

RASHTREEYA SIKSHANA SAMITHI TRUST

2<sup>nd</sup> Block, Jayanagar, Bangalore 560 011.  
(RV Group of Educational Institutions)

Tel: (080)26562386,26561777

No.RSST/RVIM/MBA-AP / Oct 08 3033/08-09

October 1, 2008

Sri. N Suresh  
# 1071 B, 29<sup>th</sup> A Cross,  
7<sup>th</sup> Block Jayanagar,  
Bangalore 560 082

**Sub: Letter of appointment for the post of Teaching Staff - Assistant Professor**

Dear Sir,

With reference to your Biodata and interview held, RSST is pleased to offer you the above post and presently posted to work at RV Institute of Management belonging to RSST on the terms & conditions set in at Annexure 1 & 2.

AICTE Grade : Rs.12000 - 420 - 18300

Basic Pay : Rs. 12000

Fixed DA (71%), DA (17.5% on Basic + Fixed DA)

CCA (Rs.300), HRA (15% on basic)

Management share of PF - Rs. 780

If you are interested in joining RSST, you are requested to report to Head of the above posted institution with your acceptance on or before October 31, 2008 along with the following documents

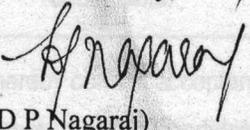
- Photocopies of proof of date of birth (X std / TC / Notorised affidavit / Passport only will be accepted), Address Proof
- 2 Passport size photos, if not submitted
- Educational & Professional Certificates
- Medical Certificate from authorized & registered doctor for fitness
- Relieving letter from the previous employer

failing which it will be considered that you will be no more interested in this offer.

You will be bound by all the circulars, rules and regulations of RSST and modifications issued from time to time.

Wishing you all the best during your association with our institution bringing the good name for you and your family through your honesty, sincerity, continuous development, hard and committed work.

Yours sincerely,



(D P Nagaraj)  
Hon. Joint Secretary / RSST.

Copy: Director / RVIM

21/10/08

1

RASHTREEYA SIKSHANA SAMITHI TRUST  
( RV Group of Educational Institutions)  
2<sup>nd</sup> Block, Jayanagar, Bangalore-560011

Tel: (080)26562386,26561777

No. RSST/RVIM/ MBA-AP/02-03-2010

Date: March 8, 2010

Mrs.Anitha B.M.D'silva  
No.76/17,2<sup>nd</sup> Main,  
Bharathi Layout,  
SG Palya,  
Bangalore-560029

**Sub: Letter of appointment for the post of Teaching Staff- Asst.Professor**

Dear Sir/ Madam,

With reference to your Biodata and interview held, RSST is pleased to offer you the above post and you are presently posted to work at RV Institute of Management belonging to RSST on the terms & conditions set out in Annexures 1 and 2.

**AICTE Grade : Rs. 12000-420-18300**

**Basic pay: Rs.12000**

**DA: 123% on Basic**

**CCA(Rs.300),HRA(20 % of basic)**

**Management share of PF- Rs.780**

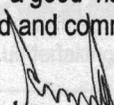
If you are interested in joining RSST, you are requested to report to the Head of the above institution with your acceptance on or before **April 8, 2010** along with the following documents;

- Photocopies of Proof of date of birth(Xth std,Marks Card/TC from School Authority / Passport only will be accepted. Address- proof./Originals to be produced for verification.
- 2 Passport size photos, if not submitted.
- Educational and Professional Certificates. Originals to be produced for verification
- Medical certificate from authorized & recognized doctor for fitness
- Relieving letter from the previous employer.

failing which it will be considered that you are no more interested in this offer.

You will be bound by all the circulars, rules and regulations of RSST and modifications issued from time to time.

We wish you all the best during your association with our institution. We trust you will earn a good name for yourself and your family, through your honesty, sincerity, continuous development and hard and committed work.

  
AVS Murthy  
Hon.Secretary-RSST

Copy: Director, RVIM  
App.MBA-AP/RVIM/March-2010

2/11  
08/03/10

**RASHTREEYA SIKSHANA SAMITHI TRUST**  
**(RV Educational Institutions)**  
**R.V. Teachers' College Building**  
**2<sup>nd</sup> Block, Jayanagar, Bangalore - 560 011**

Tel: (080) 26562386, 26561777

Ref No. /RSST/RVIM/AP/March-2011

Date: March 23, 2011

Sri. A. Narasima Venkatesh  
9/32, Annamalai Nagar,  
Seelanaickanpatty,  
Salem - 636 201

Dear Sir,

**Sub: Letter of Appointment for the post of Teaching Staff- Asst.Professor**

With reference to your Biodata and interview held, RSST is pleased to offer you the above post and you are presently posted to work at RV Institute of Management belonging to RSST on the terms & conditions set out in Annexures 1 and 2.

AICTE Grade: Rs.12000-420-18300  
Basic pay: Rs.12000  
DA: 153% on Basic (166-1)  
HRA 25 % of basic  
CCA - Rs.300 ,  
Management share of PF- Rs.780/-

If you are interested in joining RSST, you are requested to report to the Head of the above institution with your acceptance on or before April 25, 2011 along with the following documents:

- Photocopies of Proof of date of birth (Xth std Marks Card/TC from School Authority/Passport only will be accepted). Address-proof / Originals to be produced for verification.
- 2 Passport size photos, if not submitted.
- Educational and Professional Certificates. Originals to be produced for verification
- Medical certificate from authorized & recognized doctor for fitness
- Relieving letter from the previous employer.

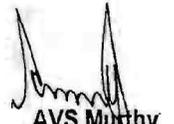
You should execute a Bond on Rs.100/- stamp paper to complete Ph.D., as per Format enclosed.

Failing which it will be considered that you are no more interested in this offer.

You will be bound by all the circulars, rules and regulations of RSST and modifications issued from time to time.

Please return the duplicate copy of this letter duly signed in token of your acceptance.

We wish you all the best during your association with our institution. We trust that, you will earn a good name for yourself and your family, through your honesty, sincerity, continuous development and hard and committed work.

  
AVS Murthy  
Hon. Secretary-RSST

Copy: Director, RVIM

- To check the documents and open the new service registers.
- Monitor the performance and advice for confirmation.
- Annual confidential reports to be sent before the annual increments

23-03-11

**RASHTREEYA SIKSHANA SAMITHI TRUST**

(RV Educational Institutions)

R.V. Teachers' College Building

2<sup>nd</sup> Block, Jayanagar, Bangalore - 560 011

5778 (a)  
Ref No. A /RSST/RVIM/TT/January-2017

Tel: (080) 26562386, 26561777

Date: 10-01-2017

Dr. A Narasima Venkatesh  
No-46, Bohra Layout,  
FF-1, City Towers,  
Gottigere, Bannerghatta Road,  
Bangalore -560 083.

Dear Madam,

**Sub: Letter of Appointment for the post of Teaching Staff- Associate Professor**

With reference to your Biodata and interview held, RSST is pleased to offer you the above post and you are presently posted to work at **RV Institute of Management** belonging to RSST on the terms & conditions set out in Annexures 1 and 2.

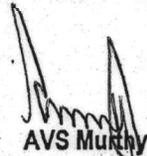
AICTE Grade	:	Rs.37400-67000/-
Basic Pay	:	Rs.37400/-
Special pay	:	Rs.7000/-
DA (96.2% on Basic)	:	Rs.35979/-
HRA (25% on Basic)	:	Rs.9350/-
CCA (fixed)	:	Rs.300/-
Management Share of PF	:	Rs.1800/-

If you are interested in joining RSST, you are requested to report to the Head of the above institution with your acceptance on any day **between 2<sup>nd</sup> and 10<sup>th</sup> of January-2017** along with the following documents, failing which it will be considered that you are no more interested in this offer.

- Photocopies of Proof of date of birth (X std Marks Card/TC from School Authority/Passport only will be accepted). Address-proof / Originals to be produced for verification.
- 2 Passport size photos, if not submitted.
- Educational and Professional Certificates. Originals to be produced for verification
- Medical certificate from authorized & recognized doctor for fitness
- Relieving letter from the previous employer.

You will be bound by all the circulars, rules and regulations of RSST and modifications issued from time to time. Please return the duplicate copy of this letter duly signed in token of your acceptance.

We wish you all the best during your association with our institution. We trust that, you will earn a good name for yourself and your family, through your honesty, sincerity, continuous development, hard and committed work.

  
AVS Murthy

Hon. Secretary-RSST

Copy: Director, RVIM

- To check the documents and open the new service register.
- Monitor the performance and advice for confirmation.
- Annual confidential reports to be sent before the annual increment

Appt.letter/MBA/RVIM/ Associate Professor- January-2017

RASHTREEYA SIKSHANA SAMITHI TRUST

ANNEXURE 1

2<sup>ND</sup> Block, Jayanagar, Bangalore-560011

- (RV Group of Educational Institutions)

Tel: (080) 26562386,26561777

Dated 28<sup>th</sup> Aug 2009

No. RSST/RVIM/MBA-CS/Aug 09 2H/T/09-10

To,

Mr.N.Nagasubba Reddy.

96/6,4<sup>th</sup> Mn, Marenahalli,Tank bund area,4<sup>th</sup> T block,Jayanagar,Bangalore-560041

**Sub : Letter of posting--Teaching staff for MBA**

Dear Sir / Madam,

Based on the interview held, RSST is pleased to post you for the above post in AICTE Grade of pay at RV Institute of Management belonging to RSST on the terms and conditions set in at Annexure 1 and 2 wef 1.9.2009

AICTE Grade: Rs.: 8000-275-13500

Basic pay: Rs. 8000

DA and others as payable to AICTE Faculty at RVIM

Management share of PF: Max Rs.780

If you are interested, you are requested to **report to Head of above posted Institution** with your acceptance on or before 7<sup>th</sup> Sept 2009 alongwith the following documents

- Photocopies of proof of date of birth (Xth std/TC/Notorised affidavit/Passport only will be accepted), Address proof.
- 2 passport size photos,if not submitted.
- Educational and professional certificates.
- PF Nominations

failing which it will be considered that you will be no more interested at this offer. You will be bound by all the circulars, rules and regulations of RSST and modifications issued from time to time.

Wishing you all the Best during your association with our Institution bringing the good name for you and your family through your honesty, sincerity, continuous development , hard and committed work.

Yours sincerely

(AVS Murthy)

Hon Secretary/RSST

Copy: : Director/RVIM

SIGNATURE OF CANDIDATE: N. Nagasubba Reddy

BANGALORE, DATE: 28.08.09

RASHTREEYA SIKSHANA SAMITHI TRUST

2<sup>nd</sup> Block, Jayanagar, Bangalore 560 011.  
(RV Group of Educational Institutions)

Tel: (080)26562386,26561777

No.RSST/RVIM/MBA-Lecturer / April -08

April 24, 2008

D S Sowmya,  
# 242, I Floor, R T Street,  
Bangalore 560.053.

**Sub: Letter of appointment for the post of Teaching Staff - Lecturer**

Dear Madam,

With reference to your Biodata and interview held, RSST is pleased to offer you the above post and presently posted to work at RV Institute of Management belonging to RSST on the terms & conditions set in at Annexure 1 & 2.

AICTE Grade : Rs.8000 - 275 - 13500

Basic Pay : Rs. 8000

Fixed DA (71%), DA (17.5% on Basic + Fixed DA)

CCA (Rs.300), HRA (15% on basic)

Management share of PF - Rs. 780

If you are interested in joining RSST, you are requested to report to Head of the above posted institution with your acceptance on or before May 4, 2008 along with the following documents

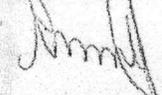
- Photocopies of proof of date of birth (X std / TC / Notorised affidavit / Passport only will be accepted), Address Proof
- 2 Passport size photos, if not submitted
- Educational & Professional Certificates
- Medical Certificate from authorized & registered doctor for fitness
- Relieving letter from the previous employer

failing which it will be considered that you will be no more interested in this offer.

You will be bound by all the circulars, rules and regulations of RSST and modifications issued from time to time.

Wishing you all the best during your association with our institution bringing the good name for you and your family through your honesty, sincerity, continuous development, hard and committed work.

Yours sincerely,



(AVS Murthy)  
Hon. Secretary / RSST.

Copy: Director / RVIM

RASHTREEYA SIKSHANA SAMITHI TRUST

2<sup>ND</sup> Block, Jayanagar, Bangalore-560011

(RV Group of Educational Institutions)

Tel: (080) 26562386,26561777

Dated 26<sup>th</sup> Nov 2012

No. RSST/RVIM/MBA /Nov 12 3254/12-13

To,

Ms.Rashmi Shetty,MBA,  
Sri.Nanjunda Nilaya, 27<sup>th</sup> Main, 9<sup>th</sup> Block,Jayanagar,  
Bangalore

**Sub : Letter of posting--Teaching staff for MBA**

Dear Sir / Madam,

Based on the interview held, RSST is pleased to post you for the above post in AICTE Grade of pay at RV Institute of Management belonging to RSST on the terms and conditions set in at Annexure 1 and 2 wef 1.11.2012

AICTE Grade: Rs.: 15600-39100

Basic pay: Rs. 15600

DA and others as payable to AICTE Faculty at RVIM

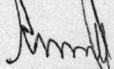
if you are interested, you are requested to report to Head of above posted Institution with your acceptance on or before 30<sup>th</sup> Nov 2012 alongwith the following documents

- Photocopies of proof of date of birth (Xth std/TC/ /Passport only will be accepted), Address proof.
- 2 passport size photos,if not submitted.
- Educational and professional certificates.
- PF Nominations

failing which it will be considered that you will be no more interested at this offer. You will be bound by all the circulars, rules and regulations of RSST and modifications issued from time to time.

Wishing you all the Best during your association with our Institution bringing the good name for you and your family through your honesty, sincerity, continuous development , hard and committed work.

