



DUTIES AND RESPONSIBILITIES OF THE STUDENTS DURING EXAMINATIONS

- 1. The students are required to wear decent dresses (formal) on all the tests and examinations. No T-shirts, Jeans pants, or Slippers will be allowed.**
- 2. Students should not carry valets, purses, mobile phones, and other gadgets in the examination room.**
- 3. Candidates should have them on all the days of the examination, their Admission Cards, and Identity Cards for verification by the room superintendent.**
4. The candidate should take their place in the Examination Hall at least fifteen minutes before the time fixed for the commencement of the examination.
5. A candidate coming more than half an hour after the appointed time will not be admitted.
6. Candidates who are genuinely suffering from serious infections/diseases of any kind will not be admitted to the examination hall.
7. The candidate shall not be allowed to leave the Examination Room till the expiry of at least half an hour after the question paper is given out. And a candidate who leaves the room once for all during the period allotted for paper, shall not be allowed to return till the completion of the exams.
- 8. Candidates are prohibited from writing their names and registration numbers on any part of their answer book.**
9. Register numbers of candidates should be written very distinctly on the cover page of each book. Failure to write Register numbers will involve the rejection of the answer books.
10. Candidates are required to provide themselves with pens, pencils, erasers, scales, calculators, sharpeners, etc.
11. Candidates should use only Blue or Black ink while writing their answers. Using Multiple colors in the answer booklet is not allowed. If there is a change in the pen, get the signature of the invigilator.
12. Write the answers on both sides of the page.
13. The answers must be legibly written.
14. Do not leave any pages unused
- 15. Please cross out all the blank pages not used in the answer books with a cross mark (X).**
16. Before commencing to answer a question, the question number / sub-question number should be mentioned as indicated in the question paper.



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Autonomous
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Approved by AICTE,
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by NAAC with 'A+' Grade
QS I-Gauge Diamond Rated

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17. If you have used graph sheets, they should be attached to the main book and should be mentioned on the cover sheet of the main answer book.
18. Hand over your answer book personally to the room invigilators before leaving the examination hall.
19. **Do not write intentionally any symbol or any irrelevant figures and matter. It will be considered as Malpractice.**
20. Paper must not be detached from the answer books. The candidate should answer only in the main answer book provided. **No Additional answer booklet will be provided for answering.**
21. No student should stand in the corridor unnecessarily and disturb the students writing the examinations.
22. Students should maintain discipline at all times in the examination room.
23. Write the register number on the front sheet of the question paper.
24. Correction fluid is not allowed into the examination hall.

Coordinator - Examination Committee

