



Center For Career Development	
Soft Skill Sessions	
First Semester: 11th March '23 to 20th May'23 (every Saturday)	Venue: Conference hall and Seminar Hall
Time:: 9.00 to 1.30	Event : Soft skill Training Sessions
No. of Participant: 180	Event Coordinator: Prof. Payal Jindal and Prof. Uma Sharma
Objectives for the Session: <ul style="list-style-type: none">- To train student son communication skills- To improve their comprehension, conversation and public speaking skills.	

Flow of the Event

Session Details

As part of the soft skill course students of First Semester are trained for more than 27 hours on various topics of communication, presentation and public speaking skills through the first semester on every Saturday. As part of these sessions the corporate trainers are engaged by college to provide training to students on improving their in business communication skills These sessions are activity based and students are given opportunity to showcase their skill and get trainers inputs to improve their skills. The trainers use various tools and interventions that ensure students to get the necessary exposure to communicating in work space in corporate offices.

Outcome Attained:

Students use this training session to improve and interact with their peers and work in a team. Trainers act as mentors and guide them through these sessions. Trainers also provide information on the work life that students can expect at the corporate offices and the ways they can adopt to them at the earliest with least effort-such awareness makes the student confident and prepared.

Topics of the session

Conducted for First Semester Batch 2022-24

Capacity building and skills enhancement initiatives taken by the institution include the following

Name of the capability enhancement program	Date of implementation (DD-MM-YYYY)	Number of students enrolled	Name of the agencies/consultants involved with contact details (if any)
Setting an agenda for softskills	11th February 2023	180	Ms. Jeevitha, Freelancer,7406659377
Public Speaking	25th February 2023	180	Ms. Jeevitha, Freelancer,7406659377
Soft skill Activity	11th March 2023	180	Ms. Jeevitha, Freelancer,7406659377
Soft skill Activity	18th March 2023	180	Ms. Jeevitha, Freelancer,7406659377
Business Etiquette	1st April 2023	180	Ms. Jeevitha, Freelancer,7406659377
Business Communication (Email/Meeting/ Digital)	15th April 2023	180	Ms. Jeevitha, Freelancer,7406659377
Writing skills	6th May 2023	180	Ms. Jeevitha, Freelancer,7406659377
People skills / Creative skills	20th May 2023	180	Ms. Jeevitha, Freelancer,7406659377

Photos of the Session:





Faculty Coordinator

Payal Jindal *Payal Jindal*

Uma Sharma *Uma Sharma*

Dr. Purushottam Bung

Director-RVIM