos Jahan,
No.47, 7th Cross,
M.G Palya Main Road,
Bommanahalli,
Bangalore-560068

Dear Madam,

Sub: Letter of Appointment for the post of Teaching Staff- Professor

With reference to your Biodata and interview held, RSST is pleased to offer you the above post and you are presently posted to work at **RV Institute of Management** belonging to RSST on the terms & conditions set out in Annexures 1 and 2.

Consolidated Pay: Rs. 70,000/- per month

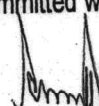
If you are interested in joining **RSST**, you are requested to report to the **Head of the above institution** with your acceptance on or before **31st March 2014** along with the following documents, failing which it will be considered that you are no more interested in this offer.

- Photocopies of Proof of date of birth (Xth std Marks Card/TC from School Authority/Passport only will be accepted).
- Address-proof / Originals to be produced for verification.
- 2 Passport size photos, if not submitted.
- Educational and Professional Certificates. Originals to be produced for verification
- Medical certificate from authorized & recognized doctor for fitness
- Relieving letter from the previous employer.

You will be bound by all the circulars, rules and regulations of RSST and modifications issued from time to time.

Please return the duplicate copy of this letter duly signed in token of your acceptance.

We wish you all the best during your association with our institution. We trust that, you will earn a good name for yourself and your family, through your honesty, sincerity, continuous development, hard and committed work.


AVS Murthy
Hon. Secretary-RSST

Copy: Director, RVIM

- To check the documents and open the new service register.
- Monitor the performance and advice for confirmation.
- Annual confidential reports to be sent before the annual increments

Appt.letter/MBA/RVIM/Professor-March 2014

05/03/14

**RASHTREEYA SIKSHANA SAMITHI TRUST
(RV Educational Institutions)**

**R.V. Teachers' College Building
2nd Block, Jayanagar, Bangalore - 560 011**

Tel: (080) 26562386, 26561777

Ref No. **2712/RSST/RVIM/AP/October-2013**

Date: October 17, 2013

Mrs. Anupama K. Malagi
"padmashri", 647/D, 9th "D" main,
Hampinagar,
Bangalore - 560104

Madam,

Sub: Letter of Appointment for the post of Teaching Staff- Asst. Professor

With reference to your Biodata and interview held, RSST is pleased to offer you the above post and you are presently posted to work at **RV Institute of Management** belonging to RSST on the terms & conditions set out in Annexures 1 and 2.

AICTE Grade: Rs.15,600-39,100
Basic pay: Rs.15,600/- + Spl. pay of Rs 6000/-
DA: 65% on Basic
HRA: 25 % of basic
CCA - Rs.300 ,
Management share of PF- Rs.780/-
21-10-13

If you are interested in joining RSST, you are requested to report to the Head of the above institution with your acceptance on or before **October 31, 2013** along with the following documents;


- Photocopies of Proof of date of birth (X std Marks Card/TC from School Authority/Passport only will be accepted). Address-proof / Originals to be produced for verification.
- 2 Passport size photos, if not submitted.
- Educational and Professional Certificates. Originals to be produced for verification
- Medical certificate from authorized & recognized doctor for fitness
- Relieving letter from the previous employer.

Failing which it will be considered that you are no more interested in this offer.

You will be bound by all the circulars, rules and regulations of RSST and modifications issued from time to time.


Please return the duplicate copy of this letter duly signed in token of your acceptance.

We wish you all the best during your association with our institution. We trust that, you will earn a good name for yourself and your family, through your honesty, sincerity, continuous development and hard and committed work.


AVS Murthy
Hon. Secretary-RSST

Copy: Director, RVIM

- To check the documents and open the new service register.
- Monitor the performance and advice for confirmation.
- Annual confidential reports to be sent before the annual increment


17-10-13

RASHTREEYA SIKSHANA SAMITHI TRUST
(RV Educational Institutions)
R.V. Teachers' College Building
2nd Block, Jayanagar, Bangalore - 560 011

Tel: (080) 26562386, 26561777

Date: March 16th, 2016

Ref No. ~~5665~~/RSST/RVIM/TT/Mar.-2016

Dr. Anupama K Malagi
630, I Floor,
9th D Main, Hampi Nagar,
BANGALORE - 560 104.

Dear Madam,

Sub: Letter of Appointment for the post of Teaching Staff- Associate Professor

With reference to your Biodata and interview held, RSST is pleased to offer you the above post and you are presently posted to work at RV Institute of Management belonging to RSST on the terms & conditions set out in Annexures 1 and 2.

AICTE Grade	:	Rs.37400-67000/-
Basic Pay	:	Rs.37400/-
Special Pay	:	Rs.7000/-
DA (86% on Basic)	:	Rs.32164 /-
HRA (25% on Basic)	:	Rs.9350/-
CCA (fixed)	:	Rs.300/-
Management Share of PF	:	Rs.1800/-

If you are interested in joining RSST, you are requested to report to the Head of the above institution with your acceptance on or before March 23rd, 2016 along with the following documents, failing which it will be considered that you are no more interested in this offer.

- Photocopies of Proof of date of birth (X std Marks Card/TC from School Authority/Passport only will be accepted). Address-proof / Originals to be produced for verification.
- 2 Passport size photos, if not submitted.
- Educational and Professional Certificates. Originals to be produced for verification
- Medical certificate from authorized & recognized doctor for fitness
- Relieving letter from the previous employer.

You will be bound by all the circulars, rules and regulations of RSST and modifications issued from time to time. Please return the duplicate copy of this letter duly signed in token of your acceptance.

We wish you all the best during your association with our institution. We trust that, you will earn a good name for yourself and your family, through your honesty, sincerity, continuous development, hard and committed work.


AVS Murthy

Hon. Secretary-RSST

Copy: Director, RVIM

- To check the documents and open the new service register.
- Monitor the performance and advice for confirmation.
- Annual confidential reports to be sent before the annual increment



Rashtreeya Sikshana Samithi Trust®
RV Educational Institutions®

Ref No: RSST/HR/APPT/RVIM/2022-23/ 2846

Date:22.08.2022

Dr. Tamizharasi D
No. 2469, 3rd Cross,
Mudinalpalya Main Road,
D Group Layout Nagarbhavi 2nd Stage
Bengaluru-560072.

Sub: Offer of appointment for the post of **Professor**.

Dear Madam,

This is with reference to your application for the above position and subsequent interview held at Rashtreeya Sikshana Samithi Trust (RSST), Bangalore. We are happy to offer you the position of Professor in R.V Institute of Management as per the terms and conditions mentioned in Annexure - A & B to this offer of appointment.

You will be paid a gross salary of ₹1,60,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are required to report for duty with all your credentials, relieving letter from the current employer and Pre-employment Medical check-up by a Registered Medical Practitioner as per the format enclosed.

You are requested to send your acceptance of this offer and report for duty on or before 10.09.2022, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

Yours sincerely,

Dr.(h.c.) A.V.S. MURTHY
Hon. Secretary

Copy to: 1) Director, RV Institute of Management
2) Superintendent-RSST



Terms and Conditions of appointment of Dr. Tamizharasi D:

1. You will be paid a gross salary of ₹.1,60,000/- per month as per the details given below:
 - Basic with DA : ₹.60,000/- ✓
 - Other Allowance : ₹.50,000/- ✓
 - Personal Pay : ₹.50,000/- ✓
 - EPF : Eligible on Gross limited to ₹.1,800/- contribution.
 - ESI : Not Eligible.
2. You will report to the Director or any other officer nominated by Hon. Secretary/RSST.
3. You will be on Contract for a period of ONE year from date of reporting.
4. A refundable security deposit of one-month gross salary will be deducted in ten equal monthly instalments as per Institution Policy.
5. Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
6. Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
7. You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
8. You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
9. You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
10. You will follow the working timings and holidays of the posted Institution for your category.
11. You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
12. If you absent from work for more than 8 days continuously without approval of the Director/reporting Officer your services are liable for termination without any notice.
13. You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
14. You will retire from the services of the Establishment on attaining the age of 58 years. For the proof of your age, the Management considers only the date of Birth, as mentioned in the Karnataka Secondary Education Examination Certificate (SSLC). The date of birth once furnished and admitted shall be final and no change will be entertained.
15. If it is found that you have misrepresented any information in your application for employment or at the time of interview or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
16. "Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
17. You are expected to maintain high standard of discipline and integrity.

Date: /08/2022

(Dr. Tamizharasi D)
Candidate Signature



Duties and Responsibilities of Dr. Tamizharasi D:

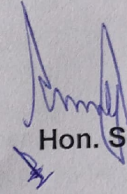
1. You will follow the instructions of Head of the Institution or his nominated representative.
2. As discussed you will contribute to the growth of the Institution in following ways and means;
 - a. Learning and Curriculum Design.
 - Bringing experimental learning approach to the class that not only enhances learning process but also helps students to understand the concepts with logical reasoning.
 - Planning and strategising the formation of a formal student's club that will take the charge of various activities in the institute and helping the student's club to function and operate in the same manner as they do in premier Institution like IIMs and ISB.
 - Designing mentoring system that will be more visible, transparent and functional giving a way to two-way communication and handling student's problems individually.
 - Introducing NPTEL courses and other MOOCs to enhance the knowledge base of students' especially for all foundation courses.
 - Engaging and guiding students to research.
 - Prepare Lesson Plan, Teaching/course Material, Video Lectures, PPTs, etc. Preparation of course docket.
 - Using Quiklrm LMS, Piruby and other electronic platforms to its best capacity. Using of innovative pedagogical tools.
 - Facilitation/coordinating for compliance activities. Institution governance and other activities like Accreditation, LIC, AICTE, Website, OBE, IQAC, Autonomy, University and Examination, etc.
 - Engaging students and guide them to write case studies that are published in reputed journal.
 - b. Research and Consultancy
 - Helping to grow research culture in institution by organizing workshops and seminars in collaboration with Professors and Research Chairs from premier institutions.
 - Bringing collaborative research initiatives to the institute.
 - Bringing funds and grants for organizing FDP, seminar and workshops (ICSSR, NCW, MCX, etc.).
 - Organizing National and International conference (ICWA, NCW, AICTE, etc.).
 - Write papers for SCOPUS, WOS and other refereed Journals.
 - Bringing in funded projects (BPRD, ICSSR, DST, NCW, etc.).
 - c. Industry Institute Interaction
 - Utilizing your professional and personal network for invited talks, FDP, MDP, seminar, conferences, workshops, value added programs, etc.
 - Bringing internship opportunities for students to intensify their understanding about specialised courses.
 - Inviting stalwarts from industry and academia for various events organized in the institution.
 - Signing MOU with Industry and Academia for designing intensive programmes for students'.
 - Catering to consultancy for raising industry institute interaction.
 - Collaborating with other Industries and Institutions through executing MOUs.
3. You should be punctual and available for work till the closure of the College. In case of need, at times for examinations/admissions/visit of dignitaries, you will have to stay beyond the schedule time.
4. You will be responsible for all the files, letters, records and the registers in your position.
5. You will maintain your work area and the surrounding neat and clean and help the Institution in conserving Water, Electricity, and Paper etc.
6. You will use the Computer Systems, Internet and email facility diligently. Any misuse of these will be a serious offence.



