



Rashtreeya Sikashana Samithi Trust

R V Institute of Management

CA- 17, 36th Cross, 26th main, 4th T Block, Jayanagar Bangalore-41

GRIEVANCE REDRESSAL CELL MINUTES OF THE MEETING

Venue : Workshop Hall

Date : 23-07-2021

Time : 4.15pm

Day : Friday

Agenda:

1. To discuss on the various grievances connected with academics in the institution during the semester.
2. Mechanism of redressal of grievances.
3. Any other matter with the permission of the chair.

Brief proceedings of the meeting:

The meeting started at 4.15pm. Prof. Anitha BM D'silva, Faculty, Department of Marketing welcomed the members for the meeting. As a preface of the meeting she read the minutes of the previous meeting that was held on 3-2-2021. The members discussed various grievance faced by the students and staff members.

Some of them are as follows:

1. **Academic classes on line mode using Zoom Platform-** It was decided that 2nd semester and 4th Semester Classes will be conducted online. Due to COVID 19 Pandemic the Karnataka Government had extended the provision of online classes for the students at higher secondary level from July 2021. It was decided to schedule classes for 45 minutes duration from the earlier 1 hour duration and by giving a 15 minutes break between the classes.
2. **Mentoring Session using online mode:** The mentoring session need to be strengthened. It is essential for all mentors to conduct mentoring session in a given week using any online platform and record the same. This enables the mentor to understand their mentees and their difficulties.

3. **Library facilities for students:** It was decided to provide remote access provision of text books and University exam question papers for the students who are taking classes from their home town.

4. **Off-line classes and Covid protocol guidelines to be prepared:** It was decided to make a set of guidelines to be followed by students in the institution while they attend off-line classes.




5. **Faculty members to be available for students grievances:** It was decided that SWO faculty members to be available to listen and respond to students grievances during the semester.

6. **Arrange for health doctors/ nurses in the premises/on call:** The members decided that the health doctors/ nurses can be arranged for the students during emergencies.

The meeting ended at 5.00pm. Dr. Anupama K Malagi thanked all the members for contributing and deliberating on the issues and spending time on various concerns and coming out with fruitful, tangible solutions. Prof. Anitha BM D'silva, Faculty, Department of Marketing noted down the minutes of the meeting. The members decided to meet again in the coming semester.

Members present in the Meeting:

Student Grievance Redressal Cell Committee

1. Ms.Anitha D'Silva Sr. Asst Professor, Member , Convener 
2. Dr.Anupama .K.Malagi, Professor, Member 
3. Mr.A.Chandran, Assistant Professor, Member
4. Ms.Anupama S.M, Librarian, Member 
5. Mr.Abhishek Jagadish Joshi, IInd Year MBA, Student, Member



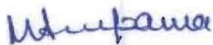

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Circulation of minutes of the meeting/signature

Student Grievance Redressal Cell Committee

Circulation of minutes of the meeting/signature

Grievance Redressal Cell Committee

1. Prof. Anitha D'Silva Sr.Asst Professor, Convener 
2. Dr.Anupama .K.Malagi, Professor, Member 
3. Prof..A.Chandran,Assistant Professor, Member
4. Ms.Anupama S.M, Librarian, Member 
5. Mr.Chethan Kumar, Asst. Manager -Admin/HR Member 
6. Mr.Abhishek Jagadish Joshi, IInd Year MBA, Student, Member



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R.V.INSTITUTE OF MANAGEMENT

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Ph: 080-26547048 Fax: 26654920; URL: rvim.edu.in; Email: contact@rvim.edu.in

Ref: 01/RVIM/GRC/MBA/2021-22

Date: 22/07/2021

Meeting Notice

This is to inform the following faculty members that the Grievance Redressal Cell meeting will be held on Friday, 23rd July, 2021 at 4.15pm in the workshop hall, of the institute.

Agenda:

1. To discuss on the various grievances connected with academics in the institution during the semester.
2. Mechanism of redressal of grievances.
3. Any other matter with the permission of the chair.

Convener

Director



RASHTREEYA SIKSHANA SAMITHI TRUST
R V INSTITUTE OF MANAGEMENT
CA 17, 26 Main, 36th Cross, 4th T Block, Jayanagar
Bengaluru, Karnataka 560 041



GRIEVANCE REDRESSAL CELL

MINTUES OF THE MEETING

Date: 29/ 11/2021

Agenda:

1. To discuss on the various grievances connected with academics in the institution during the semester.
2. Mechanism of redressal of grievances
3. Maintenance of Ladies rest rooms in II floor for all the girls' students
4. Number of assignments and Submission of the assignments to faculty members
5. Sports to be initiated for students of 3rd semester MBA and organize industrial visit
6. Any other matter with the permission of the chair.

Brief proceedings of the meeting:

The meeting was chaired by the Director and 5 members drawn from teaching and non-teaching staff. Prof. Anitha BM D'silva Faculty, Department of Marketing welcomed the committee members for the meeting. As a preface of the meeting she read the minutes of the previous meeting that was held on 23-07-2021

The members discussed various grievance faced by the students and staff. Some of points discussed and deliberated are as follows:

1. **Maintenance of Ladies rest rooms:** It was decided that Maintenance of Ladies rest rooms in II floor for all the girls' students to be initiated and to provide better facilities in terms of number of rest rooms.

2. Number of assignment reduced: As the students found that the faculty members are giving assignments in the last minute, it was decided that that number of assignments have to be reduced and it has to be centralized and taken, monitored by the TLC-teaching learning Centre. Assignments for the next semester should be the same for all the classes with the rubrics fixed on it.