Yours sincerely,

  
(AVS Murthy)

Hon Secretary/RSST

Copy: : Director/RVIM

**RASHTREEYA SIKSHANA SAMITHI TRUST**

2<sup>nd</sup> Block, Jayanagar, Bangalore 560 001.

(RV Group of Educational Institutions)

(Registered under the Trust Act No.3258/64-65)

Tel: (080)26562386, 26561777

No.RSST/RVIM-MBA/2<sup>nd</sup>HRM/2006/2006-07

June 15, 2006

A Chandran  
# 134, 7<sup>th</sup> cross, 10<sup>th</sup> A main,  
Indiranagar II Stage,  
Bangalore 38

Through : The Director, RV Institute of Management

Sub : Letter of appointment for the post of Lecturer – MBA and  
Management Courses.

Dear Madam/Sir,

With reference to your Biodata and personal interview held, RSST is pleased to offer you the post and presently posted to work at RV Institute of Management, 4<sup>th</sup> T Block, Jayanagar, Bangalore belonging to RSST, on the terms and conditions set in Annexure 1 & 2.

Grade : Rs. 8000-275-13500

Basic Pay : Rs.8000

DA : 71% of Basic Pay

CCA : Rs. 200

HRA : 13% of Basic

If you are interested in joining RSST, you are requested to report to Head of above posted Institution with your acceptance on or before July 1, 2006 along with the following documents (Original and 1 set of Photocopies)

- Proof of Date of Birth, Address Proof, 3 nos. Passport size photos
- EPF Nominations (wherever applicable)
- Certificates of Qualifications from SSLC / II PUC / Degree / PG & Others (if any)
- Medical Certificate from authorized & Registered doctor for fitness.
- Relieving letter from previous employer

Wishing you all the Best during your association with our Institution bringing the good name for you and your family through your honesty, sincerity, continuous development, hard and committed work.

*[Signature]*

*[Signature]*

*[Signature]*

Copy: Director, RV Institute of Management.

RASHTREEYA SIKSHANA SAMITHI TRUST

2<sup>nd</sup> Block, Jayanagar, Bangalore 560 011.  
(RV Group of Educational Institutions)

Tel: (080)26562386,26561777

No.RSST/RVIM/MBA-Placement / Aug 08 2008

August 8, 2008

Payal Jindal.  
# 6, 9<sup>th</sup> cross, 6<sup>th</sup> main,  
Pillappa block, Ganganagar,  
Bangalore 32

**Sub: Letter of appointment for the post of Deputy Placement Officer**

Dear Madam,

With reference to your Biodata and interview held, RSST is pleased to offer you the above post and presently posted to work at RV Institute of Management belonging to RSST on the terms & conditions set in at Annexure 1 & 2.

AICTE Grade : Rs.10000 - 325 - 15200

Basic Pay : Rs. 10000

Fixed DA (71%), DA (17.5% on Basic + Fixed DA)

CCA (Rs.300), HRA (15% on basic)

Management share of PF - Rs. 780

If you are interested in joining RSST, you are requested to report to **Head of the above posted institution** with your acceptance on or before September 1, 2008 along with the following documents

- Photocopies of proof of date of birth (X std / TC / Notorised affidavit / Passport only will be accepted), Address Proof
- 2 Passport size photos, if not submitted
- Educational & Professional Certificates
- Medical Certificate from authorized & registered doctor for fitness
- Relieving letter from the previous employer

failing which it will be considered that you will be no more interested in this offer.

You will be bound by all the circulars, rules and regulations of RSST and modifications issued from time to time.

Wishing you all the best during your association with our institution bringing the good name for you and your family through your honesty, sincerity, continuous development, hard and committed work.

Yours sincerely,

(AVS Murthy)  
Hon. Secretary / RSST.

Copy: Director / RVIM

## IV. History and Verification of Service

ಸೇವಾ ವಿವರ ಮತ್ತು ಪರಿಶೀಲನೆ

Sl.No. ಕ್ರ.ಸಂ.	Period ಅವಧಿ		Post, Scale of pay and office (with station) ಹುದ್ದೆ, ವೇತನ ಶ್ರೇಣಿ ಮತ್ತು ಕಛೇರಿ (ಸ್ಥಳದೊಂದಿಗೆ)	Pay ವೇತನ	
	From ಇಂದ	To ವರೆಗೆ		Substantive ಖಾಯಂ	Officiating ಸ್ಥಾನಪಲ್ಲು
1	2	3	4	5	6



Rashtreeya Sikshana Samithi Trust

**R.V. INSTITUTE OF MANAGEMENT**CA-17, 36<sup>TH</sup> CROSS, 26<sup>TH</sup> MAIN, 4<sup>TH</sup> T BLOCK, JAYANAGAR, BANGALORE - 41

Annexure - II.

No: RSST/RVIM-Rev Pay scales/May 1-591/12-13

dt:12.5.12

Name of the Staff and the post held on 01.05.2012	Existing scale of the post held on 01.05.2012	Basic pay drawn in the existing scale on 01.05.2012	Date of next increment in the existing scale	Revised scale applicable to the post	Pay fixed in the revised scale corresponding to the basic pay in the existing scale	Whether refixation is advantageous under provision to Rule 8(1) and if so, the pay re-fixed and the date of such refixation	Date of next increment in the revised Scale
1	2	3	4	5	6	7	8
Smt Payal Jindal Asst. Prof & Head Placements	10000-15200	10975	01.09.12	15600- 39100 (Special pay 7000)	20420	NA	01.09.12

Signature :  
Designation :

Dr. T.V. Raju  
Director

R.V. Institute of Management  
# CA 17, 36th Cross, 26th Main, 4th T Block,  
Jayanagar, Bangalore-560 041

Date :

12-05-12

Signature :  
Designation :

Joint Secretary

Rashtreeya Sikshana Samithi Trust  
II Block, Jayanagar, Bangalore-41

Date :

19/6

**RASHTREEYA SIKSHANA SAMITHI TRUST  
(RV Educational Institutions)**

**R.V. Teachers' College Building  
2<sup>nd</sup> Block, Jayanagar, Bangalore - 560 011**

Tel: (080) 26562386, 26561777

Ref No. 2712/RSST/RVIM/AP/October-2013

Date: October 17, 2013

Mrs. Anupama K. Malagi  
"padmashri", 647/D, 9<sup>th</sup> 'D' main,  
Hampinagar,  
Bangalore - 560104

Madam,

**Sub: Letter of Appointment for the post of Teaching Staff- Asst. Professor**

With reference to your Biodata and interview held, RSST is pleased to offer you the above post and you are presently posted to work at RV Institute of Management belonging to RSST on the terms & conditions set out in Annexures 1 and 2.

AICTE Grade: Rs.15,600-39,100  
Basic pay: Rs.15,600/- + Spl. pay of Rs 6000/-  
DA: 65% on Basic  
HRA: 25 % of basic  
CCA - Rs.300 ,  
Management share of PF- Rs.780/-  
21-10-13

If you are interested in joining RSST, you are requested to report to the Head of the above institution with your acceptance on or before October 31, 2013 along with the following documents;

- Photocopies of Proof of date of birth (X std Marks Card/TC from School Authority/Passport only will be accepted). Address-proof / Originals to be produced for verification.
- 2 Passport size photos, if not submitted.
- Educational and Professional Certificates. Originals to be produced for verification
- Medical certificate from authorized & recognized doctor for fitness
- Relieving letter from the previous employer.

Failing which it will be considered that you are no more interested in this offer.

You will be bound by all the circulars, rules and regulations of RSST and modifications issued from time to time.

Please return the duplicate copy of this letter duly signed in token of your acceptance.

We wish you all the best during your association with our institution. We trust that, you will earn a good name for yourself and your family, through your honesty, sincerity, continuous development and hard and committed work.

  
AVS Murthy  
Hon. Secretary-RSST

Copy: Director, RVIM

- To check the documents and open the new service register.
- Monitor the performance and advice for confirmation.
- Annual confidential reports to be sent before the annual increment

17-10-13

**RASHTREEYA SIKSHANA SAMITHI TRUST**  
(RV Educational Institutions)  
R.V. Teachers' College Building  
2<sup>nd</sup> Block, Jayanagar, Bangalore – 560 011

Tel: (080) 26562386, 26561777

Date: March 16<sup>th</sup>, 2016

Ref No. ~~5665~~/RSST/RVIM/TT/Mar.-2016

Dr. Anupama K Malagi  
# 630, I Floor,  
9<sup>th</sup> D Main, Hampi Nagar,  
BANGALORE – 560 104.

Dear Madam,

**Sub: Letter of Appointment for the post of Teaching Staff- Associate Professor**

With reference to your Biodata and interview held, RSST is pleased to offer you the above post and you are presently posted to work at RV Institute of Management belonging to RSST on the terms & conditions set out in Annexures 1 and 2.

AICTE Grade	:	Rs.37400-67000/-
Basic Pay	:	Rs.37400/-
Special Pay	:	Rs.7000/-
DA (86% on Basic)	:	Rs.32164 /-
HRA (25% on Basic)	:	Rs.9350/-
CCA (fixed)	:	Rs.300/-
Management Share of PF	:	Rs.1800/-

If you are interested in joining RSST, you are requested to report to the Head of the above institution with your acceptance on or before March 23<sup>rd</sup>, 2016 along with the following documents, failing which it will be considered that you are no more interested in this offer.

- Photocopies of Proof of date of birth (X std Marks Card/TC from School Authority/Passport only will be accepted). Address-proof / Originals to be produced for verification.
- 2 Passport size photos, if not submitted.
- Educational and Professional Certificates. Originals to be produced for verification
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AVS Murthy  
Hon. Secretary-RSST

Copy: Director, RVIM

- To check the documents and open the new service register.
- Monitor the performance and advice for confirmation.
- Annual confidential reports to be sent before the annual increment

**RASHTREEYA SIKSHANA SAMITHI TRUST**  
**(RV Educational Institutions)**  
R.V. Teachers' College Building  
2<sup>nd</sup> Block, Jayanagar, Bangalore - 560 011

Tel: (080) 26562386, 26561777  
Date: March 05, 2014

Ref No. /RSST/RVIM/Professor /Mar.-2014 *02719*

Dr. Noor Firdoos Jahan,  
No.47, 7<sup>th</sup> Cross,  
M.G Palya Main Road,  
Bommanahalli,  
Bangalore-560068

Dear Madam,

**Sub: Letter of Appointment for the post of Teaching Staff- Professor**

With reference to your Biodata and interview held, RSST is pleased to offer you the above post and you are presently posted to work at **RV Institute of Management** belonging to RSST on the terms & conditions set out in Annexures 1 and 2.

**Consolidated Pay: Rs. 70,000/- per month**

If you are interested in joining **RSST**, you are requested to report to the **Head of the above institution** with your acceptance on or before **31<sup>st</sup> March 2014** along with the following documents, failing which it will be considered that you are no more interested in this offer.

- Photocopies of Proof of date of birth (Xth std Marks Card/TC from School Authority/Passport only will be accepted).
- Address-proof / Originals to be produced for verification.
- 2 Passport size photos, if not submitted.
- Educational and Professional Certificates. Originals to be produced for verification
- Medical certificate from authorized & recognized doctor for fitness
- Relieving letter from the previous employer.

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**AVS Murthy**  
Hon. Secretary-RSST

Copy: Director, RVIM

- To check the documents and open the new service register.
- Monitor the performance and advice for confirmation.
- Annual confidential reports to be sent before the annual increments

Appt.letter/MBA/RVIM/Professor-March 2014

*05/03/14*



Rashtriya Sikshana Samithi Trust

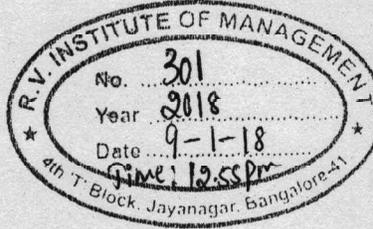
# R.V. INSTITUTE OF MANAGEMENT

CA-17, 36TH CROSS, 26<sup>TH</sup> MAIN, 4<sup>TH</sup> T BLOCK, JAYANAGAR, BANGALORE - 41

Ref: 864/RVIM/MBA/2017-18

Date: 04/01/2018

To,  
The Hon. Secretary,  
RSS Trust,  
II Block, Jayanagar,  
Bangalore- 560011.



Respected Sir,

Sub: Request for the regularisation of Appointment and  
to place the Employee on suitable scale.

- With respect to the above we would like to submit to your goodself, that Ms. Ramya S was appointed as Assistant Professor on Fixed Term Contract for a period of one year vide appointment order No: 5781/RSST / HR / APPT /5781/2016-17, dtd: 11.01.2017., on Gross Salary of Rs.25,000/- with Basic with DA:Rs:15,000/-, Additional Pay: Rs.10,000/- EPF: Eligible on Basic with DA (Rs 1800) , ESI : Not Eligible.

Ms. Ramya S reported for duty on 19.01.2017., and she is completing temporary engagement of service on 18.01.2018.

We recommend for grant of AICTE Grade pay of Rs. 15600 - 39100, With Basic pay: Rs. 15,600/-, DA: 105.55% on Basic, Special Pay: Rs. 6000/-, HRA: 25% of Basic, CCA: Rs. 300/-, she is eligible for Provident fund, not eligible for ESI and to regularise her services in the Institution.

We request you to kindly accord your approval and oblige.

Thanking you.

Yours faithfully,

DIRECTOR

- Perused.  
- For signature please.

Hon. Secretary  
RSS T

SS  
  
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called 18



# R.V. EDUCATIONAL INSTITUTIONS

Rashreeya Sikkshana Samithi Trust

Ref No: RSST/RVIM/DIRECTOR/6306/2017-18

8<sup>th</sup> January 2018

To,

**Dr. Purushottam Bung,**

Geetashankar, H.No. 03, Sanskruti Palms,  
Mandoli Road, Belgaum-590008.



Sub: Offer of Appointment for Professor & Director, RVIM, Bengaluru.