Rashtriya Sikshana Samithi Trust®

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7. You must strive to upgrade your knowledge by making use of Library, Media, Internet and other resources, etc.
8. Take part in Community and other Group activities arranged by the Institution.
9. You are expected to wear only formal dresses approved by the Institution. Dress should be modest and decent.
10. Whenever you represent the Institution during Seminars, Presentations, Tours, picnics you will maintain dignity and image of the Institution.
11. Whenever conferences, seminars, workshops, Management Fests and Cultural activities are organized by the Institution, you are expected to work as per the instructions of the Head of the Institution.
12. You are required to take active part in all the Inspections, Accreditations, etc.
13. Any other relevant responsibilities entrusted by the Hon. Secretary/Head of the Institution from time to time.


Hon. Secretary

Acceptance of appointment by the Candidate:

I hereby accept the appointment on the terms and conditions stipulated above. Thanking you for the offer and assure you best of my services.

Date: /08/2022

Dr. Tamizharasi D
Candidate Signature



Rashtreeya Sikshana Samithi Trust
RV EDUCATIONAL INSTITUTIONS

Ref No: RSST/HR/APPT/RVIM 15920 /2018-19

Date:22/01/2019

Dr. Santhosh M,
#245, Gokula 1st Cross,
Vijayashree layout
Mylasandra R V College Post,
Bangalore-560 059.

Sub: Offer of appointment for the post of Associate Professor.

Dear Sir,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Associate Professor in R.V Institutions and presently posted to RVIM as per the terms and conditions mentioned in Annexure-A & B to this offer of appointment.

You will be paid a gross salary of ₹ 80,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are requested to send your acceptance of this offer and report for duty on or before 04.02.2019, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

With Regards,

Yours sincerely,

(AVS Murthy)
Hon. Secretary

Copy to: 1) Director, RVIM
2) Superintendent-RSST



Rashtrreya Sikshana Samithi Trust
RV EDUCATIONAL INSTITUTIONS

ANNEXURE-A

Terms and Conditions of appointment of Dr. Santosh M:

- You will be paid a gross salary of ₹ 80,000/- per month as per the details given below:
 - Basic with DA : ₹ 35,000/-
 - Other Allowance : ₹ 45,000/-
 - EPF : Not Eligible
 - ESI : Not Eligible
- You will report to the Head of the Institution or any other officer nominated by Hon. Secretary/RSST.
- You will be on Fixed Term Contract for a period of ONE year from date of reporting.
- Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
- Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
- You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
- You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
- You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
- You will follow the working timings and holidays of the posted Institution for your category.
- You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
- You will retire from the service as per the retirement age prescribed for the faculty of the Institution from time to time.
- If you absent from work for more than 8 days continuously without approval of the Principal/reporting Officer your services are liable for termination without any notice.
- You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
- If it is found that you have misrepresented any information in your application for employment or at the time of interview, or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
- "Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
- You are expected to maintain high standard of discipline and integrity.

Date:

Santosh M
29/1/19
(Dr. Santosh M)
Candidates Signature




Rashtreeya Sikshana Samithi Trust
RV EDUCATIONAL INSTITUTIONS

ANNEXURE-B

Duties and Responsibilities of Dr. Santhosh:

1. You will follow the instructions of Head of the Institution or his nominated representative.
2. You should be punctual and available for work till the closure of the College. In case of need, at times for examinations/admissions/visit of dignitaries, you will have to stay beyond the schedule time.
3. You will be responsible for all the files, letters, records and the registers in your position.
4. You will maintain your work area and the surrounding neat and clean and help the Institution in conserving Water, Electricity, Paper etc.
5. You will use the Computer Systems, Internet and email facility diligently, any misuse of these will be a serious offence.
6. You must strive to upgrade your knowledge by making use of Library, Media, Internet etc.
7. Take part in Community and other Group activities arranged by the Institution.
8. You are expected to wear only formal dresses approved by the Institution. Dress should be modest and decent.
9. Whenever you represent the Institution during Seminars, Presentations, Tours, picnics you will maintain dignity and image of the Institution.
10. Whenever conferences, seminars, workshops, Management Fests and Cultural activities are organized by the Institution, you are expected to work as per the instructions of the Head of the Institution.
11. You are required to take active part in all the Inspections, Accreditations etc.
12. Any other relevant responsibilities entrusted by the Hon. Secretary/Head of the Institution.


Hon. Secretary

Acceptance of appointment by the Candidate:

I hereby accept the appointment on the terms and conditions stipulated above. Thanking you for the offer and assure you best of my services.

Date:

 29/1/19
(Dr. Santhosh M.)
Candidates Signature



Ref No: RSST/RVIM/HR/ 339/2020-21

Date: 03.06.2020

Dr. Padmalini

B1-603, Gokulam Apartments, Dodakallasandra,
Kanakapura Main Road, Near City Engineering College,
Bengaluru-590054.

Sub: Offer of appointment for the post of Assistant Professor.

Dear Madam,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Assistant Professor in R.V Institutions and presently posted to RV Institute of Management as per the terms and conditions mentioned in Annexure-A & B to this offer of appointment.

You will be paid a gross salary of ₹ 1,00,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are required to report for duty with all your credentials, relieving letter from the current employer and Pre-employment Medical checkup by a Registered Medical Practitioner as per the format enclosed.

You are requested to send your acceptance of this offer and report for duty on or before 10.03.2020, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

Yours sincerely,

(AVS Murthy)
Hon. Secretary



Copy to: 1) Director, RV Institute of Management
2) Superintendent-RSST

Received!
6/6/2020



Duties and Responsibilities of Dr. Padmalini Singh:

1. You will follow the instructions of Head of the Institution or his nominated representative.
2. As per your commitment you will contribute to the growth of the Institution in following ways and means;
 - a. Learning and Curriculum Design.
 - Bringing experimental learning approach to the class that not only enhances learning process but also helps students to understand the concepts with logical reasoning.
 - Planning and strategising the formation of a formal student's club that will take the charge of various activities in the institute and helping the student's club to function and operate in the same manner as they do in IIMs and ISB.
 - Designing mentoring system that will be more visible, transparent and functional giving a way to two way communication and handling student's problems individually. This process will help slow learners and introvert students' who needs special attention to be guided during their MBA programme.
 - Introducing NPTEL courses to enhance the knowledge base of students' especially for all foundation courses.
 - Engaging and guiding students' to research.
 - Engaging students and guide them to write case studies that are published in reputed journal.
 - b. Research and Consultancy
 - Helping to grow research culture in institution by organizing workshops and seminars in collaboration with IIMs Professors and Research Chairs.
 - Bringing collaborative research initiatives to the institute.
 - Bringing funds and grants for organizing FDP, seminar and workshops (ICSSR, NCW, MCX).
 - Organizing National and International conference (ICWA, NCW, AICTE).
 - Write papers for SCOPUS Journals.
 - Bringing in funded projects (BPRD, ICSSR, DST, NCW).
 - c. Industry Institute Interaction
 - Utilizing your professional and personal networking with IIM, Bangalore Professor's for invited talks, FDP, MDP, seminar, conferences and workshops.
 - Bringing internship opportunities for students from IIM Bangalore to intensify their understanding about specialised courses.
 - Inviting Indian Ambassadors and stalwarts for various events organized in the institution.
 - Bringing MOU especially form MCX and EY for designing intensive programmes for students'.
 - Catering to consultancy for raising industry institute interaction.
 - Collabrating with other Industries and Institutions through executing MOUs.
3. You should be punctual and available for work till the closure of the College. In case of need, at times for examinations/admissions/visit of dignitaries, you will have to stay beyond the schedule time.
4. You will be responsible for all the files, letters, records and the registers in your position.
5. You will maintain your work area and the surrounding neat and clean and help the Institution in conserving Water, Electricity, and Paper etc.
6. You will use the Computer Systems, Internet and email facility diligently, any misuse of these will be a serious offence.
7. You must strive to upgrade your knowledge by making use of Library, Media, Internet etc.
8. Take part in Community and other Group activities arranged by the Institution.



Terms and Conditions of appointment of Dr. Padmalini:

1. You will be paid a gross salary of ₹ 1,00,000 /- per month as per the details given below:
 - Basic with DA : ₹ 30,000 /-
 - Other Allowance : ₹ 70,000 /-
 - EPF : Eligible on Gross limited to ₹.1,800/- contribution.
 - ESI : Not Eligible
2. You will report to the Head of the Institution or any other officer nominated by Hon. Secretary/RSST.
3. You will be on Fixed Term Contract for a period of ONE year from date of reporting.
4. Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
5. Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
6. You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
7. You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
8. You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
9. You will follow the working timings and holidays of the posted Institution for your category.
10. You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
11. You will retire from the service as per the retirement age prescribed for the faculty of the Institution from time to time. For the proof of your age, the Management considers only the date of Birth, as mentioned in the School Leaving Certificate (SSLC). The date of birth once furnished and admitted shall be final and no change will be entertained.
12. If you absent from work for more than 8 days continuously without approval of the Principal/reporting Officer your services are liable for termination without any notice.
13. You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
14. If it is found that you have misrepresented any information in your application for employment or at the time of interview, or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
15. "Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
16. You are expected to maintain high standard of discipline and integrity.

Date: /06/2020

(Dr. Padmalini)
Candidates Signature





9. You are expected to wear only formal dresses approved by the Institution. Dress should be modest and decent.
10. Whenever you represent the Institution during Seminars, Presentations, Tours, picnics you will maintain dignity and image of the Institution.
11. Whenever conferences, seminars, workshops, Management Fests and Cultural activities are organized by the Institution, you are expected to work as per the instructions of the Head of the Institution.
12. You are required to take active part in all the Inspections, Accreditations etc.
13. Any other relevant responsibilities entrusted by the Hon. Secretary/Head of the Institution.