3. Sports to be taken for the students: Due to Covid number of sports events were reduced. Students had requested to conduct sports events in the institute. The committee decided to have annual sports meet comprising of athletics, indoor and outdoor games, cricket, football etc to be taken immediately in the month of December 2021. It was also decided that the total sports events to be conducted in the 2nd week of December 2021

4. Organize industrial visit: The students wanted to have industrial visit during their 3rd or 4th semester. Hence, it was decided by the committee that students will be informed to collect information of manufacturing industries to organise a tour and other places of visit. It was also suggested that 2 manufacturing industries and 2 places of visit to be finalized by the end of 3rd semester.

The meeting ended at 4.00. Dr. Anupama K Malagi, Faculty , Department of Human resource proposed a formal vote of thanks to the director, members of the cell for participating and deliberating on various issues and coming out with fruitful, tangible solutions. Prof. Anitha BM D'silva, Faculty, Department of Marketing noted down the minutes of the meeting. The members decided to meet again in the coming semester.



The faculty members who attended the meeting

Signature

1. Dr. Purushottam Bung , Director
2. Prof. Anitha BM Dsilva, Sr. Assistant Professor, Convenor
3. Dr. Anupama K Malagi, Professor, Member
4. Prof. A. Chandran, Assistant Professor, Member
5. Ms. Anupama S, Librarian, Member
6. Mr. Chethan Kumar, Asst. Manager- Admin/ HR member



**Circulation of Minutes of the meeting/ signature Grievance Redressal Cell
Committee**

1. Dr. Purushottam Bung, Director 
2. Prof. Anitha BM Dsilva, Sr. Assistant Professor, 
3. Dr. Anupama K Malagi, Professor, Member 
4. Prof. A. Chandran, Assistant Professor, Member
5. Ms. Anupama S, Librarian, Member
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Ref: 02/RVIM/ GRC/MBA/2021-22

Date: 28/11/2021

MEETING NOTICE

This is to inform the following faculty members that the Grievance Redressal Cell meeting will be held on Friday, 29th November, 2021 at 4.15pm in the workshop hall in the institute.

Agenda:

1. To discuss on the various grievances connected with academics in the institution during the semester.
2. Mechanism of redressal of grievances
3. Any other matter with the permission of the chair.

Convener

Director





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Ref: 03/RVIM/ GRC/MBA/2021-22

Date: 06/06/2021

MEETING NOTICE

This is to inform the following faculty members that the Grievance Redressal Cell meeting will be held on Tuesday 7th June, 2022 at 4.15pm in the workshop hall in the institute.

Agenda:

1. To discuss on the various grievances connected with academics in the institution during the semester.
2. Mechanism of redressal of grievances
3. To discuss timing of Classes for the autonomous batch
4. Attendance to be monitored
5. Any other matter to be discussed in the forum




Convener

[Signature]

Director



**Circulation of Minutes of the meeting/ signature Grievance Redressal Cell
Committee**

1. Dr. Purushottam Bung, Director 
2. Prof. Anitha BM Dsilva, Sr. Assistant Professor, 
3. Dr. Anupama K Malagi, Professor, Member 
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GRIEVANCE REDRESSAL CELL

MINTUES OF THE MEETING

Date: 07/ 06/2022

Agenda:

1. To discuss on the various grievances connected with academics in the institution during the semester.
2. Mechanism of redressal of grievances
3. To discuss timing of the classes for the autonomous batch
4. Attendance to be monitored on regular basis
5. Parking facility for the students to park their vehicles
6. Student suggestion to reduce subjects of 1st semester
7. A stipulated slot for Mentoring
8. Any other matter to be discussed in the forum

Brief proceedings of the meeting:

The meeting was chaired by the Director and 5 members drawn from teaching and non-teaching staff. Prof. Anitha BM D'silva Faculty, Department of Marketing welcomed the committee members for the meeting. As a preface of the meeting she read the minutes of the previous meeting that was held on 29-11-2021.

The members discussed various grievance faced by the students and staff. Some of points discussed and deliberated are as follows:

1. **To discuss timing of Classes for the autonomous batch:** Students had raised the issue of having session's upto 5.30 during their 1st semester. The members decided to reduce the timing to 4.40pm in the coming semester. This was necessary as many students were staying very far from the Institute.

2. Attendance to be monitored on regular basis: The members discussed that attendances of the students has to be taken seriously. The students need to continuously monitor their attendance is quikrln. If any deviation they have to immediately inform the concerned subject teach.

3. Parking facility for the students to park their vehicles: The students have raised concern about the parking facility around the college. Hence a provision is made in front of the college to allow the students to park their vehicles.

4. Student suggestion to reduce the subjects of 1st semester: The embers discussed the concern of the students as they found that there were too many subjects offered in the 1st semester. However, as the curriculum is fixed, the decision about the number of subjects should be looked into the next BOS meeting of the institute.

5. A stipulated slot for Mentoring: It was decided to have a stipulated slot for mentoring session. Hence the suggestion will be passed on to the academic committee so that the mentoring session will be effective among the student community.

The meeting ended at 4.00. Dr. Anupama K Malagi, Faculty , Department of Human resource proposed a formal vote of thanks to the Director, members of the cell for participating and deliberating on various issues and coming out with fruitful, tangible solutions. Prof. Anitha BM D'silva, Faculty, Department of Marketing noted down the minutes of the meeting. The members decided to meet again in the coming semester.

The faculty members who attended the meeting

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1. Dr. Purushottam Bung, Director
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