Dear Sir,

This is with reference to your bio data and subsequent interview at RSST.

1. We are happy to offer you the post of Professor & Director in RV Institute of Management (RVIM), Bengaluru.
2. You will be paid a monthly gross compensation of ₹. 1,90,000/- plus ₹. 25,000/- for Housing (Statutory deductions will be made as per Govt. regulations). You will be eligible for 10% Annual Increment on the monthly compensation based on your performance.
3. You will report to Hon. Secretary, RSST and work as per duties delegated to you as Professor & Director of RVIM.
4. You will be bound by the rules and regulations of RSST and RVIM, revisions thereon.
5. The services can be terminated with Three months' notice by either side.
6. A detailed appointment letter with the breakup of compensation and duties and responsibilities will be issued to you in due course of time.
7. You will be required to join within 45 days of acceptance of this letter.

Wishing you all the best for happy and fruitful association.

Thanking you

**With Regards,**

**(A.V.S. Murthy)  
Hon. Secretary**

*Accept with sincere gratitude*

*(Prof. Purushottam Bung)*

**RASHTREEYA SIKSHANA SAMITHI TRUST**

2<sup>nd</sup> Block, Jayanagar, Bangalore 560 011.

(RV Group of Educational Institutions)

Tel: (080)26562386,26561777

No. RSST/RVIM/MBA-PR/Oct-2011/3033

Dated: September 28, 2011

Mr. S.K.Manjunath,  
S/o, S.K. Swamy,  
No.296, 5<sup>th</sup> main,  
1<sup>st</sup> cross, Mahalakshmi Layout,  
Bangalore-560086

Dear Sir,

**Sub: Letter of appointment for the post of Public Relations officer**

With reference to your Biodata and interview held, RSST is pleased to offer you the above post and you are presently posted to work at RVIM belonging to RSST on the terms and conditions set out in Annexures 1 & 2 wef 1<sup>st</sup> October 2011.

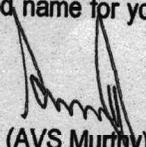
Grade : Rs.6000-150-7200-200-8800-260-10880-320-11200  
Basic Pay : Rs.8800  
D.A. : 105% of Basic  
C.C.A. : 20% of Basic  
Management Share of PF : Yes  
(If PF is Yes, the payment will be 12% of (Basic + DA) subject to max. of Rs.780.

If you are interested in joining RSST, you are requested to report to Head of above posted institution with your acceptance and following documents (if not submitted already) on or before 01.10.2011.

- Photocopies of Proof of date of birth (Xth std/TC/Notarised affidavit/Passport only will be accepted)
- Address proof originals to be produced for verification (Ration Card/ Driving Licence,/Voter's ID/ Pass port)
- 2 Passport size photos.
- EPF Nominations (wherever applicable)
- Educational and Professional Certificates. Originals to be produced for verification
- Medical certificate from authorized & recognized doctor for fitness
- Relieving letter from the previous employer.

Failing which it will be considered that you will be no more interested at this offer. You will be bound by all the circulars, rules and regulations of RSST and modifications issued from time to time.

Wishing you all the best during your association with our institution bringing the good name for you and your family through your honesty, sincerity, continuous development, hard and committed work.

  
(AVS Murthy)  
Hon. Secretary, RSST

Copy: Director, RVIM

- To check the documents and open the new service registers.
- Monitor the performance and advice for confirmation.
- Annual confidential reports to be sent before the annual increments

28/09/11  
Appt. letters/PR/RVIM-Oct-2011

RASHTREEYA SIKSHANA SAMITHI TRUST

(RV Educational Institutions)

R.V. Teachers' College Building  
2<sup>nd</sup> Block, Jayanagar, Bangalore - 560 011

Tel: (080) 26562386, 26561777

Date: March 01, 2016.

Ref. No. ~~5462~~/RSST/RVIM/AP/Feb.-2016

Mr. S.K. Manjunath  
S/o, Sri S.K. Swamy  
#296, 5<sup>th</sup> Main, 1<sup>st</sup> Cross,  
Mahalakshmi Layout,  
Bangalore - 560 086.

Dear Sir,

**Sub: Letter of Appointment for the post of Teaching Staff- Assistant Professor**

Rashtreeya Sikshana Samithi Trust is pleased to offer you the above post and you are required to work at RV Institute of Management belonging to RSST on the terms & conditions set out in Annexures 1 and 2.

AICTE Grade	:	Rs.15600-39100
Basic Pay	:	Rs.15600
Special Pay	:	Rs. 6000
DA	:	86% on Basic
HRA	:	25% of Basic
CCA	:	Rs. 300/-
Management Share of PF	:	Rs. 1800/-

You are required to report to the Head of the above institution with your acceptance on or before 10<sup>th</sup> March 2016 along with the following documents,

- Photocopies of Proof of date of birth (X std Marks Card/TC from School Authority/Passport only will be accepted). Address-proof / Originals to be produced for verification.
- 2 Passport size photos, if not submitted.
- Educational and Professional Certificates. Originals to be produced for verification
- Medical certificate from authorized & recognized doctor for fitness
- Relieving letter from the previous employer.

You will be bound by all the circulars, rules and regulations of RSST and modifications issued from time to time. Please return the duplicate copy of this letter duly signed in token of your acceptance.

We wish you all the best during your association with our institution. We trust that, you will earn a good name for yourself and your family, through your honesty, sincerity, continuous development, hard and committed work.



AVS Murthy

Hon. Secretary-RSST

Copy: Director, RVIM

- To check the documents and to make entries in the service register.
- Monitor the performance and advice for confirmation.
- Annual confidential reports to be sent before the annual increment

307  
01-03-16 Appt.letter/MBA/RVIM/ Assistant Professor- March2016

RASHTREEYA SIKSHANA SAMITHI TRUST

2<sup>nd</sup> Block, Jayanagar, Bangalore 560 011.  
(RV Group of Educational Institutions)

Tel: (080)26562386,26561777

No.RSST/RVIM/MBA-Lecturer / April -08

April 24, 2008

S T Pavithra.  
# 458, I Floor, III Main,  
Banashankari III Stage,  
Nagendra Block,  
Bangalore 560 050.

**Sub: Letter of appointment for the post of Teaching Staff - Lecturer**

Dear Madam,

With reference to your Biodata and interview held, RSST is pleased to offer you the above post and presently posted to work at RV Institute of Management belonging to RSST on the terms & conditions set in at Annexure 1 & 2.

AICTE Grade : Rs.8000 - 275 - 13500

Basic Pay : Rs. 8000

Fixed DA (71%), DA (17.5% on Basic + Fixed DA)

CCA (Rs.300), HRA (15% on basic)

Management share of PF - Rs. 780

If you are interested in joining RSST, you are requested to report to Head of the above posted institution with your acceptance on or before May 4, 2008 along with the following documents

- Photocopies of proof of date of birth (X std / TC / Notorised affidavit / Passport only will be accepted), Address Proof
- 2 Passport size photos, if not submitted
- Educational & Professional Certificates
- Medical Certificate from authorized & registered doctor for fitness
- Relieving letter from the previous employer

failing which it will be considered that you will be no more interested in this offer.

You will be bound by all the circulars, rules and regulations of RSST and modifications issued from time to time.

Wishing you all the best during your association with our institution bringing the good name for you and your family through your honesty, sincerity, continuous development, hard and committed work.

Yours sincerely,

(AVS Murthy)  
Hon. Secretary / RSST.

Copy: Director / RVIM

Appt.MBA-Lecturer/RVIM



Rashtreeya Sikshana Samithi Trust  
**RV EDUCATIONAL INSTITUTIONS**

Ref No: RSST/HR/APPT/RVIM/ 794 /2018-19

Date: 9/5/18

Mr. Dileep,  
Flat: 107, 1<sup>st</sup> Floor Blue Sky Apartments,  
Ramanashree Nagar,  
Doddakammana Halli Road,  
Bengaluru -590 083

**Sub:** Offer of appointment for the post of Assistant Professor, RVIM, Bengaluru.

Dear Sir,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Assistant professor in R.V Institutions and presently posted to R V Institute of Management as per the terms and conditions mentioned in Annexure – A & B to this offer of appointment.

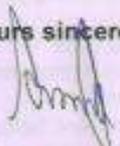
You will be paid a gross salary of ₹ 45,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are requested to send your acceptance of this offer and report for duty on or before 20.05.2018, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

With Regards,

Yours sincerely,

  
(AVS Murthy)  
Hon. Secretary

Copy to: 1) The Director, R V Institute of Management.   
2) Superintendent-RSST.

RV Teachers' College Building, 2<sup>nd</sup> Block, Jayanagar, Bengaluru-560011

Tel: +91-80-46746464/26562386/1777, Fax: +91-80-26568290, Email: rv@rvei.edu.in



Rashtreeya Sikshana Samithi Trust  
**RV EDUCATIONAL INSTITUTIONS**

ANNEXURE-A

**Terms and Conditions of appointment of Mr. Dileep:**

1. You will be paid a gross salary of ₹ 45,000/- per month as per the details given below:

- Basic with DA : ₹ 25,000/-
- Other Allowance : ₹ 20,000/-
- No PF
- ESI: Not Eligible.

2. You will report to the Head of the Institution or any other officer nominated by Hon. Secretary/RSST.
3. You will be on Fixed Term Contract for a period of ONE year from date of reporting.
4. Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
5. Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
6. You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
7. You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
8. You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
9. You will follow the working timings and holidays of the posted Institution for your category.
10. You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
11. You will retire from the service as per the retirement age prescribed for the faculty of the Institution from time to time.
12. If you absent from work for more than 8 days continuously without approval of the Principal/reporting Officer your services are liable for termination without any notice.
13. You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
14. If it is found that you have misrepresented any information in your application for employment or at the time of interview, or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
15. "Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
16. You are expected to maintain high standard of discipline and integrity.

Date: 10-05-2018

  
(Mr. Dileep)  
Candidates Signature

RV Teachers' College Building, 2<sup>nd</sup> Block, Jayanagar, Bengaluru-560011

Tel: +91-80-46746464/26562386/1777, Fax: +91-80-26568290, Email: rv@rvei.edu.in





Rashtreeya Sikshana Samithi Trust  
**RV EDUCATIONAL INSTITUTIONS**

**ANNEXURE-B**

**Duties and Responsibilities of Mr. Dileep:**

1. You will follow the instructions of Head of the Institution or his nominated representative.
2. You should be punctual and available for work till the closure of the College. In case of need, at times for examinations/admissions/visit of dignitaries, you will have to stay beyond the schedule time.
3. You will be responsible for all the files, letters, records and the registers in your position.
4. You will maintain your work area and the surrounding neat and clean and help the Institution in conserving Water, Electricity, Paper etc.
5. You will use the Computer Systems, Internet and email facility diligently, any misuse of these will be a serious offence.
6. You must strive to upgrade your knowledge by making use of Library, Media, Internet etc.
7. Take part in Community and other Group activities arranged by the Institution.
8. You are expected to wear only formal dresses approved by the Institution. Dress should be modest and decent.
9. Whenever you represent the Institution during Seminars, Presentations, Tours, picnics you will maintain dignity and image of the Institution.
10. Whenever conferences, seminars, workshops, Management Fests and Cultural activities are organized by the Institution, you are expected to work as per the instructions of the Head of the Institution.
11. You are required to take active part in all the Inspections, Accreditations etc.
12. Any other relevant responsibilities entrusted by the Hon. Secretary/Head of the Institution.

  
**Hon. Secretary**

**Acceptance of appointment by the Candidate:**

I hereby accept the appointment on the terms and conditions stipulated above. Thanking you for the offer and assure you best of my services.

Date: 10-05-2018

  
**(Mr. Dileep)**  
Candidates Signature

RV Teachers' College Building, 2<sup>nd</sup> Block, Jayanagar, Bengaluru-560011

Tel: +91-80-46746464/26562386/1777, Fax: +91-80-26568290, Email: rv@rvei.edu.in



Rashtreeya Sikshana Samithi Trust

## RV EDUCATIONAL INSTITUTIONS

Ref No: RSST/ HR/ APPT/ 4/94 /2018-19

Date-16/10/2018

Mrs. Priya Jain  
537, B Block, Ranka Colony,  
Bannerghatta  
Road, Bangalore.

Sub: Offer of appointment for the post of **Assistant Professor- Finance:**

Dear Madam,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Assistant Professor- Finance in R.V Institutions and will posted presently to R. V. Institute of Management as per the terms and conditions mentioned in Annexure-A & B to this offer of appointment.

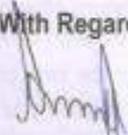
You will be paid a gross salary of Rs. 35,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement you can be posted to any other institution of RSST on the same terms and conditions.

You are requested to send your acceptance of this offer and report for duty on or before 20.10.2018, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

Yours sincerely,

With Regards,

  
(AVS Murthy)  
Hon. Secretary

Copy to: 1) The Director, R V Institute of Management. ✓  
2) Superintendent - RSST

R.V. Teachers College Building, 2<sup>nd</sup> Block Jayanagar, Bangalore-560011

Tel: +91-80-26562386, 26561777, Fax: +91-80-26568290, Email: rv@rvei.edu.in

1 of 3



Rashtreeya Sikshana Samithi Trust

## RV EDUCATIONAL INSTITUTIONS

ANNEXURE- A

### Terms and Conditions of appointment:

- You will be paid a gross salary of Rs.35,000 /- per month as per the details given below:
  - Basic with DA : Rs.15,000/-
  - Other Allowance : Rs. 20,000/-
  - EPF : Eligible on Basic with DA (Rs. 1,800/-)
  - ESI : Not Eligible
- You will report to the Principal or any other officer nominated by Hon. Secretary / RSST.
- You will be on Fixed Term Contract for a period of ONE Year from date of reporting.
- Your services are liable to be terminated by giving ONE months' notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
- Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
- You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
- You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
- You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
- You will follow the working timings and holidays of the posted Institution for your category.
- You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
- If you absent from work for more than 8 days continuously without approval of the Principal/reporting Officer your services are liable for termination without any notice.
- You will continuously work towards upgrading your knowledge by actively participating in all training programs offered by the Institution.
- If it is found that you have misrepresented any information in your application for employment or at the time of interview, or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
- Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one - month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service.
- You are expected to maintain high standard of discipline and integrity.