Hon. Secretary

Acceptance of appointment by the Candidate:

I hereby accept the appointment on the terms and conditions stipulated above. Thanking you for the offer and assure you best of my services.

(Dr. Padmalini)

Candidates Signature

Date: /06/2020

06.03.2020.

From
Dr. Padmalini Singh
Assistant Professor,
RVIM, Bangalore

To,
The Director,
RVIM, Bangalore

Dear Sir,

Subject: Duty Report

I would like to bring this to your kind notice that I am joining RV Institute of Management, Bangalore from 06.03.2020.

I would look forward for your constant support and encouragement for extending quality research and academic work from my end.

Thanks & Regards,

Yours Sincerely,



(Dr. Padmalini Singh)

A.O.

L
23/3



Ref No: RSST/RVIM/HR/2884/2021-22

Date: 2.11.2021

Dr. Jahnvi Munagala

Flat No.202, Pavan Tranquils
5th Phase 24th main, 18th cross, 22nd Main,
J P Nagar Bengaluru-560078.

Sub: Offer of appointment for the post of Associate Professor.

Dear Dr. Jahnvi Munagala,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Associate Professor in R.V Institutions and presently posted to RV Institute of Management as per the terms and conditions mentioned in Annexure-A & B to this offer of appointment.

You will be paid a gross salary of ₹ 93,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are required to report for duty with all your credentials, relieving letter from the current employer and Pre-employment Medical checkup by a Registered Medical Practitioner as per the format enclosed.

You are requested to send your acceptance of this offer and report for duty on or before 20.11.2021, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

Yours sincerely,

(AVS Murthy)

Hon. Secretary

Copy to: 1) Director, RV Institute of Management
2) Superintendent-RSST

Terms and Conditions of appointment of Dr. Jahnavi Munagala:

1. You will be paid a gross salary of ₹ 93,000/- per month as per the details given below:

- Basic with DA : ₹ 25,000/- ✓
- Personal Pay : ₹ 28,000/- ✓
- Other allowance : ₹ 40,000/- ✓
- EPF : ₹ 1,800/- contribution. ✓
- ESI : Not Eligible. ✓

2. You will report to the Head of the Institution or any other officer nominated by Hon. Secretary/RSST.
3. You will be on Fixed Term Contract for a period of ONE year from date of reporting.
4. Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
5. Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
6. You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
7. You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
8. You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
9. You will follow the working timings and holidays of the posted Institution for your category.
10. You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
11. If you absent from work for more than 8 days continuously without approval of the Principal/reporting Officer your services are liable for termination without any notice.
12. You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
13. You will retire from the services of the Establishment on attaining the age of 58 years. For the proof of your age, the Management considers only the date of Birth, as mentioned in the Karnataka Secondary Education Examination Certificate (SSLC). The date of birth once furnished and admitted shall be final and no change will be entertained.
14. If it is found that you have misrepresented any information in your application for employment or at the time of interview or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
15. "Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
16. You are expected to maintain high standard of discipline and integrity.
17. "As a security deposit one-month gross salary will be deducted in ten equal monthly instalments as per Institution Policy".

Date: /11/2021


(Dr. Jahnavi Munagala)
Candidates Signature

RASHTREEYA SIKSHANA SAMITHI TRUST

2ND Block, Jayanagar, Bangalore-560011

(RV Group of Educational Institutions)

Tel: (080) 26562386,26561777

Dated 26th Nov 2012

No. RSST/RVIM/MBA /Nov 12 3254/12-13

To,

Ms.Rashmi Shetty,MBA,
Sri.Nanjunda Nilaya, 27th Main, 9th Block,Jayanagar,
Bangalore

Sub : Letter of posting--Teaching staff for MBA

Dear Sir / Madam,

Based on the interview held, RSST is pleased to post you for the above post in AICTE Grade of pay at RV Institute of Management belonging to RSST on the terms and conditions set in at Annexure 1 and 2 wef 1.11.2012

AICTE Grade: Rs.: 15600-39100

Basic pay: Rs. 15600

DA and others as payable to AICTE Faculty at RVIM

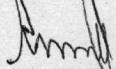
if you are interested, you are requested to report to Head of above posted Institution with your acceptance on or before 30th Nov 2012 alongwith the following documents

- Photocopies of proof of date of birth (Xth std/TC/ /Passport only will be accepted), Address proof.
- 2 passport size photos,if not submitted.
- Educational and professional certificates.
- PF Nominations

failing which it will be considered that you will be no more interested at this offer. You will be bound by all the circulars, rules and regulations of RSST and modifications issued from time to time.

Wishing you all the Best during your association with our Institution bringing the good name for you and your family through your honesty, sincerity, continuous development , hard and committed work.

Yours sincerely,


(AVS Murthy)

Hon Secretary/RSST

Copy: : Director/RVIM



Rashtreeya Sikshana Samithi Trust
RV EDUCATIONAL INSTITUTIONS

Ref No: RSST/HR/APPT/RVIM/ 794 /2018-19

Date: 9/5/18

Mr. Dileep,
Flat: 107, 1st Floor Blue Sky Apartments,
Ramanashree Nagar,
Doddakammana Halli Road,
Bengaluru -590 083

Sub: Offer of appointment for the post of Assistant Professor, RVIM, Bengaluru.

Dear Sir,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Assistant professor in R.V Institutions and presently posted to R V Institute of Management as per the terms and conditions mentioned in Annexure – A & B to this offer of appointment.

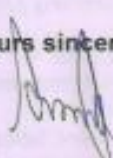
You will be paid a gross salary of ₹ 45,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.


You are requested to send your acceptance of this offer and report for duty on or before 20.05.2018, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

With Regards,

Yours sincerely,


(AVS Murthy)
Hon. Secretary

Copy to: 1) The Director, R V Institute of Management. 
2) Superintendent-RSST.

RV Teachers' College Building, 2nd Block, Jayanagar, Bengaluru-560011

Tel: +91-80-46746464/26562386/1777, Fax: +91-80-26568290, Email: rv@rvei.edu.in



Rashtreeya Sikshana Samithi Trust
RV EDUCATIONAL INSTITUTIONS

ANNEXURE-A

Terms and Conditions of appointment of Mr. Dileep:

1. You will be paid a gross salary of ₹ 45,000/- per month as per the details given below:

- Basic with DA : ₹ 25,000/-
- Other Allowance : ₹ 20,000/-
- No PF
- ESI: Not Eligible.

2. You will report to the Head of the Institution or any other officer nominated by Hon. Secretary/RSST.
3. You will be on Fixed Term Contract for a period of ONE year from date of reporting.
4. Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
5. Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
6. You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
7. You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
8. You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
9. You will follow the working timings and holidays of the posted Institution for your category.
10. You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
11. You will retire from the service as per the retirement age prescribed for the faculty of the Institution from time to time.
12. If you absent from work for more than 8 days continuously without approval of the Principal/reporting Officer your services are liable for termination without any notice.
13. You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
14. If it is found that you have misrepresented any information in your application for employment or at the time of interview, or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
15. "Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
16. You are expected to maintain high standard of discipline and integrity.

Date: 10-05-2018


(Mr. Dileep)
Candidates Signature

RV Teachers' College Building, 2nd Block, Jayanagar, Bengaluru-560011

Tel: +91-80-46746464/26562386/1777, Fax: +91-80-26568290, Email: rv@rvei.edu.in






Rashtreeya Sikshana Samithi Trust
RV EDUCATIONAL INSTITUTIONS

ANNEXURE-B

Duties and Responsibilities of Mr. Dileep:

1. You will follow the instructions of Head of the Institution or his nominated representative.
2. You should be punctual and available for work till the closure of the College. In case of need, at times for examinations/admissions/visit of dignitaries, you will have to stay beyond the schedule time.
3. You will be responsible for all the files, letters, records and the registers in your position.
4. You will maintain your work area and the surrounding neat and clean and help the Institution in conserving Water, Electricity, Paper etc.
5. You will use the Computer Systems, Internet and email facility diligently, any misuse of these will be a serious offence.
6. You must strive to upgrade your knowledge by making use of Library, Media, Internet etc.
7. Take part in Community and other Group activities arranged by the Institution.
8. You are expected to wear only formal dresses approved by the Institution. Dress should be modest and decent.
9. Whenever you represent the Institution during Seminars, Presentations, Tours, picnics you will maintain dignity and image of the Institution.
10. Whenever conferences, seminars, workshops, Management Fests and Cultural activities are organized by the Institution, you are expected to work as per the instructions of the Head of the Institution.
11. You are required to take active part in all the Inspections, Accreditations etc.
12. Any other relevant responsibilities entrusted by the Hon. Secretary/Head of the Institution.


Hon. Secretary

Acceptance of appointment by the Candidate:

I hereby accept the appointment on the terms and conditions stipulated above. Thanking you for the offer and assure you best of my services.

Date: 10-05-2018


(Mr. Dileep)
Candidates Signature

RV Teachers' College Building, 2nd Block, Jayanagar, Bengaluru-560011

Tel: +91-80-46746464/26562386/1777, Fax: +91-80-26568290, Email: rv@rvei.edu.in



Rashtreeya Sikshana Samithi Trust®
RV Educational Institutions®

Ref No: RSST/RVIM/HR/APPT/2022-23/ 7142

Date: 23.03.2023

Mr. Somnath Bhattacharya
No. 17048, Prestige Song of South,
Begur Koppa, Yelenahalli
Bengaluru-560068.

Sub: Offer of appointment for the post of **Assistant Professor**.

Dear Sir,

This is with reference to your application for the above position and subsequent interview held at Rashtreeya Sikshana Samithi Trust (RSST), Bangalore. We are happy to offer you the position of Assistant Professor in R.V Institute of Management as per the terms and conditions mentioned in Annexure - A & B to this offer of appointment.

