



Rashtreeya Sikshana Samithi Trust

## R.V. INSTITUTE OF MANAGEMENT

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Ref: /RVIM/MBA/2022-23

Date: 25.04.2023

### CIRCULAR

This is to inform all the members of the committee that a meeting is scheduled at 2 pm on Wednesday, 26<sup>th</sup> April 2023 in the Placement Board Room, RVIM.

#### Agenda:

1. To create awareness among the students towards prevention of sexual harassment.
2. To promote gender sensitization
3. Any other issues

Sl No	Name of the Members	Designation	Signature
1	Dr Anupama K Malagi	Professor & Convenor	
2	Prof Uma Sharma	Asst Professor, Member	
3	Ms Anupama S M	Librarian, Member	
4	Ms Kiran Kumari	Office executive, Member	

Convenor

Director



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Minutes of the Meeting

Date: 27.04.2023

Time: 2.00pm-3.00pm

Venue: Placement Board Room

Members Present:

1. Dr Anupama K Malagi
2. Prof Uma Sharma
3. Ms Anupama S M
4. Ms Kiran Kumari

The convenor, Dr Anupama K Malagi extended a warm welcome to all the members. The following points were discussed during the meeting:

The members had enquired with the students, student council members and also the hostel wardens about any issues pertaining to sexual harassment and observed that there were no such cases reported.

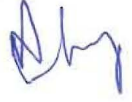



The members discussed about the need for creating awareness amongst the students regarding gender sensitization and also prevention of sexual harassment.

The members decided on a plan of action regarding the awareness programs for the students as follows:

- To organise a guest lecture for the faculty members with the help of resource person – Ms. Karuna, Lexico, Posh enabler and Legal consultant on 25<sup>th</sup> May 2023
- To organise a POSH workshop for the benefit of faculty members. The members short listed Durga India for Voice rgansition for which the members can interact and finalise a session by 4<sup>th</sup> Week of May 2023
- To organise an awareness session (play/ skit/ mime etc) as part of the orientation for the new batch of MBA students of 2022-2024 batch

The members decided to prepare a policy document pertaining to prevention of sexual harassment and include Dos and Don'ts have to be communicated to the students.

The members accepted the following responsibilities:

Sl No	Name of the Member	Responsibility	Time line	Signature
1	Dr Anupama K Malagi	Scheduling & conducting the meetings regularly & recording the minutes	Minutes to be prepared and shared within 2 working days after the meeting	
2	Prof Uma Sharma	To organise awareness sessions & POSH workshop	25 <sup>th</sup> May 2023	
3	Ms Anupama S M	To design the policy document in consultation with the members	4 <sup>th</sup> Week of May	
4	Ms. Kiran Kumari	To co-ordinate with Prof Uma Sharma in arranging the awareness sessions & workshop and help in documentation	Both the events	

The meeting concluded with the convenor thanking all the members.

  
Convener

  
Director