Acceptance of above Terms & Conditions.

*Pooja*

R.V. Teachers College Building, 2<sup>nd</sup> Block Jayanagar, Bengalure-560011

Tel: +91-80-26562386, 26561777, Fax: +91-80-26568290, Email: rv@rvei.edu.in

2 of 3



Rashtreeya Sikshana Samithi Trust  
**RV EDUCATIONAL INSTITUTIONS**

ANNEXURE-B

**Duties and Responsibilities:**

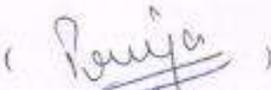
1. You will follow the instructions of Head of the Institution or his nominated representative.
2. You should be punctual and available for work till the closure of the College. In case of need, at times for examinations/admissions/visit of dignitaries, you will have to stay beyond the schedule time.
3. You will be responsible for all the files, letters, records, and the registers in your position.
4. You will maintain your work area and the surrounding neat and clean and help the Institution in conserving Water, Electricity, Paper etc.
5. You will use the Computer Systems, Internet and email facility diligently; any misuse of these will be a serious offence.
6. You must strive to upgrade your knowledge by making use of Library, media, internet etc.
7. Take part in Community and other Group activities arranged by the Institution.
8. You are expected to wear only formal dresses approved by the Institution. Dress should be modest and decent.
9. Whenever you represent the Institution during Seminars, Presentations, Tours, picnics you will maintain dignity and image of the Institution.
10. Whenever conferences, seminars, workshops, Management Fests and Cultural activities are organized by the Institution, you are expected to work as per the instructions of the Head of the institution.
11. You are required to take active part in all the inspections, Accreditations etc.
12. Any other relevant responsibilities entrusted by the Hon. Secretary/Head of the Institution.

  
Hon. Secretary

**Acceptance of appointment by the Candidate:**

I hereby accept the appointment on the terms and conditions stipulated above. Thanking you for the offer and assure you best of my services.

Date: 17/10/18

(  )  
Pooja Jain



Rashtreeya Sikshana Samithi Trust

## RV EDUCATIONAL INSTITUTIONS

Ref No: RSST/HR/APPT/4193/2018-19

Date - 16/10/2018

Mrs. Uma Sharma,  
No: 4 Sai Ranga Nilaya,  
4<sup>th</sup> Cross, 2<sup>nd</sup> Main,  
Pusphale Farm, Konankunte,  
Bangalore-62.

Sub: Offer of appointment for the post of **Assistant Professor- Mktg & Gen. Management:**

Dear Madam,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Assistant Professor – Mktg & Gen. Management in R.V Institutions and will be posted presently to R. V. Institute of Management as per the terms and conditions mentioned in Annexure-A & B to this offer of appointment.

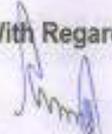
You will be paid a gross salary of Rs. 37000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement you can be posted to any other institution of RSST on the same terms and conditions.

You are requested to send your acceptance of this offer and report for duty on or before **15.01.2019**, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

Yours sincerely,

With Regards,

  
(AVS Murthy)  
Hon. Secretary

Copy to: 1) The Director, R V Institute of Management.   
2) Superintendent – RSST



**Rashtreeya Sikshana Samithi Trust**  
**RV EDUCATIONAL INSTITUTIONS**

ANNEXURE- A

**Terms and Conditions of appointment:**

1. You will be paid a gross salary of Rs.37,000/- per month as per the details given below:
  - Basic with DA : Rs.15,000/-
  - Other Allowance : Rs. 22,000/- ✓
  - EPF : Eligible on Basic with DA (Rs. 1,800/-)
  - ESI : Not Eligible
2. You will report to the Principal or any other officer nominated by Hon. Secretary / RSST.
3. You will be on Fixed Term Contract for a period of ONE Year from date of reporting.
4. Your services are liable to be terminated by giving ONE months' notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
5. Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
6. You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
7. You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
8. You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
9. You will follow the working timings and holidays of the posted Institution for your category.
10. You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
11. If you absent from work for more than 8 days continuously without approval of the Principal/reporting Officer your services are liable for termination without any notice.
12. You will continuously work towards upgrading your knowledge by actively participating in all training programs offered by the Institution.
13. If it is found that you have misrepresented any information in your application for employment or at the time of interview, or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
14. \*Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one - month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service\*.
15. You are expected to maintain high standard of discipline and integrity.

Acceptance of above Terms & Conditions.

*L. Sharmila*

R.V. Teachers College Building, 2<sup>nd</sup> Block Jayanagar, Bangalore-560011

Tel: +91-80-26562386, 26561777, Fax: +91-80-26568290, Email: rv@rvei.edu.in

Page 2 of 3



Rashtreeya Sikshana Samithi Trust  
**RV EDUCATIONAL INSTITUTIONS**

ANNEXURE-B

**Duties and Responsibilities:**

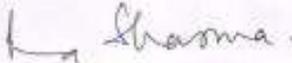
1. You will follow the instructions of Head of the Institution or his nominated representative.
2. You should be punctual and available for work till the closure of the College. In case of need, at times for examinations/admissions/visit of dignitaries, you will have to stay beyond the schedule time.
3. You will be responsible for all the files, letters, records, and the registers in your position.
4. You will maintain your work area and the surrounding neat and clean and help the Institution in conserving Water, Electricity, Paper etc.
5. You will use the Computer Systems, Internet and email facility diligently; any misuse of these will be a serious offence.
6. You must strive to upgrade your knowledge by making use of Library, media, internet etc.
7. Take part in Community and other Group activities arranged by the Institution.
8. You are expected to wear only formal dresses approved by the Institution. Dress should be modest and decent.
9. Whenever you represent the Institution during Seminars, Presentations, Tours, picnics you will maintain dignity and image of the Institution.
10. Whenever conferences, seminars, workshops, Management Fests and Cultural activities are organized by the Institution, you are expected to work as per the instructions of the Head of the institution.
11. You are required to take active part in all the inspections, Accreditations etc.
12. Any other relevant responsibilities entrusted by the Hon. Secretary/Head of the Institution.

  
Hon. Secretary

**Acceptance of appointment by the Candidate:**

I hereby accept the appointment on the terms and conditions stipulated above. Thanking you for the offer and assure you best of my services.

Date: 16/10/18

  
Wasa SHARMA.



Rashtreeya Sikshana Samithi Trust  
**RV EDUCATIONAL INSTITUTIONS**

Ref No: RSST/HR/APPT/RVIM 15900 /2018-19

Date:22/01/2019

Dr. Santhosh M,  
#245, Gokula 1<sup>st</sup> Cross,  
Vijayashree layout  
Mylasandra R V College Post,  
Bangalore-560 059.

**Sub:** Offer of appointment for the post of Associate Professor.

Dear Sir,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Associate Professor in R.V Institutions and presently posted to RVIM as per the terms and conditions mentioned in Annexure-A & B to this offer of appointment.

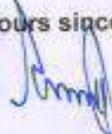
You will be paid a gross salary of ₹ 80,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are requested to send your acceptance of this offer and report for duty on or before 04.02.2019, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

With Regards,

Yours sincerely,

  
(AVS Murthy)  
Hon. Secretary

Copy to: 1) Director, RVIM  
2) Superintendent-RSST



Rashtrreeya Sikshana Samithi Trust  
**RV EDUCATIONAL INSTITUTIONS**

ANNEXURE-A

**Terms and Conditions of appointment of Dr. Santosh M:**

- You will be paid a gross salary of ₹ 80,000/- per month as per the details given below:
  - Basic with DA : ₹ 35,000/-
  - Other Allowance : ₹ 45,000/-
  - EPF : Not Eligible
  - ESI : Not Eligible
- You will report to the Head of the Institution or any other officer nominated by Hon. Secretary/RSST.
- You will be on Fixed Term Contract for a period of ONE year from date of reporting.
- Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
- Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
- You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
- You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
- You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
- You will follow the working timings and holidays of the posted Institution for your category.
- You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
- You will retire from the service as per the retirement age prescribed for the faculty of the Institution from time to time.
- If you absent from work for more than 8 days continuously without approval of the Principal/reporting Officer your services are liable for termination without any notice.
- You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
- If it is found that you have misrepresented any information in your application for employment or at the time of interview, or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
- "Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
- You are expected to maintain high standard of discipline and integrity.

Date:

*Santosh M*  
29/1/19  
(Dr. Santosh M)  
Candidates Signature

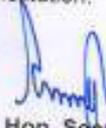


Rashtreeya Sikshana Samithi Trust  
**RV EDUCATIONAL INSTITUTIONS**

ANNEXURE-B

**Duties and Responsibilities of Dr. Santhosh:**

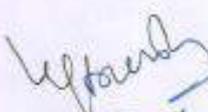
1. You will follow the instructions of Head of the Institution or his nominated representative.
2. You should be punctual and available for work till the closure of the College. In case of need, at times for examinations/admissions/visit of dignitaries, you will have to stay beyond the schedule time.
3. You will be responsible for all the files, letters, records and the registers in your position.
4. You will maintain your work area and the surrounding neat and clean and help the Institution in conserving Water, Electricity, Paper etc.
5. You will use the Computer Systems, Internet and email facility diligently, any misuse of these will be a serious offence.
6. You must strive to upgrade your knowledge by making use of Library, Media, Internet etc.
7. Take part in Community and other Group activities arranged by the Institution.
8. You are expected to wear only formal dresses approved by the Institution. Dress should be modest and decent.
9. Whenever you represent the Institution during Seminars, Presentations, Tours, picnics you will maintain dignity and image of the Institution.
10. Whenever conferences, seminars, workshops, Management Fests and Cultural activities are organized by the Institution, you are expected to work as per the instructions of the Head of the Institution.
11. You are required to take active part in all the Inspections, Accreditations etc.
12. Any other relevant responsibilities entrusted by the Hon. Secretary/Head of the Institution.

  
Hon. Secretary

**Acceptance of appointment by the Candidate:**

I hereby accept the appointment on the terms and conditions stipulated above. Thanking you for the offer and assure you best of my services.

Date:

  
29/1/19  
(Dr. Santhosh M.)  
Candidates Signature



Ref No: RSST/RVIM/HR/ ೩೩೧/2020-21

Date: 03.06.2020

**Dr. Padmalini**

B1-603, Gokulam Apartments, Dodakallasandra,  
Kanakapura Main Road, Near City Engineering College,  
Bengaluru-590054.

**Sub:** Offer of appointment for the post of Assistant Professor.

Dear Madam,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Assistant Professor in R.V Institutions and presently posted to RV Institute of Management as per the terms and conditions mentioned in Annexure-A & B to this offer of appointment.

You will be paid a gross salary of ₹ 1,00,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are required to report for duty with all your credentials, relieving letter from the current employer and Pre-employment Medical checkup by a Registered Medical Practitioner as per the format enclosed.

You are requested to send your acceptance of this offer and report for duty on or before 10.03.2020, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

Yours sincerely,

(AVS Murthy)  
Hon. Secretary



Copy to: 1) Director, RV Institute of Management  
2) Superintendent-RSST

Received!  
6/6/2020



**Terms and Conditions of appointment of Dr. Padmalini:**

1. You will be paid a gross salary of ₹ 1,00,000 /- per month as per the details given below:
  - Basic with DA : ₹ 30,000 /-
  - Other Allowance : ₹ 70,000 /-
  - EPF : Eligible on Gross limited to ₹.1,800/- contribution.
  - ESI : Not Eligible
2. You will report to the Head of the Institution or any other officer nominated by Hon. Secretary/RSST.
3. You will be on Fixed Term Contract for a period of ONE year from date of reporting.
4. Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
5. Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
6. You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
7. You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
8. You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
9. You will follow the working timings and holidays of the posted Institution for your category.
10. You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
11. You will retire from the service as per the retirement age prescribed for the faculty of the Institution from time to time. For the proof of your age, the Management considers only the date of Birth, as mentioned in the School Leaving Certificate (SSLC). The date of birth once furnished and admitted shall be final and no change will be entertained.
12. If you absent from work for more than 8 days continuously without approval of the Principal/reporting Officer your services are liable for termination without any notice.
13. You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
14. If it is found that you have misrepresented any information in your application for employment or at the time of interview, or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
15. "Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
16. You are expected to maintain high standard of discipline and integrity.

Date: /06/2020

(Dr. Padmalini)  
Candidates Signature





**Duties and Responsibilities of Dr. Padmalini Singh:**

1. You will follow the instructions of Head of the Institution or his nominated representative.
2. As per your commitment you will contribute to the growth of the Institution in following ways and means;
  - a. Learning and Curriculum Design.
    - Bringing experimental learning approach to the class that not only enhances learning process but also helps students to understand the concepts with logical reasoning.
    - Planning and strategising the formation of a formal student's club that will take the charge of various activities in the institute and helping the student's club to function and operate in the same manner as they do in IIMs and ISB.
    - Designing mentoring system that will be more visible, transparent and functional giving a way to two way communication and handling student's problems individually. This process will help slow learners and introvert students' who needs special attention to be guided during their MBA programme.
    - Introducing NPTEL courses to enhance the knowledge base of students' especially for all foundation courses.
    - Engaging and guiding students' to research.
    - Engaging students and guide them to write case studies that are published in reputed journal.
  - b. Research and Consultancy
    - Helping to grow research culture in institution by organizing workshops and seminars in collaboration with IIMs Professors and Research Chairs.
    - Bringing collaborative research initiatives to the institute.
    - Bringing funds and grants for organizing FDP, seminar and workshops (ICSSR, NCW, MCX).
    - Organizing National and International conference (ICWA, NCW, AICTE).
    - Write papers for SCOPUS Journals.
    - Bringing in funded projects (BPRD, ICSSR, DST, NCW).
  - c. Industry Institute Interaction
    - Utilizing your professional and personal networking with IIM, Bangalore Professor's for invited talks, FDP, MDP, seminar, conferences and workshops.
    - Bringing internship opportunities for students from IIM Bangalore to intensify their understanding about specialised courses.
    - Inviting Indian Ambassadors and stalwarts for various events organized in the institution.
    - Bringing MOU especially form MCX and EY for designing intensive programmes for students'.
    - Catering to consultancy for raising industry institute interaction.
    - Collaborating with other Industries and Institutions through executing MOUs.
3. You should be punctual and available for work till the closure of the College. In case of need, at times for examinations/admissions/visit of dignitaries, you will have to stay beyond the schedule time.
4. You will be responsible for all the files, letters, records and the registers in your position.
5. You will maintain your work area and the surrounding neat and clean and help the Institution in conserving Water, Electricity, and Paper etc.
6. You will use the Computer Systems, Internet and email facility diligently, any misuse of these will be a serious offence.
7. You must strive to upgrade your knowledge by making use of Library, Media, Internet etc.
8. Take part in Community and other Group activities arranged by the Institution.