You will be paid a gross salary of ₹80,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are requested to send your acceptance of this offer and report for duty on or before 31.03.2023, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

Yours sincerely,

Dr.(h.c.) A.V.S. MURTHY
Hon. Secretary

Copy to: 1) Director, RV Institute of Management
2) Superintendent-RSST

*Received
Somnath Bhattacharya*

RV Teachers College Building,
15, Ashoka Pillar Road, 2nd Block,
Jayanagar, Bengaluru - 560011
Karnataka, India

080-46746464

rv@rvei.edu.in
www.rvinstitutions.com

Go, change the world





ANNEXURE-A

Terms and Conditions of appointment of Mr.Somnath Bhattacharya:

1. You will be paid a gross salary of ₹.80,000/- per month as per the details given below:
 - Basic with DA : ₹.25,000/-
 - Other Allowance : ₹.30,000/-
 - Personal Pay : ₹.25,000/-
 - EPF : Eligible on Gross limited to ₹.1,800/- contribution.
 - ESI : Not Eligible.
2. You will report to the Director or any other officer nominated by Hon. Secretary/RSST.
3. You will be on Contract for a period of ONE year from date of reporting.
4. A refundable security deposit of one-month gross salary will be deducted in ten equal monthly instalments as per Institution Policy.
5. Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
6. Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
7. You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
8. You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
9. You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
10. You will follow the working timings and holidays of the posted Institution for your category.
11. You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
12. If you absent from work for more than 8 days continuously without approval of the Director/reporting Officer your services are liable for termination without any notice.
13. You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
14. You will retire from the services of the Establishment on attaining the age of 58 years. For the proof of your age, the Management considers only the date of Birth, as mentioned in the Karnataka Secondary Education Examination Certificate (SSLC). The date of birth once furnished and admitted shall be final and no change will be entertained.
15. If it is found that you have misrepresented any information in your application for employment or at the time of interview or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
16. "Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
17. You are expected to maintain high standard of discipline and integrity.

Somnath Bhattacharya
(Mr. Somnath Bhattacharya)
Candidate Signature

Date: 30/03/2023



ANNEXURE-B

Duties and Responsibilities of Mr. Somnath Bhattacharya:

1. You will follow the instructions of Head of the Institution or his nominated representative.
2. As discussed you will contribute to the growth of the Institution in following ways and means;
 - a. Learning and Curriculum Design.
 - Bringing experimental learning approach to the class that not only enhances learning process but also helps students to understand the concepts with logical reasoning.
 - Planning and strategising the formation of a formal student's club that will take the charge of various activities in the institute and helping the student's club to function and operate in the same manner as they do in premier Institution like IIMs and ISB.
 - Designing mentoring system that will be more visible, transparent and functional giving a way to two-way communication and handling student's problems individually.
 - Introducing NPTEL courses and other MOOCs to enhance the knowledge base of students' especially for all foundation courses.
 - Engaging and guiding students to research.
 - Prepare Lesson Plan, Teaching/course Material, Video Lectures, PPTs, etc. Preparation of course docket.
 - Using Quiklrn LMS, Piruby and other electronic platforms to its best capacity. Using of innovative pedagogical tools.
 - Facilitation/coordinating for compliance activities. Institution governance and other activities like Accreditation, LIC, AICTE, Website, OBE, IQAC, Autonomy, University and Examination, etc.
 - Engaging students and guide them to write case studies that are published in reputed journal.
 - b. Research and Consultancy
 - Helping to grow research culture in institution by organizing workshops and seminars in collaboration with Professors and Research Chairs from premier institutions.
 - Bringing collaborative research initiatives to the institute.
 - Bringing funds and grants for organizing FDP, seminar and workshops (ICSSR, NCW, MCX, etc.).
 - Organizing National and International conference (ICWA, NCW, AICTE, etc.).
 - Write papers for SCOPUS, WOS and other refereed Journals.
 - Bringing in funded projects (BPRD, ICSSR, DST, NCW, etc.).
 - c. Industry Institute Interaction
 - Utilizing your professional and personal network for invited talks, FDP, MDP, seminar, conferences, workshops, value added programs, etc.
 - Bringing internship opportunities for students to intensify their understanding about specialised courses.
 - Inviting stalwarts from industry and academia for various events organized in the institution.
 - Signing MOU with Industry and Academia for designing intensive programmes for students'.
 - Catering to consultancy for raising industry institute interaction.
 - Collaborating with other Industries and Institutions through executing MOUs.
3. You should be punctual and available for work till the closure of the College. In case of need, at times for examinations/admissions/visit of dignitaries, you will have to stay beyond the schedule time.
4. You will be responsible for all the files, letters, records and the registers in your position.
5. You will maintain your work area and the surrounding neat and clean and help the Institution in conserving Water, Electricity, and Paper etc.
6. You will use the Computer Systems, Internet and email facility diligently. Any misuse of these will be a serious offence.



7. You must strive to upgrade your knowledge by making use of Library, Media, Internet and other resources, etc.
8. Take part in Community and other Group activities arranged by the Institution.
9. You are expected to wear only formal dresses approved by the Institution. Dress should be modest and decent.
10. Whenever you represent the Institution during Seminars, Presentations, Tours, picnics you will maintain dignity and image of the Institution.
11. Whenever conferences, seminars, workshops, Management Fests and Cultural activities are organized by the Institution, you are expected to work as per the instructions of the Head of the Institution.
12. You are required to take active part in all the Inspections, Accreditations, etc.
13. Any other relevant responsibilities entrusted by the Hon. Secretary/Head of the Institution from time to time.

Hon. Secretary

Acceptance of appointment by the Candidate:

I hereby accept the appointment on the terms and conditions stipulated above. Thanking you for the offer and assure you best of my services.

Date: 30/03/2023

Somnath Bhattacharya

(Mr. Somnath Bhattacharya)
Candidate Signature



Mr. Vinay K S.
No. 152, 'Matrushree' 1st Floor,
4th Cross, Jyothinagar,
Chandra Layout (Near BBMP Palike Soudha)
Bengaluru-560072.

Sub: Offer of appointment for the post of **Assistant Professor.**

Dear Sir,

This is with reference to your application for the above position and subsequent interview held at Rashtreeya Sikshana Samithi Trust (RSST), Bangalore. We are happy to offer you the position of Assistant Professor in R.V Institute of Management as per the terms and conditions mentioned in Annexure - A & B to this offer of appointment.

You will be paid a gross salary of ₹70,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are requested to send your acceptance of this offer and report for duty on or before 10.08.2022, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

Yours sincerely,

Dr.(h.c.) A.V.S. MURTHY
Hon. Secretary

Copy to: 1) Director, RV Institute of Management
2) Superintendent-RSST

Received
29/7/22



Terms and Conditions of appointment of Mr. Vinay K S:

- You will be paid a gross salary of ₹.70,000/- per month as per the details given below:
 - Basic with DA : ₹.25,000/-
 - Other Allowance : ₹.30,000/-
 - Personal Pay : ₹.15,000/-
 - EPF : Not Eligible
 - ESI : Not Eligible.
- You will report to the Director or any other officer nominated by Hon. Secretary/RSST.
- You will be on Contract for a period of ONE year from date of reporting.
- A refundable security deposit of one-month gross salary will be deducted in ten equal monthly instalments as per Institution Policy.
- Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
- Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
- You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
- You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confined to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
- You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
- You will follow the working timings and holidays of the posted Institution for your category.
- You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
- If you absent from work for more than 8 days continuously without approval of the Director/reporting Officer your services are liable for termination without any notice.
- You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
- You will retire from the services of the Establishment on attaining the age of 58 years. For the proof of your Examination Certificate (SSLC). The date of birth once furnished and admitted shall be final and no change will be entertained.
- If it is found that you have misrepresented any information in your application for employment or at the time of interview or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
- "Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
- You are expected to maintain high standard of discipline and integrity.

Date: /07/2022

(Mr. Vinay K S)
Candidate Signature



Duties and Responsibilities of Mr. Vinay K S:

1. You will follow the instructions of Head of the Institution or his nominated representative.
2. As discussed you will contribute to the growth of the Institution in following ways and means;
 - a. Learning and Curriculum Design.
 - Bringing experimental learning approach to the class that not only enhances learning process but also helps students to understand the concepts with logical reasoning.
 - Planning and strategising the formation of a formal student's club that will take the charge of various activities in the institute and helping the student's club to function and operate in the same manner as they do in premier Institution like IIMs and ISB.
 - Designing mentoring system that will be more visible, transparent and functional giving a way to two-way communication and handling student's problems individually.
 - Introducing NPTEL courses and other MOOCs to enhance the knowledge base of students' especially for all foundation courses.
 - Engaging and guiding students to research.
 - Prepare Lesson Plan, Teaching/course Material, Video Lectures, PPTs, etc. Preparation of course docket.
 - Using Quiklrm LMS, Piruby and other electronic platforms to its best capacity. Using of innovative pedagogical tools.
 - Facilitation/coordinating for compliance activities. Institution governance and other activities like Accreditation, LIC, AICTE, Website, OBE, IQAC, Autonomy, University and Examination, etc.
 - Engaging students and guide them to write case studies that are published in reputed journal.
 - b. Research and Consultancy
 - Helping to grow research culture in institution by organizing workshops and seminars in collaboration with Professors and Research Chairs from premier institutions.
 - Bringing collaborative research initiatives to the institute.
 - Bringing funds and grants for organizing FDP, seminar and workshops (ICSSR, NCW, MCX, etc.).
 - Organizing National and International conference (ICWA, NCW, AICTE, etc.).
 - Write papers for SCOPUS, WOS and other refereed Journals.
 - Bringing in funded projects (BPRD, ICSSR, DST, NCW, etc.).
 - c. Industry Institute Interaction
 - Utilizing your professional and personal network for invited talks, FDP, MDP, seminar, conferences, workshops, value added programs, etc.
 - Bringing internship opportunities for students to intensify their understanding about specialised courses.
 - Inviting stalwarts from industry and academia for various events organized in the institution.
 - Signing MOU with Industry and Academia for designing intensive programmes for students'.
 - Catering to consultancy for raising industry institute interaction.
 - Collaborating with other Industries and Institutions through executing MOUs.
3. You should be punctual and available for work till the closure of the College. In case of need, at times for examinations/admissions/visit of dignitaries, you will have to stay beyond the schedule time.
4. You will be responsible for all the files, letters, records and the registers in your position.
5. You will maintain your work area and the surrounding neat and clean and help the Institution in conserving Water, Electricity, and Paper etc.
6. You will use the Computer Systems, Internet and email facility diligently. Any misuse of these will be a serious offence.



7. You must strive to upgrade your knowledge by making use of Library, Media, Internet and other resources, etc.
8. Take part in Community and other Group activities arranged by the Institution.
9. You are expected to wear only formal dresses approved by the Institution. Dress should be modest and decent.
10. Whenever you represent the Institution during Seminars, Presentations, Tours, picnics you will maintain dignity and image of the Institution.
11. Whenever conferences, seminars, workshops, Management Fests and Cultural activities are organized by the Institution, you are expected to work as per the instructions of the Head of the Institution.
12. You are required to take active part in all the Inspections, Accreditations, etc.
13. Any other relevant responsibilities entrusted by the Hon. Secretary/Head of the Institution from time to time.

Hon. Secretary

Acceptance of appointment by the Candidate:

I hereby accept the appointment on the terms and conditions stipulated above. Thanking you for the offer and assure you best of my services.