9. You are expected to wear only formal dresses approved by the Institution. Dress should be modest and decent.
10. Whenever you represent the Institution during Seminars, Presentations, Tours, picnics you will maintain dignity and image of the Institution.
11. Whenever conferences, seminars, workshops, Management Fests and Cultural activities are organized by the Institution, you are expected to work as per the instructions of the Head of the Institution.
12. You are required to take active part in all the Inspections, Accreditations etc.
13. Any other relevant responsibilities entrusted by the Hon. Secretary/Head of the Institution.



  
Hon. Secretary

**Acceptance of appointment by the Candidate:**

I hereby accept the appointment on the terms and conditions stipulated above. Thanking you for the offer and assure you best of my services.

Date: /06/2020

  
(Dr. Padmalini)  
Candidates Signature

06.03.2020.

From  
Dr. Padmalini Singh  
Assistant Professor,  
RVIM, Bangalore

To,  
The Director,  
RVIM, Bangalore

Dear Sir,

**Subject: Duty Report**

I would like to bring this to your kind notice that I am joining RV Institute of Management, Bangalore from 06.03.2020.

I would look forward for your constant support and encouragement for extending quality research and academic work from my end.

Thanks & Regards,

Yours Sincerely,



(Dr. Padmalini Singh)

Ao.  
—  
23/3



Dr. Bikramaditya Ghosh  
301, Raghav Harmony, 1<sup>st</sup> Cross,  
S.R Layout, Murugesh Palya,  
Bengaluru-590017

Sub: Offer of appointment for the post of **Professor- Business Analytics & Finance.**

Dear Sir,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Professor – Business Analytics & Finance in R V Institutions and presently posted to RV Institute of Management as per the terms and conditions mentioned in Annexure-A & B to this offer of appointment.

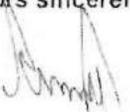
You will be paid a gross salary of ₹1,50,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are required to report for duty with all your credentials, relieving letter from the current employer and Pre-employment Medical checkup by a Registered Medical Practitioner as per the format enclosed.

You are requested to send your acceptance of this offer and report for duty on or before 10.02.2021, failing which the offer stands cancelled and withdrawn

We look forward to your joining our Institution for a long and successful association

Yours sincerely,

  
(AVS Murthy)  
Hon. Secretary



*Received & accepted*  
*B. Ghosh*  
*10/2/21*

Copy to: 1) Director, RV Institute of Management  
2) Superintendent-RSST



Terms and Conditions of appointment of Dr. Bikramaditya Ghosh:

1. You will be paid a gross salary of ₹ 1,50,000/- per month as per the details given below:
  - Basic with DA : ₹ 35,000/-
  - Personal Pay : ₹ 63,200/-
  - Other allowance : ₹ 50,000/-
  - EPF : ₹ 1,000/- contribution.
  - ESI : Not Eligible.
2. You will report to the Head of the Institution or any other officer nominated by Hon. Secretary/RSST
3. You will be on Fixed Term Contract for a period of ONE year from date of reporting.
4. Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same
5. Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management as and when called upon to do so.
6. You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
7. You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
8. You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
9. You will follow the working timings and holidays of the posted institution for your category.
10. You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
11. If you absent from work for more than 8 days continuously without approval of the Principal/reporting Officer your services are liable for termination without any notice
12. You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
13. You will retire from the services of the Establishment on attaining the age of 58 years. For the proof of your age the Management considers only the date of Birth, as mentioned in the Karnataka Secondary Education Examination Certificate (SSLC). The date of birth once furnished and admitted shall be final and no change will be entertained.
14. If it is found that you have misrepresented any information in your application for employment or at the time of interview or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
15. Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
16. You are expected to maintain high standard of discipline and integrity
17. "As a security deposit one-month gross salary will be deducted in ten equal monthly instalments as per Institution Policy"

Date: 10/02/2021

(Dr. Bikramaditya Ghosh)  
Candidates Signature



Rashtriya Sikshana Samithi Trust  
RV Educational Institutions

Ref No: RSST/RVIM/HR/2579/2020-21

Date: 28.12.2020

Mr. Sreevallaban Narayanan  
No 43, Shree Nilaya,  
2<sup>nd</sup> Main, Arekere Mico Layout  
Bengaluru-560076.

**Sub:** Offer of appointment for the post of Assistant Professor.

Dear Sir,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Assistant Professor in R.V Institutions and presently posted to RV Institute of Management as per the terms and conditions mentioned in Annexure-A & B to this offer of appointment.

You will be paid a gross salary of ₹55,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are required to report for duty with all your credentials, relieving letter from the current employer and Pre-employment Medical checkup by a Registered Medical Practitioner as per the format enclosed.

You are requested to send your acceptance of this offer and report for duty on or before 21.12.2020, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

Yours sincerely,

(AVS Murthy)  
Hon. Secretary



Received  
AVS  
29/12/20

Copy to: 1) Director, RV Institute of Management  
2) Superintendent-RSST

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**Duties and Responsibilities of Mr. Sreevallaban Narayanan:**

1. You will follow the instructions of Head of the Institution or his nominated representative.
2. As discussed you will contribute to the growth of the Institution in following ways and means:
  - a. Learning and Curriculum Design.
    - Bringing experimental learning approach to the class that not only enhances learning process but also helps students to understand the concepts with logical reasoning.
    - Planning and strategising the formation of a formal student's club that will take the charge of various activities in the institute and helping the student's club to function and operate in the same manner as they do in premier Institution like IIMs and IISB.
    - Designing mentoring system that will be more visible, transparent and functional giving a way to two-way communication and handling student's problems individually.
    - Introducing NPTEL courses and other MOOCs to enhance the knowledge base of students especially for all foundation courses.
    - Engaging and guiding students to research.
    - Prepare Lesson Plan, Teaching/course Material, Video Lectures, PPTs, etc. Preparation of course docket.
    - Using Quikrn LMS, Piruby and other electronic platforms to its best capacity. Using of innovative pedagogical tools.
    - Facilitation/coordinating for compliance activities, Institution governance and other activities like Accreditation, LIC, AICTE, Website, OBE, IQAC, Autonomy, University and Examination, etc.
    - Engaging students and guide them to write case studies that are published in reputed journal.
  - b. Research and Consultancy
    - Helping to grow research culture in institution by organizing workshops and seminars in collaboration with Professors and Research Chairs from premier institutions.
    - Bringing collaborative research initiatives to the institute.
    - Bringing funds and grants for organizing FDP, seminar and workshops (ICSSR, NCW, MCX etc.).
    - Organizing National and International conference (ICWA, NCW, AICTE, etc.)
    - Write papers for SCOPUS, WOS and other refereed Journals.
    - Bringing in funded projects (BPRD, ICSSR, DST, NCW, etc.).
  - c. Industry Institute Interaction
    - Utilizing your professional and personal network for invited talks, FDP, MDP, seminar, conferences, workshops, value added programs, etc.
    - Bringing internship opportunities for students to intensify their understanding about specialised courses.
    - Inviting stalwarts from industry and academia for various events organized in the institution.
    - Signing MOU with Industry and Academia for designing intensive programmes for students.
    - Catering to consultancy for raising industry institute interaction.
    - Collaborating with other Industries and institutions through executing MOUs.
3. You should be punctual and available for work till the closure of the College. In case of need, at times for examinations/admissions/visit of dignitaries, you will have to stay beyond the schedule time.
4. You will be responsible for all the files, letters, records and the registers in your position.
5. You will maintain your work area and the surrounding neat and clean and help the Institution in conserving Water, Electricity, and Paper etc.
6. You will use the Computer Systems, Internet and email facility diligently. Any misuse of these will be a serious offence.



Ref No: RSST/RVIM/HR/2502/2020-21

Date: 22.12.2020

**Mrs. Vandana Gablani**

Flat no.1210, Block 1, wing A,  
Suncity Gloria Apartment, Sarjapura Main Road,  
Bengaluru-560035.

**Sub:** Offer of appointment for the post of **Assistant Professor.**

Dear Madam,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Assistant Professor in R.V Institutions and presently posted to RV Institute of Management as per the terms and conditions mentioned in Annexure-A & B to this offer of appointment.

You will be paid a gross salary of ₹45,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are required to report for duty with all your credentials, relieving letter from the current employer and Pre-employment Medical checkup by a Registered Medical Practitioner as per the format enclosed.

You are requested to send your acceptance of this offer and report for duty on or before 23.12.2020, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

Yours sincerely,

(AVS Murthy)  
Hon. Secretary



Received  
Vandana  
26/12/2020

Copy to: 1) Director, RV Institute of Management  
2) Superintendent-RSST



**Terms and Conditions of appointment of Mrs. Vandana Gablani:**

1. You will be paid a gross salary of ₹ 45,000/- per month as per the details given below:
  - Basic with DA : ₹ 20,000/-
  - Personal Pay : ₹ 23,200/-
  - EPF : Eligible on Gross limited to ₹.1,800/- contribution.
  - ESI : Not Eligible
2. You will report to the Director or any other officer nominated by Hon. Secretary/RSST.
3. You will be on Fixed Term Contract for a period of ONE year from date of reporting.
4. Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
5. Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
6. You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
7. You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
8. You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
9. You will follow the working timings and holidays of the posted Institution for your category.
10. You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
11. You will retire from the service as per the retirement age prescribed for the faculty of the Institution from time to time. For the proof of your age, the Management considers only the date of Birth, as mentioned in the School Leaving Certificate (SSLC). The date of birth once furnished and admitted shall be final and no change will be entertained.
12. If you absent from work for more than 8 days continuously without approval of the Principal/reporting Officer your services are liable for termination without any notice.
13. You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
14. If it is found that you have misrepresented any information in your application for employment or at the time of interview, or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
15. "Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
16. You are expected to maintain high standard of discipline and integrity.

Date: 12/12/2020

(Mrs. Vandana Gablani)  
Candidate Signature



Ref No: RSST/RVIM/HR/2580/2020-21

Date: 28.12.2020

**Ms. Pooja R Takalkar**  
SF 1A, Sai Nandana Apartment,  
Opposite Infilife Clinic, RR Nagar,  
Bengaluru-560098.

**Sub: Offer of appointment for the post of Teaching Assistant.**

Dear Madam,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Teaching Assistant in R.V Institutions and presently posted to RV Institute of Management as per the terms and conditions mentioned in Annexure-A & B to this offer of appointment.

You will be paid a gross salary of ₹33,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are required to report for duty with all your credentials, relieving letter from the current employer and Pre-employment Medical checkup by a Registered Medical Practitioner as per the format enclosed.

You are requested to send your acceptance of this offer and report for duty on or before 10.12.2020, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

Yours sincerely,

(AVS Murthy)  
Hon. Secretary



Received

*Pooja R Takalkar*

29/12/2020

Copy to: 1) Director, RV Institute of Management  
2) Superintendent-RSST

AC  
PT. Pooja R Takalkar  
29/12



Terms and Conditions of appointment of Ms. Pooja R Takalkar:

- You will be paid a gross salary of ₹ 33,000 /- per month as per the details given below:
  - Basic with DA : ₹ 20,000 /-
  - Personal Pay : ₹ 11,200 /-
  - EPF : Eligible on Gross limited to ₹.1,800/- contribution
  - ESI : Not Eligible
- You will report to the Head of the Institution or any other officer nominated by Hon. Secretary/RSST.
- You will be on Fixed Term Contract for a period of ONE year from date of reporting.
- Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
- Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
- You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management
- You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave, the services.
- You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
- You will follow the working timings and holidays of the posted Institution for your category.
- You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
- You will retire from the service as per the retirement age prescribed for the faculty of the Institution from time to time. For the proof of your age, the Management considers only the date of Birth, as mentioned in the School Leaving Certificate (SSLC). The date of birth once furnished and admitted shall be final and no change will be entertained.
- If you absent from work for more than 8 days continuously without approval of the Principal/reporting Officer your services are liable for termination without any notice.
- You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
- If it is found that you have misrepresented any information in your application for employment or at the time of interview, or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
- "Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
- You are expected to maintain high standard of discipline and integrity.

Date: 23/12/2020

*Pooja R Takalkar*  
29/12/2020  
(Ms. Pooja R Takalkar)  
Candidates Signature



Ref No: RSST/RVIM/HR/2887/2020-21

Date: 35.01.2021

**Ms. Shreya Shankar. N**  
No.1370, 9<sup>th</sup> F Cross,  
SBI Colony, J P Nagar 1<sup>st</sup> Stage  
Bangalore.

**Sub: Offer of appointment for the post of Teaching Assistant.**

Dear Madam,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Teaching Assistant in R.V Institutions and presently posted to RV Institute of Management as per the terms and conditions mentioned in Annexure-A & B to this offer of appointment.

You will be paid a gross salary of ₹28,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are required to report for duty with all your credentials, relieving letter from the current employer and Pre-employment Medical checkup by a Registered Medical Practitioner as per the format enclosed.

You are requested to send your acceptance of this offer and report for duty on or before 10.01.2021, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

Yours sincerely,

(AVS Murthy)  
Hon. Secretary



*Received*  
*Shreya*

Copy to: 1) Director, RV Institute of Management  
2) Superintendent-RSST

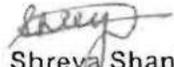
ANNEXURE-A



**Terms and Conditions of appointment of Ms. Shreya Shankar N :**

- You will be paid a gross salary of ₹ 28,000 /- per month as per the details given below:
  - Basic with DA : ₹ 20,000 /-
  - Personal Pay : 8,000 /-
  - EPF : Not Eligible.
  - ESI : Not Eligible.
- You will report to the Head of the Institution or any other officer nominated by Hon. Secretary/RSST.
- You will be on Fixed Term Contract for a period of ONE year from date of reporting.
- Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
- Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
- You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
- You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
- You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
- You will follow the working timings and holidays of the posted Institution for your category.
- You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
- If you absent from work for more than 8 days continuously without approval of the Principal/reporting Officer your services are liable for termination without any notice.
- You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
- You will retire from the services of the Establishment on attaining the age of 58 years. For the proof of your age, the Management considers only the date of Birth, as mentioned in the Karnataka Secondary Education Examination Certificate (SSLC). The date of birth once furnished and admitted shall be final and no change will be entertained.
- If it is found that you have misrepresented any information in your application for employment or at the time of interview or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
- "Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
- You are expected to maintain high standard of discipline and integrity.
- "As a security deposit one-month gross salary will be deducted in ten equal monthly instalments as per Institution Policy"

Date: 28/01/2021

  
(Ms. Shreya Shankar)  
Candidates Signature



Dr. Bikramaditya Ghosh  
301, Raghav Harmony, 1<sup>st</sup> Cross,  
S.R Layout, Murugesh Palya,  
Bengaluru-590017

Sub: Offer of appointment for the post of **Professor- Business Analytics & Finance.**

Dear Sir,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Professor – Business Analytics & Finance in R V Institutions and presently posted to RV Institute of Management as per the terms and conditions mentioned in Annexure-A & B to this offer of appointment.

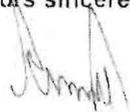
You will be paid a gross salary of ₹1,50,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are required to report for duty with all your credentials, relieving letter from the current employer and Pre-employment Medical checkup by a Registered Medical Practitioner as per the format enclosed.

You are requested to send your acceptance of this offer and report for duty on or before 10.02.2021, failing which the offer stands cancelled and withdrawn

We look forward to your joining our Institution for a long and successful association

Yours sincerely,

  
(AVS Murthy)  
Hon. Secretary



*Received & accepted*  
*B Ghosh*  
*10/2/21*

Copy to: 1) Director, RV Institute of Management  
2) Superintendent-RSST



Terms and Conditions of appointment of Dr. Bikramaditya Ghosh:

- You will be paid a gross salary of ₹ 1,50,000/- per month as per the details given below:
  - Basic with DA : ₹ 35,000/-
  - Personal Pay : ₹ 63,200/-
  - Other allowance : ₹ 50,000/-
  - EPF : ₹ 1,300/- contribution.
  - ESI : Not Eligible.
- You will report to the Head of the Institution or any other officer nominated by Hon. Secretary/RSST
- You will be on Fixed Term Contract for a period of ONE year from date of reporting.
- Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same
- Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management as and when called upon to do so.
- You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
- You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
- You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
- You will follow the working timings and holidays of the posted institution for your category.
- You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
- If you absent from work for more than 8 days continuously without approval of the Principal/reporting Officer your services are liable for termination without any notice
- You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
- You will retire from the services of the Establishment on attaining the age of 58 years. For the proof of your age the Management considers only the date of Birth, as mentioned in the Karnataka Secondary Education Examination Certificate (SSLC). The date of birth once furnished and admitted shall be final and no change will be entertained.
- If it is found that you have misrepresented any information in your application for employment or at the time of interview or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
- Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable to the management if your services are terminated before the specified period of your service."
- You are expected to maintain high standard of discipline and integrity
- "As a security deposit one-month gross salary will be deducted in ten equal monthly instalments as per Institution Policy"

Date: 10/02/2021

(Dr. Bikramaditya Ghosh)  
Candidates Signature



Rashtriya Sikshana Samithi Trust  
RV Educational Institutions

Ref No: RSST/RVIM/HR/2579/2020-21

Date: 28.12.2020

Mr. Sreevallaban Narayanan  
No 43, Shree Nilaya,  
2<sup>nd</sup> Main, Arekere Mico Layout  
Bengaluru-560076.

**Sub:** Offer of appointment for the post of Assistant Professor.

Dear Sir,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Assistant Professor in R.V Institutions and presently posted to RV Institute of Management as per the terms and conditions mentioned in Annexure-A & B to this offer of appointment.

You will be paid a gross salary of ₹55,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are required to report for duty with all your credentials, relieving letter from the current employer and Pre-employment Medical checkup by a Registered Medical Practitioner as per the format enclosed.

You are requested to send your acceptance of this offer and report for duty on or before 21.12.2020, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

Yours sincerely,

(AVS Murthy)  
Hon. Secretary



Received  
AVS  
29/12/20

Copy to: 1) Director, RV Institute of Management  
2) Superintendent-RSST

AG  
At. 29/12/20  
29/12



### Duties and Responsibilities of Mr. Sreevallaban Narayanan:

1. You will follow the instructions of Head of the Institution or his nominated representative.
2. As discussed you will contribute to the growth of the Institution in following ways and means:
  - a. Learning and Curriculum Design.
    - Bringing experimental learning approach to the class that not only enhances learning process but also helps students to understand the concepts with logical reasoning.
    - Planning and strategising the formation of a formal student's club that will take the charge of various activities in the institute and helping the student's club to function and operate in the same manner as they do in premier Institution like IIMs and ISB.
    - Designing mentoring system that will be more visible, transparent and functional giving a way to two-way communication and handling student's problems individually
    - Introducing NPTEL courses and other MOOCs to enhance the knowledge base of students especially for all foundation courses.
    - Engaging and guiding students to research.
    - Prepare Lesson Plan, Teaching/course Material, Video Lectures, PPTs, etc Preparation of course docket.
    - Using Quikrn LMS, Piruby and other electronic platforms to its best capacity. Using of innovative pedagogical tools.
    - Facilitation/coordinating for compliance activities. Institution governance and other activities like Accreditation, LIC, AICTE, Website, OBE, IQAC Autonomy, University and Examination, etc.
    - Engaging students and guide them to write case studies that are published in reputed journal.
  - b. Research and Consultancy
    - Helping to grow research culture in institution by organizing workshops and seminars in collaboration with Professors and Research Chairs from premier institutions.
    - Bringing collaborative research initiatives to the institute.
    - Bringing funds and grants for organizing FDP, seminar and workshops (ICSSR, NCW, MCX etc).
    - Organizing National and International conference (ICWA, NCW, AICTE, etc.)
    - Write papers for SCOPUS, WOS and other refereed Journals.
    - Bringing in funded projects (BPRD, ICSSR, DST, NCW, etc.).
  - c. Industry Institute Interaction
    - Utilizing your professional and personal network for invited talks, FDP, MDP, seminar, conferences workshops, value added programs, etc.
    - Bringing internship opportunities for students to intensify their understanding about specialised courses.
    - Inviting stalwarts from industry and academia for various events organized in the institution.
    - Signing MOU with Industry and Academia for designing intensive programmes for students.
    - Catering to consultancy for raising industry institute interaction.
    - Collaborating with other Industries and institutions through executing MOUs.
3. You should be punctual and available for work till the closure of the College. In case of need, at times for examinations/admissions/visit of dignitaries, you will have to stay beyond the schedule time.
4. You will be responsible for all the files, letters records and the registers in your position.
5. You will maintain your work area and the surrounding neat and clean and help the Institution in conserving Water, Electricity, and Paper etc.
6. You will use the Computer Systems, Internet and email facility diligently. Any misuse of these will be a serious offence



Ref No: RSST/RVIM/HR/2502/2020-21

Date: 22.12.2020

**Mrs. Vandana Gablani**

Flat no.1210, Block 1, wing A,  
Suncity Gloria Apartment, Sarjapura Main Road,  
Bengaluru-560035.

**Sub:** Offer of appointment for the post of **Assistant Professor.**

Dear Madam,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Assistant Professor in R.V Institutions and presently posted to RV Institute of Management as per the terms and conditions mentioned in Annexure-A & B to this offer of appointment.

You will be paid a gross salary of ₹45,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are required to report for duty with all your credentials, relieving letter from the current employer and Pre-employment Medical checkup by a Registered Medical Practitioner as per the format enclosed.

You are requested to send your acceptance of this offer and report for duty on or before 23.12.2020, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

Yours sincerely,

(AVS Murthy)  
Hon. Secretary



Received  
Vandana  
26/12/2020

Copy to: 1) Director, RV Institute of Management  
2) Superintendent-RSST



**Terms and Conditions of appointment of Mrs. Vandana Gablani:**

1. You will be paid a gross salary of ₹ 45,000 /- per month as per the details given below:
  - Basic with DA : ₹ 20,000 /-
  - Personal Pay : ₹ 23,200 /-
  - EPF : Eligible on Gross limited to ₹ 1,800/- contribution.
  - ESI : Not Eligible
2. You will report to the Director or any other officer nominated by Hon. Secretary/RSST.
3. You will be on Fixed Term Contract for a period of ONE year from date of reporting.
4. Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
5. Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
6. You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
7. You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
8. You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
9. You will follow the working timings and holidays of the posted Institution for your category.
10. You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
11. You will retire from the service as per the retirement age prescribed for the faculty of the Institution from time to time. For the proof of your age, the Management considers only the date of Birth, as mentioned in the School Leaving Certificate (SSLC). The date of birth once furnished and admitted shall be final and no change will be entertained.
12. If you absent from work for more than 8 days continuously without approval of the Principal/reporting Officer your services are liable for termination without any notice.
13. You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
14. If it is found that you have misrepresented any information in your application for employment or at the time of interview, or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
15. "Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
16. You are expected to maintain high standard of discipline and integrity.

Date: 22/12/2020

(Mrs. Vandana Gablani)  
Candidate Signature



Ref No: RSST/RVIM/HR/2580/2020-21

Date: 28.12.2020

**Ms. Pooja R Takalkar**  
SF 1A, Sai Nandana Apartment,  
Opposite Infilife Clinic, RR Nagar,  
Bengaluru-560098.

**Sub: Offer of appointment for the post of Teaching Assistant.**

Dear Madam,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Teaching Assistant in R.V Institutions and presently posted to RV Institute of Management as per the terms and conditions mentioned in Annexure-A & B to this offer of appointment.

You will be paid a gross salary of ₹33,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are required to report for duty with all your credentials, relieving letter from the current employer and Pre-employment Medical checkup by a Registered Medical Practitioner as per the format enclosed.

You are requested to send your acceptance of this offer and report for duty on or before 10.12.2020, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

Yours sincerely,

(AVS Murthy)  
Hon. Secretary



Received  
Pooja R Takalkar  
28/12/2020

Copy to: 1) Director, RV Institute of Management  
2) Superintendent-RSST

As per  
HR process & procedure  
21/12



Terms and Conditions of appointment of Ms. Pooja R Takalkar:

- You will be paid a gross salary of ₹ 33,000 /- per month as per the details given below:
  - Basic with DA : ₹ 20,000 /-
  - Personal Pay ₹ 11,200 /-
  - EPF : Eligible on Gross limited to ₹.1,800/- contribution
  - ESI : Not Eligible
- You will report to the Head of the Institution or any other officer nominated by Hon. Secretary/RSST.
- You will be on Fixed Term Contract for a period of ONE year from date of reporting.
- Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
- Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
- You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
- You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
- You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
- You will follow the working timings and holidays of the posted Institution for your category.
- You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
- You will retire from the service as per the retirement age prescribed for the faculty of the Institution from time to time. For the proof of your age, the Management considers only the date of Birth, as mentioned in the School Leaving Certificate (SSLC). The date of birth once furnished and admitted shall be final and no change will be entertained.
- If you absent from work for more than 8 days continuously without approval of the Principal/reporting Officer your services are liable for termination without any notice.
- You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
- If it is found that you have misrepresented any information in your application for employment or at the time of interview, or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
- "Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
- You are expected to maintain high standard of discipline and integrity.

Date: 29/12/2020

*Pooja R Takalkar*  
29/12/2020  
(Ms. Pooja R Takalkar)  
Candidates Signature



Ref No: RSST/RVIM/HR/2887/2020-21

Date: 35.01.2021

**Ms. Shreya Shankar. N**  
No.1370, 9<sup>th</sup> F Cross,  
SBI Colony, J P Nagar 1<sup>st</sup> Stage  
Bangalore.

**Sub:** Offer of appointment for the post of **Teaching Assistant.**

Dear Madam,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Teaching Assistant in R.V Institutions and presently posted to RV Institute of Management as per the terms and conditions mentioned in Annexure-A & B to this offer of appointment.

You will be paid a gross salary of ₹28,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are required to report for duty with all your credentials, relieving letter from the current employer and Pre-employment Medical checkup by a Registered Medical Practitioner as per the format enclosed.