(Mr. Vinay K S)
Candidate Signature

Date:19/07/2022

1

RASHTREEYA SIKSHANA SAMITHI TRUST
(RV Group of Educational Institutions)
2nd Block, Jayanagar, Bangalore-560011

Tel: (080)26562386,26561777

No. RSST/RVIM/ MBA-AP/02-03-2010

Date: March 8, 2010

Mrs.Anitha B.M.D'silva
No.76/17,2nd Main,
Bharathi Layout,
SG Palya,
Bangalore-560029

Sub: Letter of appointment for the post of Teaching Staff- Asst.Professor

Dear Sir/ Madam,

With reference to your Biodata and interview held, RSST is pleased to offer you the above post and you are presently posted to work at RV Institute of Management belonging to RSST on the terms & conditions set out in Annexures 1 and 2.

AICTE Grade : Rs. 12000-420-18300

Basic pay: Rs.12000

DA: 123% on Basic

CCA(Rs.300),HRA(20 % of basic)

Management share of PF- Rs.780

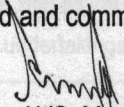
If you are interested in joining RSST, you are requested to report to the Head of the above institution with your acceptance on or before **April 8, 2010** along with the following documents;

- Photocopies of Proof of date of birth(Xth std,Marks Card/TC from School Authority / Passport only will be accepted. Address- proof./Originals to be produced for verification.
- 2 Passport size photos, if not submitted.
- Educational and Professional Certificates. Originals to be produced for verification
- Medical certificate from authorized & recognized doctor for fitness
- Relieving letter from the previous employer.

failing which it will be considered that you are no more interested in this offer.

You will be bound by all the circulars, rules and regulations of RSST and modifications issued from time to time.

We wish you all the best during your association with our institution. We trust you will earn a good name for yourself and your family, through your honesty, sincerity, continuous development and hard and committed work.


AVS Murthy
Hon.Secretary-RSST

Copy: Director, RVIM
App.MBA-AP/RVIM/March-2010

111
08/03/10

RASHTREEYA SIKSHANA SAMITHI TRUST

ANNEXURE 1

2ND Block, Jayanagar, Bangalore-560011

- (RV Group of Educational Institutions)

Tel: (080) 26562386,26561777

Dated 28th Aug 2009

No. RSST/RVIM/MBA-CS/Aug 09 2H/T/09-10

To,

Mr.N.Nagasubba Reddy.

96/6,4th Mn, Marenahalli,Tank bund area,4th T block,Jayanagar,Bangalore-560041

Sub : Letter of posting--Teaching staff for MBA

Dear Sir / Madam,

Based on the interview held, RSST is pleased to post you for the above post in AICTE Grade of pay at RV Institute of Management belonging to RSST on the terms and conditions set in at Annexure 1 and 2 wef 1.9.2009

AICTE Grade: Rs.: 8000-275-13500

Basic pay: Rs. 8000

DA and others as payable to AICTE Faculty at RVIM

Management share of PF: Max Rs.780

If you are interested, you are requested to **report to Head of above posted Institution** with your acceptance on or before 7th Sept 2009 alongwith the following documents

- Photocopies of proof of date of birth (Xth std/TC/Notorised affidavit/Passport only will be accepted), Address proof.
- 2 passport size photos,if not submitted.
- Educational and professional certificates.
- PF Nominations

failing which it will be considered that you will be no more interested at this offer. You will be bound by all the circulars, rules and regulations of RSST and modifications issued from time to time.

Wishing you all the Best during your association with our Institution bringing the good name for you and your family through your honesty, sincerity, continuous development , hard and committed work.

Yours sincerely

(AVS Murthy)

Hon Secretary/RSST

Copy: : Director/RVIM

SIGNATURE OF CANDIDATE: N. Nagasubba Reddy

BANGALORE, DATE: 28.08.09

RASHTREEYA SIKSHANA SAMITHI TRUST

2nd Block, Jayanagar, Bangalore 560 001.

(RV Group of Educational Institutions)

(Registered under the Trust Act No.3258/64-65)

Tel: (080)26562386, 26561777

No.RSST/RVIM-MBA/2ndHRM/2006/2006-07

June 15, 2006

A Chandran
134, 7th cross, 10th A main,
Indiranagar II Stage,
Bangalore 38

Through : The Director, RV Institute of Management

Sub : Letter of appointment for the post of Lecturer – MBA and
Management Courses.

Dear Madam/Sir,

With reference to your Biodata and personal interview held, RSST is pleased to offer you the post and presently posted to work at RV Institute of Management, 4th T Block, Jayanagar, Bangalore belonging to RSST, on the terms and conditions set in Annexure 1 & 2.

Grade : Rs. 8000-275-13500

Basic Pay : Rs.8000

DA : 71% of Basic Pay

CCA : Rs. 200

HRA : 13% of Basic

If you are interested in joining RSST, you are requested to report to Head of above posted Institution with your acceptance on or before July 1, 2006 along with the following documents (Original and 1 set of Photocopies)

- Proof of Date of Birth, Address Proof, 3 nos. Passport size photos
- EPF Nominations (wherever applicable)
- Certificates of Qualifications from SSLC / II PUC / Degree / PG & Others (if any)
- Medical Certificate from authorized & Registered doctor for fitness.
- Relieving letter from previous employer

Wishing you all the Best during your association with our Institution bringing the good name for you and your family through your honesty, sincerity, continuous development, hard and committed work.

(Signature)

(Signature)

(Signature)

Copy: Director, RV Institute of Management.

RASHTREEYA SIKSHANA SAMITHI TRUST

2nd Block, Jayanagar, Bangalore 560 011.
(RV Group of Educational Institutions)

Tel: (080)26562386,26561777

No.RSST/RVIM/MBA-Lecturer / April -08

April 24, 2008

D S Sowmya,
242, I Floor, R T Street,
Bangalore 560.053.

Sub: Letter of appointment for the post of Teaching Staff - Lecturer

Dear Madam,

With reference to your Biodata and interview held, RSST is pleased to offer you the above post and presently posted to work at RV Institute of Management belonging to RSST on the terms & conditions set in at Annexure 1 & 2.

AICTE Grade : Rs.8000 - 275 - 13500

Basic Pay : Rs. 8000

Fixed DA (71%), DA (17.5% on Basic + Fixed DA)

CCA (Rs.300), HRA (15% on basic)

Management share of PF - Rs. 780

If you are interested in joining RSST, you are requested to report to Head of the above posted institution with your acceptance on or before May 4, 2008 along with the following documents

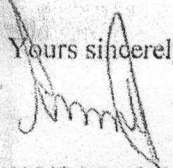
- Photocopies of proof of date of birth (X std / TC / Notorised affidavit / Passport only will be accepted), Address Proof
- 2 Passport size photos, if not submitted
- Educational & Professional Certificates
- Medical Certificate from authorized & registered doctor for fitness
- Relieving letter from the previous employer

failing which it will be considered that you will be no more interested in this offer.

You will be bound by all the circulars, rules and regulations of RSST and modifications issued from time to time.

Wishing you all the best during your association with our institution bringing the good name for you and your family through your honesty, sincerity, continuous development, hard and committed work.

Yours sincerely,



(AVS Murthy)
Hon. Secretary / RSST.

Copy: Director / RVIM

RASHTREEYA SIKSHANA SAMITHI TRUST

2nd Block, Jayanagar, Bangalore 560 011.
(RV Group of Educational Institutions)

Tel: (080)26562386,26561777

No.RSST/RVIM/MBA-Placement / Aug 08 2008

August 8, 2008

Payal Jindal.
6, 9th cross, 6th main,
Pillappa block, Ganganagar,
Bangalore 32

Sub: Letter of appointment for the post of Deputy Placement Officer

Dear Madam,

With reference to your Biodata and interview held, RSST is pleased to offer you the above post and presently posted to work at RV Institute of Management belonging to RSST on the terms & conditions set in at Annexure 1 & 2.

AICTE Grade : Rs.10000 - 325 - 15200

Basic Pay : Rs. 10000

Fixed DA (71%), DA (17.5% on Basic + Fixed DA)

CCA (Rs.300), HRA (15% on basic)

Management share of PF - Rs. 780

If you are interested in joining RSST, you are requested to report to **Head of the above posted institution** with your acceptance on or before September 1, 2008 along with the following documents

- Photocopies of proof of date of birth (X std / TC / Notorised affidavit / Passport only will be accepted), Address Proof
- 2 Passport size photos, if not submitted
- Educational & Professional Certificates
- Medical Certificate from authorized & registered doctor for fitness
- Relieving letter from the previous employer

failing which it will be considered that you will be no more interested in this offer.

You will be bound by all the circulars, rules and regulations of RSST and modifications issued from time to time.

Wishing you all the best during your association with our institution bringing the good name for you and your family through your honesty, sincerity, continuous development, hard and committed work.

Yours sincerely,

(AVS Murthy)
Hon. Secretary / RSST.

Copy: Director / RVIM



Rashtreeya Sikshana Samithi Trust

RV EDUCATIONAL INSTITUTIONS

Ref No: RSST/HR/APPT/4193/2018-19

Date: 16/10/2018

Mrs. Uma Sharma,
No: 4 Sai Ranga Nilaya,
4th Cross, 2nd Main,
Pusphale Farm, Konankunte,
Bangalore-62.

Sub: Offer of appointment for the post of **Assistant Professor- Mktg & Gen. Management:**

Dear Madam,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Assistant Professor – Mktg & Gen. Management in R.V Institutions and will be posted presently to R. V. Institute of Management as per the terms and conditions mentioned in Annexure-A & B to this offer of appointment.

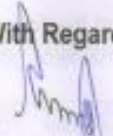
You will be paid a gross salary of Rs. 37000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement you can be posted to any other institution of RSST on the same terms and conditions.


You are requested to send your acceptance of this offer and report for duty on or before **15.01.2019**, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

Yours sincerely,

With Regards,


(AVS Murthy)
Hon. Secretary

Copy to: 1) The Director, R V Institute of Management. 
2) Superintendent – RSST



Rashreeya Sikshana Samithi Trust
RV EDUCATIONAL INSTITUTIONS

ANNEXURE- A

Terms and Conditions of appointment:

1. You will be paid a gross salary of Rs:37,000/- per month as per the details given below:
 - Basic with DA : Rs.15,000/-
 - Other Allowance : Rs. 22,000/- ✓
 - EPF : Eligible on Basic with DA (Rs. 1,800/-)
 - ESI : Not Eligible
2. You will report to the Principal or any other officer nominated by Hon. Secretary / RSST.
3. You will be on Fixed Term Contract for a period of ONE Year from date of reporting.
4. Your services are liable to be terminated by giving ONE months' notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
5. Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
6. You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
7. You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
8. You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
9. You will follow the working timings and holidays of the posted Institution for your category.
10. You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
11. If you absent from work for more than 8 days continuously without approval of the Principal/reporting Officer your services are liable for termination without any notice.
12. You will continuously work towards upgrading your knowledge by actively participating in all training programs offered by the Institution.
13. If it is found that you have misrepresented any information in your application for employment or at the time of interview, or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
14. *Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one - month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service*.
15. You are expected to maintain high standard of discipline and integrity.