You are requested to send your acceptance of this offer and report for duty on or before 10.01.2021, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

Yours sincerely,

(AVS Murthy)  
Hon. Secretary



*Received*  
*Shreya*

Copy to: 1) Director, RV Institute of Management  
2) Superintendent-RSST

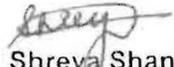
ANNEXURE-A



**Terms and Conditions of appointment of Ms. Shreya Shankar N :**

1. You will be paid a gross salary of ₹ 28,000 /- per month as per the details given below:
  - Basic with DA : ₹ 20,000 /-
  - Personal Pay : 8,000 /-
  - EPF : Not Eligible.
  - ESI : Not Eligible.
2. You will report to the Head of the Institution or any other officer nominated by Hon. Secretary/RSST.
3. You will be on Fixed Term Contract for a period of ONE year from date of reporting.
4. Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
5. Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
6. You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
7. You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
8. You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
9. You will follow the working timings and holidays of the posted Institution for your category.
10. You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
11. If you absent from work for more than 8 days continuously without approval of the Principal/reporting Officer your services are liable for termination without any notice.
12. You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
13. You will retire from the services of the Establishment on attaining the age of 58 years. For the proof of your age, the Management considers only the date of Birth, as mentioned in the Karnataka Secondary Education Examination Certificate (SSLC). The date of birth once furnished and admitted shall be final and no change will be entertained.
14. If it is found that you have misrepresented any information in your application for employment or at the time of interview or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
15. "Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
16. You are expected to maintain high standard of discipline and integrity.
17. "As a security deposit one-month gross salary will be deducted in ten equal monthly instalments as per Institution Policy"

Date: 28/01/2021

  
(Ms. Shreya Shankar)  
Candidates Signature



Rashtreeya Sikshana Samithi Trust  
**RV EDUCATIONAL INSTITUTIONS**

Ref No: RSST/HR/APPT/RVIM 15920 /2018-19

Date:22/01/2019

Dr. Santhosh M,  
#245, Gokula 1<sup>st</sup> Cross,  
Vijayashree layout  
Mylasandra R V College Post,  
Bangalore-560 059.

**Sub:** Offer of appointment for the post of Associate Professor.

Dear Sir,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Associate Professor in R.V Institutions and presently posted to RVIM as per the terms and conditions mentioned in Annexure-A & B to this offer of appointment.

You will be paid a gross salary of ₹ 80,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are requested to send your acceptance of this offer and report for duty on or before 04.02.2019, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

With Regards,

Yours sincerely,

(AVS Murthy)  
Hon. Secretary

Copy to: 1) Director, RVIM  
2) Superintendent-RSST



Rashtrreya Sikshana Samithi Trust  
**RV EDUCATIONAL INSTITUTIONS**

ANNEXURE-A

**Terms and Conditions of appointment of Dr. Santosh M:**

- You will be paid a gross salary of ₹ 80,000/- per month as per the details given below:
  - Basic with DA : ₹ 35,000/-
  - Other Allowance : ₹ 45,000/-
  - EPF : Not Eligible
  - ESI : Not Eligible
- You will report to the Head of the Institution or any other officer nominated by Hon. Secretary/RSST.
- You will be on Fixed Term Contract for a period of ONE year from date of reporting.
- Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
- Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
- You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
- You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
- You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
- You will follow the working timings and holidays of the posted Institution for your category.
- You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
- You will retire from the service as per the retirement age prescribed for the faculty of the Institution from time to time.
- If you absent from work for more than 8 days continuously without approval of the Principal/reporting Officer your services are liable for termination without any notice.
- You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
- If it is found that you have misrepresented any information in your application for employment or at the time of interview, or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
- "Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
- You are expected to maintain high standard of discipline and integrity.

Date:

*Santosh M*  
29/1/19  
(Dr. Santosh M)  
Candidates Signature

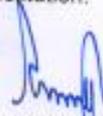


Rashtreeya Sikshana Samithi Trust  
**RV EDUCATIONAL INSTITUTIONS**

ANNEXURE-B

**Duties and Responsibilities of Dr. Santhosh:**

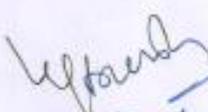
1. You will follow the instructions of Head of the Institution or his nominated representative.
2. You should be punctual and available for work till the closure of the College. In case of need, at times for examinations/admissions/visit of dignitaries, you will have to stay beyond the schedule time.
3. You will be responsible for all the files, letters, records and the registers in your position.
4. You will maintain your work area and the surrounding neat and clean and help the Institution in conserving Water, Electricity, Paper etc.
5. You will use the Computer Systems, Internet and email facility diligently, any misuse of these will be a serious offence.
6. You must strive to upgrade your knowledge by making use of Library, Media, Internet etc.
7. Take part in Community and other Group activities arranged by the Institution.
8. You are expected to wear only formal dresses approved by the Institution. Dress should be modest and decent.
9. Whenever you represent the Institution during Seminars, Presentations, Tours, picnics you will maintain dignity and image of the Institution.
10. Whenever conferences, seminars, workshops, Management Fests and Cultural activities are organized by the Institution, you are expected to work as per the instructions of the Head of the Institution.
11. You are required to take active part in all the Inspections, Accreditations etc.
12. Any other relevant responsibilities entrusted by the Hon. Secretary/Head of the Institution.

  
Hon. Secretary

**Acceptance of appointment by the Candidate:**

I hereby accept the appointment on the terms and conditions stipulated above. Thanking you for the offer and assure you best of my services.

Date:

 29/1/19  
(Dr. Santhosh M.)  
Candidates Signature



Ref No: RSST/RVIM/HR/ 339/2020-21

Date: 03.06.2020

**Dr. Padmalini**

B1-603, Gokulam Apartments, Dodakallasandra,  
Kanakapura Main Road, Near City Engineering College,  
Bengaluru-590054.

**Sub:** Offer of appointment for the post of Assistant Professor.

Dear Madam,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Assistant Professor in R.V Institutions and presently posted to RV Institute of Management as per the terms and conditions mentioned in Annexure-A & B to this offer of appointment.

You will be paid a gross salary of ₹ 1,00,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are required to report for duty with all your credentials, relieving letter from the current employer and Pre-employment Medical checkup by a Registered Medical Practitioner as per the format enclosed.

You are requested to send your acceptance of this offer and report for duty on or before 10.03.2020, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

Yours sincerely,

(AVS Murthy)  
Hon. Secretary



Copy to: 1) Director, RV Institute of Management  
2) Superintendent-RSST

Received!  
6/6/2020



**Terms and Conditions of appointment of Dr. Padmalini:**

1. You will be paid a gross salary of ₹ 1,00,000 /- per month as per the details given below:
  - Basic with DA : ₹ 30,000 /-
  - Other Allowance : ₹ 70,000 /-
  - EPF : Eligible on Gross limited to ₹.1,800/- contribution.
  - ESI : Not Eligible
2. You will report to the Head of the Institution or any other officer nominated by Hon. Secretary/RSST.
3. You will be on Fixed Term Contract for a period of ONE year from date of reporting.
4. Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
5. Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
6. You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
7. You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
8. You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
9. You will follow the working timings and holidays of the posted Institution for your category.
10. You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
11. You will retire from the service as per the retirement age prescribed for the faculty of the Institution from time to time. For the proof of your age, the Management considers only the date of Birth, as mentioned in the School Leaving Certificate (SSLC). The date of birth once furnished and admitted shall be final and no change will be entertained.
12. If you absent from work for more than 8 days continuously without approval of the Principal/reporting Officer your services are liable for termination without any notice.
13. You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
14. If it is found that you have misrepresented any information in your application for employment or at the time of interview, or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
15. "Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
16. You are expected to maintain high standard of discipline and integrity.

Date: /06/2020

(Dr. Padmalini)  
Candidates Signature





**Duties and Responsibilities of Dr. Padmalini Singh:**

1. You will follow the instructions of Head of the Institution or his nominated representative.
2. As per your commitment you will contribute to the growth of the Institution in following ways and means;
  - a. Learning and Curriculum Design.
    - Bringing experimental learning approach to the class that not only enhances learning process but also helps students to understand the concepts with logical reasoning.
    - Planning and strategising the formation of a formal student's club that will take the charge of various activities in the institute and helping the student's club to function and operate in the same manner as they do in IIMs and ISB.
    - Designing mentoring system that will be more visible, transparent and functional giving a way to two way communication and handling student's problems individually. This process will help slow learners and introvert students' who needs special attention to be guided during their MBA programme.
    - Introducing NPTEL courses to enhance the knowledge base of students' especially for all foundation courses.
    - Engaging and guiding students' to research.
    - Engaging students and guide them to write case studies that are published in reputed journal.
  - b. Research and Consultancy
    - Helping to grow research culture in institution by organizing workshops and seminars in collaboration with IIMs Professors and Research Chairs.
    - Bringing collaborative research initiatives to the institute.
    - Bringing funds and grants for organizing FDP, seminar and workshops (ICSSR, NCW, MCX).
    - Organizing National and International conference (ICWA, NCW, AICTE).
    - Write papers for SCOPUS Journals.
    - Bringing in funded projects (BPRD, ICSSR, DST, NCW).
  - c. Industry Institute Interaction
    - Utilizing your professional and personal networking with IIM, Bangalore Professor's for invited talks, FDP, MDP, seminar, conferences and workshops.
    - Bringing internship opportunities for students from IIM Bangalore to intensify their understanding about specialised courses.
    - Inviting Indian Ambassadors and stalwarts for various events organized in the institution.
    - Bringing MOU especially form MCX and EY for designing intensive programmes for students'.
    - Catering to consultancy for raising industry institute interaction.
    - Collabrating with other Industries and Institutions through executing MOUs.
3. You should be punctual and available for work till the closure of the College. In case of need, at times for examinations/admissions/visit of dignitaries, you will have to stay beyond the schedule time.
4. You will be responsible for all the files, letters, records and the registers in your position.
5. You will maintain your work area and the surrounding neat and clean and help the Institution in conserving Water, Electricity, and Paper etc.
6. You will use the Computer Systems, Internet and email facility diligently, any misuse of these will be a serious offence.
7. You must strive to upgrade your knowledge by making use of Library, Media, Internet etc.
8. Take part in Community and other Group activities arranged by the Institution.



9. You are expected to wear only formal dresses approved by the Institution. Dress should be modest and decent.
10. Whenever you represent the Institution during Seminars, Presentations, Tours, picnics you will maintain dignity and image of the Institution.
11. Whenever conferences, seminars, workshops, Management Fests and Cultural activities are organized by the Institution, you are expected to work as per the instructions of the Head of the Institution.
12. You are required to take active part in all the Inspections, Accreditations etc.
13. Any other relevant responsibilities entrusted by the Hon. Secretary/Head of the Institution.



Hon. Secretary

**Acceptance of appointment by the Candidate:**

I hereby accept the appointment on the terms and conditions stipulated above. Thanking you for the offer and assure you best of my services.

(Dr. Padmalini)

Candidates Signature

Date: /06/2020

06.03.2020.

From  
Dr. Padmalini Singh  
Assistant Professor,  
RVIM, Bangalore

To,  
The Director,  
RVIM, Bangalore

Dear Sir,

**Subject: Duty Report**

I would like to bring this to your kind notice that I am joining RV Institute of Management, Bangalore from 06.03.2020.

I would look forward for your constant support and encouragement for extending quality research and academic work from my end.

Thanks & Regards,

Yours Sincerely,



(Dr. Padmalini Singh)

A.O.  
—  
L  
23/3



Ref No: RSST/RVIM/HR/2548/2021-22

Date: // .11.2021

Mr. Rajkumar Chavan ✓  
No. 256, 3<sup>rd</sup> Main  
Chamundeshwari Layout  
Bengaluru-560076.



**Sub:** Offer of appointment for the post of Assistant Professor.

Dear Sir,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Assistant Professor in R.V Institutions and presently posted to RV Institute of Management as per the terms and conditions mentioned in Annexure-A & B to this offer of appointment.

You will be paid a gross salary of ₹47,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are required to report for duty with all your credentials, relieving letter from the current employer and Pre-employment Medical checkup by a Registered Medical Practitioner as per the format enclosed.

You are requested to send your acceptance of this offer and report for duty on or before 18.11.2021, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

Yours sincerely,

(AVS Murthy)  
Hon. Secretary

Copy to: 1) Director, RV Institute of Management ✓  
2) Superintendent-RSST

rv@rvei.edu.in  
www.rvinstitutions.com

*Go, change the world*

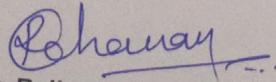


**Terms and Conditions of appointment of Mr. Rajkumar Chavan:**

ANNEX

1. You will be paid a gross salary of ₹ 47,000 /- per month as per the details given below:
  - Basic with DA : ₹ 20,000 /-
  - Personal Pay : ₹ 27,000 /-
  - EPF : Not Eligible.
  - ESI : Not Eligible
2. You will report to the Head of the Institution or any other officer nominated by Hon. Secretary/RSST.
3. You will be on Fixed Term Contract for a period of ONE year from date of reporting.
4. Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
5. Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management as and when called upon to do so.
6. You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
7. You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
8. You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
9. You will follow the working timings and holidays of the posted Institution for your category.
10. You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
11. You will retire from the service as per the retirement age prescribed for the faculty of the Institution from time to time. For the proof of your age, the Management considers only the date of Birth, as mentioned in the School Leaving Certificate (SSLC). The date of birth once furnished and admitted shall be final and no change will be entertained.
12. If you absent from work for more than 8 days continuously without approval of the Principal/reporting Officer your services are liable for termination without any notice.
13. You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
14. If it is found that you have misrepresented any information in your application for employment or at the time of interview, or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
15. "Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
16. You are expected to maintain high standard of discipline and integrity.
17. "As a security deposit one-month gross salary will be deducted in ten equal monthly instalments as per Institution Policy".