Acceptance of above Terms & Conditions.

L. Sharme

R.V. Teachers College Building, 2nd Block Jayanagar, Bangalore-560011

Tel: +91-80-26562386, 26561777, Fax: +91-80-26568290, Email: rv@rvei.edu.in

Page 2 of 3



Rashtreeya Sikshana Samithi Trust
RV EDUCATIONAL INSTITUTIONS

ANNEXURE-B

Duties and Responsibilities:

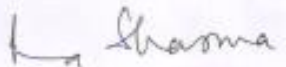
1. You will follow the instructions of Head of the Institution or his nominated representative.
2. You should be punctual and available for work till the closure of the College. In case of need, at times for examinations/admissions/visit of dignitaries, you will have to stay beyond the schedule time.
3. You will be responsible for all the files, letters, records, and the registers in your position.
4. You will maintain your work area and the surrounding neat and clean and help the Institution in conserving Water, Electricity, Paper etc.
5. You will use the Computer Systems, Internet and email facility diligently; any misuse of these will be a serious offence.
6. You must strive to upgrade your knowledge by making use of Library, media, internet etc.
7. Take part in Community and other Group activities arranged by the Institution.
8. You are expected to wear only formal dresses approved by the Institution. Dress should be modest and decent.
9. Whenever you represent the Institution during Seminars, Presentations, Tours, picnics you will maintain dignity and image of the Institution.
10. Whenever conferences, seminars, workshops, Management Fests and Cultural activities are organized by the Institution, you are expected to work as per the instructions of the Head of the institution.
11. You are required to take active part in all the inspections, Accreditations etc.
12. Any other relevant responsibilities entrusted by the Hon. Secretary/Head of the Institution.


Hon. Secretary

Acceptance of appointment by the Candidate:

I hereby accept the appointment on the terms and conditions stipulated above. Thanking you for the offer and assure you best of my services.

Date: 16/10/18


K. Shama.
K. Shama

RASHTREEYA SIKSHANA SAMITHI TRUST

2nd Block, Jayanagar, Bangalore 560 011.

(RV Group of Educational Institutions)

Tel: (080)26562386,26561777

No. RSST/RVIM/MBA-PR/Oct-2011/3033

Dated: September 28, 2011

Mr. S.K.Manjunath,
S/o, S.K. Swamy,
No.296, 5th main,
1st cross, Mahalakshmi Layout,
Bangalore-560086

Dear Sir,

Sub: Letter of appointment for the post of Public Relations officer

With reference to your Biodata and interview held, RSST is pleased to offer you the above post and you are presently posted to work at RVIM belonging to RSST on the terms and conditions set out in Annexures 1 & 2 wef 1st October 2011.

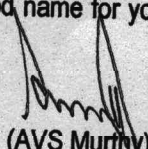
Grade : Rs.6000-150-7200-200-8800-260-10880-320-11200
Basic Pay : Rs.8800
D.A. : 105% of Basic
C.C.A. : 20% of Basic
Management Share of PF : Yes
(If PF is Yes, the payment will be 12% of (Basic + DA) subject to max. of Rs.780.

If you are interested in joining RSST, you are requested to report to Head of above posted institution with your acceptance and following documents (if not submitted already) on or before 01.10.2011.

- Photocopies of Proof of date of birth (Xth std/TC/Notarised affidavit/Passport only will be accepted)
- Address proof originals to be produced for verification (Ration Card/ Driving Licence,/Voter's ID/ Pass port)
- 2 Passport size photos.
- EPF Nominations (wherever applicable)
- Educational and Professional Certificates. Originals to be produced for verification
- Medical certificate from authorized & recognized doctor for fitness
- Relieving letter from the previous employer.

Failing which it will be considered that you will be no more interested at this offer. You will be bound by all the circulars, rules and regulations of RSST and modifications issued from time to time.

Wishing you all the best during your association with our institution bringing the good name for you and your family through your honesty, sincerity, continuous development, hard and committed work.


(AVS Murthy)
Hon. Secretary, RSST

Copy: Director, RVIM

- To check the documents and open the new service registers.
- Monitor the performance and advice for confirmation.
- Annual confidential reports to be sent before the annual increments

28/09/11 Appt. letters/PR/RVIM-Oct-2011

RASHTREEYA SIKSHANA SAMITHI TRUST

(RV Educational Institutions)

R.V. Teachers' College Building
2nd Block, Jayanagar, Bangalore - 560 011

Tel: (080) 26562386, 26561777

Date: March 01, 2016.

Ref. No. ~~5462~~/RSST/RVIM/AP/Feb.-2016

Mr. S.K. Manjunath
S/o, Sri S.K. Swamy
#296, 5th Main, 1st Cross,
Mahalakshmi Layout,
Bangalore - 560 086.

Dear Sir,

Sub: Letter of Appointment for the post of Teaching Staff- Assistant Professor

Rashtreeya Sikshana Samithi Trust is pleased to offer you the above post and you are required to work at RV Institute of Management belonging to RSST on the terms & conditions set out in Annexures 1 and 2.

AICTE Grade	:	Rs.15600-39100
Basic Pay	:	Rs.15600
Special Pay	:	Rs. 6000
DA	:	86% on Basic
HRA	:	25% of Basic
CCA	:	Rs. 300/-
Management Share of PF	:	Rs. 1800/-

You are required to report to the Head of the above institution with your acceptance on or before 10th March 2016 along with the following documents,

- Photocopies of Proof of date of birth (X std Marks Card/TC from School Authority/Passport only will be accepted). Address-proof / Originals to be produced for verification.
- 2 Passport size photos, if not submitted.
- Educational and Professional Certificates. Originals to be produced for verification
- Medical certificate from authorized & recognized doctor for fitness
- Relieving letter from the previous employer.

You will be bound by all the circulars, rules and regulations of RSST and modifications issued from time to time. Please return the duplicate copy of this letter duly signed in token of your acceptance.

We wish you all the best during your association with our institution. We trust that, you will earn a good name for yourself and your family, through your honesty, sincerity, continuous development, hard and committed work.



AVS Murthy

Hon. Secretary-RSST

Copy: Director, RVIM

- To check the documents and to make entries in the service register.
- Monitor the performance and advice for confirmation.
- Annual confidential reports to be sent before the annual increment

307
01-03-16 Appt.letter/MBA/RVIM/ Assistant Professor- March2016



Rashtriya Sikshana Samithi Trust

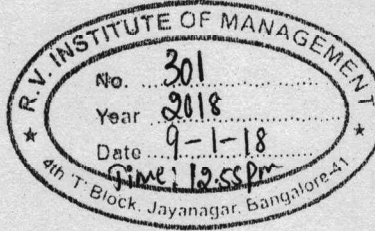
R.V. INSTITUTE OF MANAGEMENT

CA-17, 36TH CROSS, 26TH MAIN, 4TH T BLOCK, JAYANAGAR, BANGALORE - 41

Ref: 864/RVIM/MBA/2017-18

Date: 04/01/2018

To,
The Hon. Secretary,
RSS Trust,
II Block, Jayanagar,
Bangalore- 560011.



Respected Sir,

Sub: Request for the regularisation of Appointment and
to place the Employee on suitable scale.

- With respect to the above we would like to submit to your goodself, that Ms. Ramya S was appointed as Assistant Professor on Fixed Term Contract for a period of one year vide appointment order No: 5781/RSST / HR / APPT /5781/2016-17, dtd: 11.01.2017., on Gross Salary of Rs.25,000/- with Basic with DA:Rs:15,000/-, Additional Pay: Rs.10,000/- EPF: Eligible on Basic with DA (Rs 1800) , ESI : Not Eligible.

Ms. Ramya S reported for duty on 19.01.2017., and she is completing temporary engagement of service on 18.01.2018.

We recommend for grant of AICTE Grade pay of Rs. 15600 - 39100, With Basic pay: Rs. 15,600/-, DA: 105.55% on Basic, Special Pay: Rs. 6000/-, HRA: 25% of Basic, CCA: Rs. 300/-, she is eligible for Provident fund, not eligible for ESI and to regularise her services in the Institution.

We request you to kindly accord your approval and oblige.

Thanking you.

Yours faithfully,

DIRECTOR

- Perused.
- For signature please.

Hon. Secretary
RSS T

SS

4/1

SAR
called 18



Date: 19.01.2023

Ref No: RSST/HR/APPT/RVIM/2022-23/5750

Mr. Mithun D J ✓
A-601, Atlantis liberty square
Apartment, Kanakapura road,
Bengaluru-560062.

Sub: Offer of appointment for the post of Co-ordinator - Business Analytics Program. ✓

Dear Sir, ✓

This is with reference to your application for the above position and subsequent interview held at Rashtreeya Sikshana Samithi Trust (RSST), Bangalore. We are happy to offer you the position of Co-ordinator - Business Analytics Program in R.V Institute of Management as per the terms and conditions mentioned in Annexure - A & B to this offer of appointment.

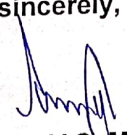
You will be paid a gross salary of ₹1,30,000/- ✓ per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

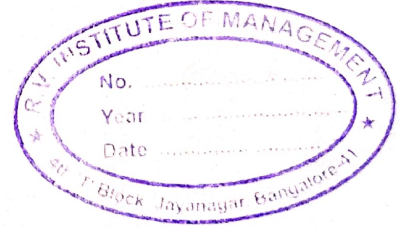
You are required to report for duty with all your credentials, relieving letter from the current employer and Pre-employment Medical check-up by a Registered Medical Practitioner as per the format enclosed.

You are requested to send your acceptance of this offer and report for duty on or before 31.01.2023, failing which the offer stands cancelled and withdrawn.

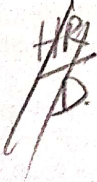
We look forward to your joining our Institution for a long and successful association.

Yours sincerely,


Dr.(h.c.) A.V.S. MURTHY
Hon. Secretary



Copy to: 1) Director, RV Institute of Management ✓
2) Superintendent-RSST



*Received
Mithun*



Terms and Conditions of appointment of Mr. Mithun D J:

1. You will be paid a gross salary of ₹.1,30,000/- per month as per the details given below:
 - Basic : ₹.58,500/- ✓
 - HRA (20% of Basic) : ₹.11,700/- ✓
 - Conveyance Allowance : ₹.15,000/- ✓
 - Medical Allowance : ₹.6,000/- ✓
 - Leave Travel Allowance : ₹.8,333/- ✓
 - Other Allowance : ₹.10,000/- ✓
 - Personal Pay : ₹.15,854/- ✓
 - EPF : ₹.1,800/- ✓
 - Gratuity : ₹.2,813/- ✓
2. You will report to the Director or any other officer nominated by Hon. Secretary/RSST. ✓
3. You will be on Contract for a period of ONE year from date of reporting.
4. A refundable security deposit of one-month gross salary will be deducted in ten equal monthly instalments as per Institution Policy.
5. Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
6. Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
7. You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
8. You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
9. You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
10. You will follow the working timings and holidays of the posted Institution for your category.
11. You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
12. If you absent from work for more than 8 days continuously without approval of the Director/reporting Officer your services are liable for termination without any notice.
13. You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
14. You will retire from the services of the Establishment on attaining the age of 58 years. For the proof of your age, the Management considers only the date of Birth, as mentioned in the Karnataka Secondary Education Examination Certificate (SSLC). The date of birth once furnished and admitted shall be final and no change will be entertained.
15. If it is found that you have misrepresented any information in your application for employment or at the time of interview or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.

Ref: 355/RV



Rashtreeya Sikshana Samithi Trust®
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16. "Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
17. You are expected to maintain high standard of discipline and integrity.

Date: /01/2023

(Mr. Mithun D J)
Candidate Signature

(27/01/23)

RV Teachers College Building,
15, Ashoka Pillar Road, 2nd Block,
Jayanagar, Bengaluru - 560011
Karnataka, India

080-46746464

rv@rvei.edu.in
www.rvinstitutions.com

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Duties and Responsibilities of Mr. Mithun D J:

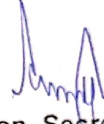
1. You will follow the instructions of Head of the Institution or his nominated representative.
2. As discussed you will contribute to the growth of the Institution in following ways and means;
 - a. Learning and Curriculum Design.
 - Bringing experimental learning approach to the class that not only enhances learning process but also helps students to understand the concepts with logical reasoning.
 - Planning and strategising the formation of a formal student's club that will take the charge of various activities in the institute and helping the student's club to function and operate in the same manner as they do in premier Institution like IIMs and ISB.
 - Designing mentoring system that will be more visible, transparent and functional giving a way to two-way communication and handling student's problems individually.
 - Introducing NPTEL courses and other MOOCs to enhance the knowledge base of students' especially for all foundation courses.
 - Engaging and guiding students to research.
 - Prepare Lesson Plan, Teaching/course Material, Video Lectures, PPTs, etc. Preparation of course docket.
 - Using Quiklrm LMS, Piruby and other electronic platforms to its best capacity. Using of innovative pedagogical tools.
 - Facilitation/coordinating for compliance activities. Institution governance and other activities like Accreditation, LIC, AICTE, Website, OBE, IQAC, Autonomy, University and Examination, etc.
 - Engaging students and guide them to write case studies that are published in reputed journal.
 - b. Research and Consultancy
 - Helping to grow research culture in institution by organizing workshops and seminars in collaboration with Professors and Research Chairs from premier institutions.
 - Bringing collaborative research initiatives to the institute.
 - Bringing funds and grants for organizing FDP, seminar and workshops (ICSSR, NCW, MCX, etc.).
 - Organizing National and International conference (ICWA, NCW, AICTE, etc.).
 - Write papers for SCOPUS, WOS and other refereed Journals.
 - Bringing in funded projects (BPRD, ICSSR, DST, NCW, etc.).
 - c. Industry Institute Interaction
 - Utilizing your professional and personal network for invited talks, FDP, MDP, seminar, conferences, workshops, value added programs, etc.
 - Bringing internship opportunities for students to intensify their understanding about specialised courses.
 - Inviting stalwarts from industry and academia for various events organized in the institution.
 - Signing MOU with Industry and Academia for designing intensive programmes for students'.
 - Catering to consultancy for raising industry institute interaction.
 - Collaborating with other Industries and Institutions through executing MOUs.
3. You should be punctual and available for work till the closure of the College. In case of need, at times for examinations/admissions/visit of dignitaries, you will have to stay beyond the schedule time.



Rashtriya Sikshana Samithi Trust®

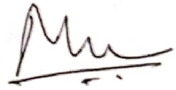
RV Educational Institutions®

4. You will be responsible for all the files, letters, records and the registers in your position.
5. You will maintain your work area and the surrounding neat and clean and help the Institution in conserving Water, Electricity, and Paper etc.
6. You will use the Computer Systems, Internet and email facility diligently. Any misuse of these will be a serious offence.
7. You must strive to upgrade your knowledge by making use of Library, Media, Internet and other resources, etc.
8. Take part in Community and other Group activities arranged by the Institution.
9. You are expected to wear only formal dresses approved by the Institution. Dress should be modest and decent.
10. Whenever you represent the Institution during Seminars, Presentations, Tours, picnics you will maintain dignity and image of the Institution.
11. Whenever conferences, seminars, workshops, Management Fests and Cultural activities are organized by the Institution, you are expected to work as per the instructions of the Head of the Institution.
12. You are required to take active part in all the Inspections, Accreditations, etc.
13. Any other relevant responsibilities entrusted by the Hon. Secretary/Head of the Institution from time to time.


Hon. Secretary

Acceptance of appointment by the Candidate:

I hereby accept the appointment on the terms and conditions stipulated above. Thanking you for the offer and assure you best of my services.


Mr. Mithun D J
Candidate Signature

Date: /01/2023

RV Teachers College Building,
15, Ashoka Pillar Road, 2nd Block,
Jayanagar, Bengaluru - 560011
Karnataka, India

080-46746464

rv@rvei.edu.in
www.rvinstitutions.com

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Ref No: RSST/RVIM/HR/2580/2020-21

Date: 28.12.2020

Ms. Pooja R Takalkar
SF 1A, Sai Nandana Apartment,
Opposite Infilife Clinic, RR Nagar,
Bengaluru-560098.

Sub: Offer of appointment for the post of Teaching Assistant.

Dear Madam,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Teaching Assistant in R.V Institutions and presently posted to RV Institute of Management as per the terms and conditions mentioned in Annexure-A & B to this offer of appointment.

You will be paid a gross salary of ₹33,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are required to report for duty with all your credentials, relieving letter from the current employer and Pre-employment Medical checkup by a Registered Medical Practitioner as per the format enclosed.

You are requested to send your acceptance of this offer and report for duty on or before 10.12.2020, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

Yours sincerely,

(AVS Murthy)
Hon. Secretary



Received

Pooja R Takalkar

29/12/2020

Copy to: 1) Director, RV Institute of Management
2) Superintendent-RSST

*As per the provision of the contract
29/12*



Terms and Conditions of appointment of Ms. Pooja R Takalkar:

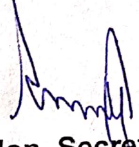

- You will be paid a gross salary of ₹ 33,000 /- per month as per the details given below:
 - Basic with DA : ₹ 20,000 /-
 - Personal Pay ₹ 11,200 /-
 - EPF : Eligible on Gross limited to ₹.1,800/- contribution
 - ESI : Not Eligible
- You will report to the Head of the Institution or any other officer nominated by Hon. Secretary/RSST.
- You will be on Fixed Term Contract for a period of ONE year from date of reporting.
- Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
- Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
- You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
- You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
- You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
- You will follow the working timings and holidays of the posted Institution for your category.
- You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
- You will retire from the service as per the retirement age prescribed for the faculty of the Institution from time to time. For the proof of your age, the Management considers only the date of Birth, as mentioned in the School Leaving Certificate (SSLC). The date of birth once furnished and admitted shall be final and no change will be entertained.
- If you absent from work for more than 8 days continuously without approval of the Principal/reporting Officer your services are liable for termination without any notice.
- You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
- If it is found that you have misrepresented any information in your application for employment or at the time of interview, or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
- "Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
- You are expected to maintain high standard of discipline and integrity.

Date: 29/12/2020

Pooja R Takalkar
29/12/2020
(Ms. Pooja R Takalkar)
Candidates Signature

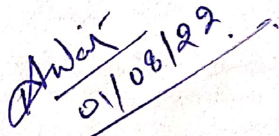


7. You must strive to upgrade your knowledge by making use of Library, Media, Internet and other resources, etc.
8. Take part in Community and other Group activities arranged by the Institution.
9. You are expected to wear only formal dresses approved by the Institution. Dress should be modest and decent.
10. Whenever you represent the Institution during Seminars, Presentations, Tours, picnics you will maintain dignity and image of the Institution.
11. Whenever conferences, seminars, workshops, Management Fests and Cultural activities are organized by the Institution, you are expected to work as per the instructions of the Head of the Institution.
12. You are required to take active part in all the Inspections, Accreditations, etc.
13. Any other relevant responsibilities entrusted by the Hon. Secretary/Head of the Institution from time to time.


Hon. Secretary


Acceptance of appointment by the Candidate:

I hereby accept the appointment on the terms and conditions stipulated above. Thanking you for the offer and assure you best of my services.


01/08/22
(Ms. Ankita Shrivastava)
Candidate Signature

Date:19/07/2022



Ref No: RSST/RVIM/HR/625 /2022-23

Date: 7.05.2022

Mr. Vidyadhara
No 385, Rangadhama, 3rd Cross,
5th Main, Kengeri Satellite Town,
Bengaluru - 560 060.

Sub: Offer of appointment for the post of Assistant Professor.

Dear Sir,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Assistant Professor in R.V Institutions and presently posted to RV Institute of Management as per the terms and conditions mentioned in Annexure-A & B to this offer of appointment.

You will be paid a gross salary of ₹40,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are required to report for duty with all your credentials, relieving letter from the current employer and Pre-employment Medical checkup by a Registered Medical Practitioner as per the format enclosed.