Date: 12/11/2021

  
(Mr. Rajkumar Chavan)  
Candidate Signature

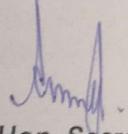


### Duties and Responsibilities of Mr. Rajkumar Chavan:

1. You will follow the instructions of Head of the Institution or his nominated representative.
2. As discussed you will contribute to the growth of the Institution in following ways and means;
  - a. Learning and Curriculum Design.
    - Bringing experimental learning approach to the class that not only enhances learning process but also helps students to understand the concepts with logical reasoning.
    - Planning and strategising the formation of a formal student's club that will take the charge of various activities in the institute and helping the student's club to function and operate in the same manner as they do in premier Institution like IIMs and ISB.
    - Designing mentoring system that will be more visible, transparent and functional giving a way to two-way communication and handling student's problems individually.
    - Introducing NPTEL courses and other MOOCs to enhance the knowledge base of students' especially for all foundation courses.
    - Engaging and guiding students to research.
    - Prepare Lesson Plan, Teaching/course Material, Video Lectures, PPTs, etc. Preparation of course docket.
    - Using Quiklrn LMS, Piruby and other electronic platforms to its best capacity. Using of innovative pedagogical tools.
    - Facilitation/coordinating for compliance activities. Institution governance and other activities like Accreditation, LIC, AICTE, Website, OBE, IQAC, Autonomy, University and Examination, etc.
    - Engaging students and guide them to write case studies that are published in reputed journal.
  - b. Research and Consultancy
    - Helping to grow research culture in institution by organizing workshops and seminars in collaboration with Professors and Research Chairs from premier institutions.
    - Bringing collaborative research initiatives to the institute.
    - Bringing funds and grants for organizing FDP, seminar and workshops (ICSSR, NCW, MCX, etc.).
    - Organizing National and International conference (ICWA, NCW, AICTE, etc.).
    - Write papers for SCOPUS, WOS and other refereed Journals.
    - Bringing in funded projects (BPRD, ICSSR, DST, NCW, etc.).
  - c. Industry Institute Interaction
    - Utilizing your professional and personal network for invited talks, FDP, MDP, seminar, conferences, workshops, value added programs, etc.
    - Bringing internship opportunities for students to intensify their understanding about specialised courses.
    - Inviting stalwarts from industry and academia for various events organized in the institution.
    - Signing MOU with Industry and Academia for designing intensive programmes for students'.
    - Catering to consultancy for raising industry institute interaction.
    - Collaborating with other Industries and Institutions through executing MOUs.
3. You should be punctual and available for work till the closure of the College. In case of need, at times for examinations/admissions/visit of dignitaries, you will have to stay beyond the schedule time.
4. You will be responsible for all the files, letters, records and the registers in your position.
5. You will maintain your work area and the surrounding neat and clean and help the Institution in conserving Water, Electricity, and Paper etc.
6. You will use the Computer Systems, Internet and email facility diligently. Any misuse of these will be a serious offence.



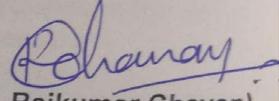
7. You must strive to upgrade your knowledge by making use of Library, Media, Internet and other resources, etc.
8. Take part in Community and other Group activities arranged by the Institution.
9. You are expected to wear only formal dresses approved by the Institution. Dress should be modest and decent.
10. Whenever you represent the Institution during Seminars, Presentations, Tours, picnics you will represent the dignity and image of the Institution.
11. Whenever conferences, seminars, workshops, Management Fests and Cultural activities are organized by the Institution, you are expected to work as per the instructions of the Head of the Institution.
12. You are required to take active part in all the Inspections, Accreditations, etc.
13. Any other relevant responsibilities entrusted by the Hon. Secretary/Head of the Institution from time to time.

  
Hon. Secretary

**Acceptance of appointment by the Candidate:**

I hereby accept the appointment on the terms and conditions stipulated above. Thanking you for the offer and assure you best of my services.

Date: 2/11/2021

  
(Mr. Rajkumar Chavan)  
Candidate Signature



Rashtreeya Sikshana Samithi Trust<sup>®</sup>  
RV Educational Institutions<sup>®</sup>

Ref No: RSST/RVIM/HR/266/2021-22

Date: 13.11.2021

Dr. Narmada Kalgi ✓  
No.57, 3<sup>rd</sup> Cross,  
Lakeview Residency  
Kodichikkanahalli  
Bengaluru-560076.

Sub: Offer of appointment for the post of Assistant Professor. ✓

Dear Madam,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Assistant Professor in R.V Institutions and presently posted to RV Institute of Management as per the terms and conditions mentioned in Annexure-A & B to this offer of appointment.

You will be paid a gross salary of ₹ 60,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are required to report for duty with all your credentials, relieving letter from the current employer and Pre-employment Medical checkup by a Registered Medical Practitioner as per the format enclosed.

You are requested to send your acceptance of this offer and report for duty on or before 15.11.2021, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

Yours sincerely,

(AVS Murthy)  
Hon. Secretary

Copy to: 1) Director, RV Institute of Management  
2) Superintendent-RSST

Received  
Dir  
13/11/2021.

**Terms and Conditions of appointment of Dr. Narmada Kalgli:**

1. You will be paid a gross salary of ₹ 60,000 /- per month as per the details given below.
- |                   |   |
|-------------------|---|
| ▪ Basic with DA   | : ₹ 25,000 /-   |
| ▪ Other Allowance | : ₹ 35,000 /-   |
| ▪ EPF             | : Eligible on Gross limited to ₹. 1,800/- contribution. |
| ▪ ESI             | : Not Eligible  |
2. You will report to the Head of the Institution or any other officer nominated by Hon. Secretary/RSST.
3. You will be on Fixed Term Contract for a period of ONE year from date of reporting.
4. Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
5. Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
6. You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
7. You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
8. You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
9. You will follow the working timings and holidays of the posted Institution for your category.
10. You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
11. You will retire from the service as per the retirement age prescribed for the faculty of the Institution from time to time. For the proof of your age, the Management considers only the date of Birth, as mentioned in the School Leaving Certificate (SSLC). The date of birth once furnished and admitted shall be final and no change will be entertained.
12. If you absent from work for more than 8 days continuously without approval of the Principal/reporting Officer your services are liable for termination without any notice.
13. You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
14. If it is found that you have misrepresented any information in your application for employment or at the time of interview, or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
15. "Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
16. You are expected to maintain high standard of discipline and integrity.
17. "As a security deposit one-month gross salary will be deducted in ten equal monthly instalments as per Institution Policy".

Date: 19/11/2021

  
(Dr. Narmada Kalgli)  
Candidates Signature



**Duties and Responsibilities of Dr. Narmada Kalgi:**

1. You will follow the instructions of Head of the Institution or his nominated representative.
2. As per your commitment you will contribute to the growth of the Institution in following ways and means;
  - a. Learning and Curriculum Design.
    - Bringing experimental learning approach to the class that not only enhances learning process but also helps students to understand the concepts with logical reasoning.
    - Planning and strategising the formation of a formal student's club that will take the charge of various activities in the institute and helping the student's club to function and operate in the same manner as they do in IIMs and ISB.
    - Designing mentoring system that will be more visible, transparent and functional giving a way to two way communication and handling student's problems individually. This process will help slow learners and introvert students' who needs special attention to be guided during their MBA programme.
    - Introducing NPTEL courses to enhance the knowledge base of students' especially for all foundation courses.
    - Engaging and guiding students' to research.
    - Engaging students and guide them to write case studies that are published in reputed journal.
  - b. Research and Consultancy
    - Helping to grow research culture in institution by organizing workshops and seminars in collaboration with IIMs Professors and Research Chairs.
    - Bringing collaborative research initiatives to the institute.
    - Bringing funds and grants for organizing FDP, seminar and workshops (ICSSR, NCW, MCX).
    - Organizing National and International conference (CWA, NCW, AICTE).
    - Write papers for SCOPUS Journals.
    - Bringing in funded projects (BPRD, ICSSR, DST, NCW).
  - c. Industry Institute Interaction
    - Utilizing your professional and personal networking with IIM, Bangalore Professor's for invited talks, FDP, MDP, seminar, conferences and workshops.
    - Bringing internship opportunities for students from IIM Bangalore to intensify their understanding about specialised courses.
    - Inviting Indian Ambassadors and stalwarts for various events organized in the institution.
    - Bringing MOU especially form MCX and EY for designing intensive programmes for students'.
    - Catering to consultancy for raising industry institute interaction.
    - Collaborating with other Industries and Institutions through executing MOUs.
3. You should be punctual and available for work till the closure of the College. In case of need, at times for examinations/admissions/visit of dignitaries, you will have to stay beyond the schedule time.
4. You will be responsible for all the files, letters, records and the registers in your position.
5. You will maintain your work area and the surrounding neat and clean and help the Institution in conserving Water, Electricity, and Paper etc.
6. You will use the Computer Systems, Internet and email facility diligently, any misuse of these will be a serious offence.
7. You must strive to upgrade your knowledge by making use of Library, Media, and Internet etc.
8. Take part in Community and other Group activities arranged by the Institution.
9. You are expected to wear only formal dresses approved by the Institution. Dress should be modest and decent.

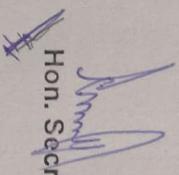


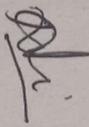
Rashtriya Sishu Samithi Trust®  
**RV Educational Institutions®**

10. Whenever you represent the Institution during Seminars, Presentations, Tours, picnics you will maintain dignity and image of the Institution.
11. Whenever conferences, seminars, workshops, Management Fests and Cultural activities are organized by the Institution, you are expected to work as per the instructions of the Head of the Institution.
12. You are required to take active part in all the Inspections, Accreditations etc.
13. Any other relevant responsibilities entrusted by the Hon. Secretary/Head of the Institution from time to time.

**Acceptance of appointment by the Candidate:**

I hereby accept the appointment on the terms and conditions stipulated above. Thanking you for the offer and assure you best of my services.

  
Hon. Secretary

  
(Dr. Narmada Kalgi)  
Candidates Signature

Date: 19/11/2021



Ref No: RSST/RVIM/HR/2884/2021-22

Date: 2.11.2021

**Dr. Jahnvi Munagala**

Flat No.202, Pavan Tranquils  
5th Phase 24th main, 18th cross, 22nd Main,  
J P Nagar Bengaluru-560078.

**Sub:** Offer of appointment for the post of Associate Professor.

Dear Dr. Jahnvi Munagala,

This is with reference to your application for the above position and subsequent interview held at RSST, Bangalore. We are happy to offer you the position of Associate Professor in R.V Institutions and presently posted to RV Institute of Management as per the terms and conditions mentioned in Annexure-A & B to this offer of appointment.

You will be paid a gross salary of ₹ 93,000/- per month from the date of joining. The contract can be extended subsequently based on your performance. During the period of engagement, you can be posted to any other institution of RSST on the same terms and conditions.

You are required to report for duty with all your credentials, relieving letter from the current employer and Pre-employment Medical checkup by a Registered Medical Practitioner as per the format enclosed.

You are requested to send your acceptance of this offer and report for duty on or before 20.11.2021, failing which the offer stands cancelled and withdrawn.

We look forward to your joining our Institution for a long and successful association.

Yours sincerely,

(AVS Murthy)

Hon. Secretary

Copy to: 1) Director, RV Institute of Management  
2) Superintendent-RSST

### Terms and Conditions of appointment of Dr. Jahnavi Munagala:

1. You will be paid a gross salary of ₹ 93,000/- per month as per the details given below:

- Basic with DA : ₹ 25,000/- ✓
- Personal Pay : ₹ 28,000/- ✓
- Other allowance : ₹ 40,000/- ✓
- EPF : ₹ 1,800/- contribution. ✓
- ESI : Not Eligible. ✓

2. You will report to the Head of the Institution or any other officer nominated by Hon. Secretary/RSST.
3. You will be on Fixed Term Contract for a period of ONE year from date of reporting.
4. Your services are liable to be terminated by giving ONE month's notice or salary in lieu of notice on either side except for dismissal, discharge or termination for misconduct, where in you will not be entitled to any such notice or salary in lieu of notice. Taking into consideration the nature of your duty, it will be absolutely necessary for you to work for the Establishment during the notice period unless the Management specifically waives the same.
5. Your appointment and continuation in employment with RSST will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified by the Management, as and when called upon to do so.
6. You will be a whole-time employee of RSST and you shall devote yourself exclusively to the interest of the establishment. You will not engage yourself anywhere in any other work, profession or employment in any capacity either honorary or otherwise, whilst in the services of this Establishment without the prior approval of Management.
7. You will not at any time, without the consent of the Appointing Authority disclose or divulge or make public except on legal requirements any information about the Establishment and affairs or secrets whether the same may be confided to you or become known to you in course of your services with the Establishment or otherwise, to any other individual or Institution or any customer, while in the services of the Establishment or even after you leave the services.
8. You will be governed by the Rules & Regulations of RSST and the Institution where you are posted as in force from time to time.
9. You will follow the working timings and holidays of the posted Institution for your category.
10. You will perform the works assigned by your superiors with honesty, sincerity and efficiently.
11. If you absent from work for more than 8 days continuously without approval of the Principal/reporting Officer your services are liable for termination without any notice.
12. You will continuously work towards upgrading your knowledge by actively participating in all Training programs offered by the Institution.
13. You will retire from the services of the Establishment on attaining the age of 58 years. For the proof of your age, the Management considers only the date of Birth, as mentioned in the Karnataka Secondary Education Examination Certificate (SSLC). The date of birth once furnished and admitted shall be final and no change will be entertained.
14. If it is found that you have misrepresented any information in your application for employment or at the time of interview or have furnished any false information or have concealed or suppressed any relevant material facts, your services are liable to be terminated any time, without any notice or compensation in lieu thereof.
15. "Appointment is being made on contractual basis for a fixed period as stated in the appointment letter. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you. Since your appointment is being made for a specific period, you will neither have any right nor a lien on the job held by you. Also, you will not claim regular employment even if there is such vacancy for the post held by you or otherwise. Except one month's notice or salary in lieu of one-month notice thereof, no compensation or remaining wages for unexpired period of contractual and fixed period of appointment will be payable by the management if your services are terminated before the specified period of your service."
16. You are expected to maintain high standard of discipline and integrity.
17. "As a security deposit one-month gross salary will be deducted in ten equal monthly instalments as per Institution Policy".

Date: /11/2021

  
(Dr. Jahnavi Munagala)  
Candidates Signature