You are requested to send your acceptance of this offer and report for duty on or before 06.06.2022, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

Yours sincerely,

Dr. (h.c.) A.V.S. MURTHY
Hon. Secretary

Copy to: 1) Director, RV Institute of Management
2) Superintendent-RSST


Received
5.5.2022
1615



Terms and Conditions of appointment of Mr. Vidyadhara:

1. You will be paid a gross salary of ₹ 40,000 /- per month as per the details given below:
 - Basic with DA : ₹ 23,000 /-
 - Other Allowance : ₹ 10,000 /-
 - Personal Pay : ₹ 7,000 /-
 - EPF : Not Eligible
 - ESI : Not Eligible
2. You will report to the Head of the Institution or any other officer nominated by Hon. Secretary/RSST.
3. You will be on Fixed Term Contract for a period of ONE year from date of reporting.
4. A refundable security deposit of one-month gross salary will be deducted in ten equal monthly instalments as per Institution Policy
5. Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
6. Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
7. You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
8. You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
9. You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
10. You will follow the working timings and holidays of the posted Institution for your category.
11. You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
12. You will retire from the service as per the retirement age prescribed for the faculty of the Institution from time to time. For the proof of your age, the Management considers only the date of Birth, as mentioned in the School Leaving Certificate (SSLC). The date of birth once furnished and admitted shall be final and no change will be entertained.
13. If you absent from work for more than 8 days continuously without approval of the Principal/reporting Officer your services are liable for termination without any notice.
14. You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
15. If it is found that you have misrepresented any information in your application for employment or at the time of interview, or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
16. "Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period and no notice or notice any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
17. You are expected to maintain high standard of discipline and integrity.

Date: / /2022


Mr. Vidyadhara
Candidate Signature

Duties and Responsibilities of Mr. Vidyadhara:

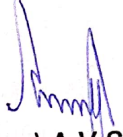
1. You will follow the instructions of Head of the Institution or his nominated representative.
2. As discussed you will contribute to the growth of the Institution in following ways and means;
 - a. Learning and Curriculum Design.
 - Bringing experimental learning approach to the class that not only enhances learning process but also helps students to understand the concepts with logical reasoning.
 - Planning and strategising the formation of a formal student's club that will take the charge of various activities in the institute and helping the student's club to function and operate in the same manner as they do in premier Institution like IIMs and ISB.
 - Designing mentoring system that will be more visible, transparent and functional giving a way to two-way communication and handling student's problems individually.
 - Introducing NPTEL courses and other MOOCs to enhance the knowledge base of students' especially for all foundation courses.
 - Engaging and guiding students to research.
 - Prepare Lesson Plan, Teaching/course Material, Video Lectures, PPTs, etc. Preparation of course docket.
 - Using QuiklIn LMS, Piruby and other electronic platforms to its best capacity. Using of innovative pedagogical tools.
 - Facilitation/coordinating for compliance activities. Institution governance and other activities like Accreditation, LIC, AICTE, Website, OBE, IQAC, Autonomy, University and Examination, etc.
 - Engaging students and guide them to write case studies that are published in reputed journal.
 - b. Research and Consultancy
 - Helping to grow research culture in institution by organizing workshops and seminars in collaboration with Professors and Research Chairs from premier institutions.
 - Bringing collaborative research initiatives to the institute.
 - Bringing funds and grants for organizing FDP, seminar and workshops (ICSSR, NCW, MCX, etc.).
 - Organizing National and International conference (ICWA, NCW, AICTE, etc.).
 - Write papers for SCOPUS, WOS and other refereed Journals.
 - Bringing in funded projects (BPRD, ICSSR, DST, NCW, etc.).
 - c. Industry Institute Interaction
 - Utilizing your professional and personal network for invited talks, FDP, MDP, seminar, conferences, workshops, value added programs, etc.
 - Bringing internship opportunities for students to intensify their understanding about specialised courses.
 - Inviting stalwarts from industry and academia for various events organized in the institution.
 - Signing MOU with Industry and Academia for designing intensive programmes for students'.
 - Catering to consultancy for raising industry institute interaction.
 - Collaborating with other Industries and Institutions through executing MOUs.
3. You should be punctual and available for work till the closure of the College. In case of need, at times for examinations/admissions/visit of dignitaries, you will have to stay beyond the schedule time.
4. You will be responsible for all the files, letters, records and the registers in your position.
5. You will maintain your work area and the surrounding neat and clean and help the Institution in conserving Water, Electricity, and Paper etc.
6. You will use the Computer Systems, Internet and email facility diligently. Any misuse of these will be a serious offence.

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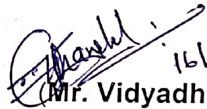
7. You must strive to upgrade your knowledge by making use of Library, Media, Internet and other resources, etc.
8. Take part in Community and other Group activities arranged by the Institution.
9. You are expected to wear only formal dresses approved by the Institution. Dress should be modest and decent.
10. Whenever you represent the Institution during Seminars, Presentations, Tours, picnics you will maintain dignity and image of the Institution.
11. Whenever conferences, seminars, workshops, Management Fests and Cultural activities are organized by the Institution, you are expected to work as per the instructions of the Head of the Institution.
12. You are required to take active part in all the Inspections, Accreditations, etc.
13. Any other relevant responsibilities entrusted by the Hon. Secretary/Head of the Institution from time to time.


Dr. (h.c.) A.V.S. MURTHY
Hon. Secretary

Acceptance of appointment by the Candidate:

I hereby accept the appointment on the terms and conditions stipulated above. Thanking you for the offer and assure you best of my services.

Date: 16/05/2022


16/5/22
Mr. Vidyadhara
Candidate Signature



Ref No: RSST/RVIM/HR/APPT/2022-23/ 2181

Date:19.07.2022

Ms. Ankita Shrivastava
B-403, Sraddha Palmeua apartment,
Kaverappa Layout, Kadubeesenahalli,
Bengaluru-560103.

Sub: Offer of appointment for the post of **Assistant Professor.**

Dear Madam,

This is with reference to your application for the above position and subsequent interview held at Rashtriya Sikshana Samithi Trust (RSST), Bangalore. We are happy to offer you the position of Assistant Professor in R.V Institute of Management as per the terms and conditions mentioned in Annexure - A & B to this offer of appointment.

You will be paid a gross salary of ₹50,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are required to report for duty with all your credentials, relieving letter from the current employer and Pre-employment Medical check-up by a Registered Medical Practitioner as per the format enclosed.

You are requested to send your acceptance of this offer and report for duty on or before 10.08.2022, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

Yours sincerely,

Dr.(h.c.) A.V.S. MURTHY
Hon. Secretary

Copy to: 1) Director, RV Institute of Management
2) Superintendent-RSST

Received
01/08/22

Terms and Conditions of appointment of Ms. Ankita Shrivastava:

1. You will be paid a gross salary of ₹.50,000/- per month as per the details given below:
 - Basic with DA : ₹.22,000/-
 - Other Allowance : ₹.15,000/-
 - Personal Pay : ₹.13,000/-
 - EPF : Not Eligible
 - ESI : Not Eligible.
2. You will report to the Director or any other officer nominated by Hon. Secretary/RSST.
3. You will be on Contract for a period of ONE year from date of reporting.
4. A refundable security deposit of one-month gross salary will be deducted in ten equal monthly instalments as per Institution Policy.
5. Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
6. Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
7. You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
8. You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
9. You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
10. You will follow the working timings and holidays of the posted Institution for your category.
11. You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
12. If you absent from work for more than 8 days continuously without approval of the Director/reporting Officer your services are liable for termination without any notice.
13. You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
14. You will retire from the services of the Establishment on attaining the age of 58 years. For the proof of your age, the Management considers only the date of Birth, as mentioned in the Karnataka Secondary Education Examination Certificate (SSLC). The date of birth once furnished and admitted shall be final and no change will be entertained.
15. If it is found that you have misrepresented any information in your application for employment or at the time of interview or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
16. "Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
17. You are expected to maintain high standard of discipline and integrity.

Date: 01/08/22
10/7/2022
(Ms. Ankita Shrivastava)
Candidate Signature

Duties and Responsibilities of Ms. Ankita Shrivastava:

1. You will follow the instructions of Head of the Institution or his nominated representative.
2. As discussed you will contribute to the growth of the Institution in following ways and means;
 - a. Learning and Curriculum Design.
 - Bringing experimental learning approach to the class that not only enhances learning process but also helps students to understand the concepts with logical reasoning.
 - Planning and strategising the formation of a formal student's club that will take the charge of various activities in the institute and helping the student's club to function and operate in the same manner as they do in premier Institution like IIMs and ISB.
 - Designing mentoring system that will be more visible, transparent and functional giving a way to two-way communication and handling student's problems individually.
 - Introducing NPTEL courses and other MOOCs to enhance the knowledge base of students' especially for all foundation courses.
 - Engaging and guiding students to research.
 - Prepare Lesson Plan, Teaching/course Material, Video Lectures, PPTs, etc. Preparation of course docket.
 - Using Quiklrn LMS, Piruby and other electronic platforms to its best capacity. Using of innovative pedagogical tools.
 - Facilitation/coordinating for compliance activities. Institution governance and other activities like Accreditation, LIC, AICTE, Website, OBE, IQAC, Autonomy, University and Examination, etc.
 - Engaging students and guide them to write case studies that are published in reputed journal.
 - b. Research and Consultancy
 - Helping to grow research culture in institution by organizing workshops and seminars in collaboration with Professors and Research Chairs from premier institutions.
 - Bringing collaborative research initiatives to the institute.
 - Bringing funds and grants for organizing FDP, seminar and workshops (ICSSR, NCW, MCX, etc.).
 - Organizing National and International conference (ICWA, NCW, AICTE, etc.).
 - Write papers for SCOPUS, WOS and other refereed Journals.
 - Bringing in funded projects (BPRD, ICSSR, DST, NCW, etc.).
 - c. Industry Institute Interaction
 - Utilizing your professional and personal network for invited talks, FDP, MDP, seminar, conferences, workshops, value added programs, etc.
 - Bringing internship opportunities for students to intensify their understanding about specialised courses.
 - Inviting stalwarts from industry and academia for various events organized in the institution.
 - Signing MOU with Industry and Academia for designing intensive programmes for students'.
 - Catering to consultancy for raising industry institute interaction.
 - Collaborating with other Industries and Institutions through executing MOUs.
3. You should be punctual and available for work till the closure of the College. In case of need, at times for examinations/admissions/visit of dignitaries, you will have to stay beyond the schedule time.
4. You will be responsible for all the files, letters, records and the registers in your position.
5. You will maintain your work area and the surrounding neat and clean and help the Institution in conserving Water, Electricity, and Paper etc.
6. You will use the Computer Systems, Internet and email facility diligently. Any misuse of these will be a serious offence.