

August 7, 2015

From,
Members Department of Finance
R V Institute of Management,
Bangalore.

To,
The Director,
R V Institute of Management,
Bangalore.

Respected Sir,

Subject: Plan of activities (I & III Semester) August 2015 to December 2015

With reference to the above, we hereby submit the plan of activities and proposed budget for the period August 2015 to December 2015 for I Semester and III Semester students,

Kindly advise in this regard and oblige.

Thank you,

Yours faithfully,

Mr. Manjunath.M

Ms. Pavithra. S T

Ms. Bhavya Vikas

Mr. Gowrisha

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PS

Bhavya

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Approved

21/09/15





Rashtrveeya Sikshana Samithi Trust

R V Institute of Management

CA - 17, 36th Cross, 26th Main, 4th T Block Jayanagar, Bangalore - 41

DEPARTMENT OF FINANCE

CENTRE FOR EXCELLENCE IN FINANCIAL STUDIES

Plan of activities for the I and III Semester for the Academic Year 2015 - 16

1. Faculty Development Programme -

The FDP aims to sensitize teachers about new concepts in teaching, develop knowledge and skills required for performing the role of competent and effective teacher, administrator, researcher and mentor. It also helps in updating the knowledge and providing the ground to learn, pursues their research and consultancy.

Proposed Topics	Number of FDP	Date	Faculty In-charge
III Semester Subject Corporate Tax Planning & Management or Corporate Valuation and Restructuring	01	September 4, 2015	All the members of the department

2. Workshop -

One day workshop will be organized for the I semester students. The Schedule of the workshop to be organized is as follows:

Semester	Proposed Topics	Number of Workshop	Date	Faculty In-charge
I Sem	Accounting for Managers Topic - Fraud and Ethical Issues in Accounting or Contemporary Issues in Accounting	01	November 04, 2015	Ms. Pavithra S T



3. Seminar -

The department will organize one day seminar for the III semester students. The Schedule of the seminar to be organized is as follows:

Semester	Proposed Topic	Number of Seminar	Date	Faculty In-charge
III Sem	Personal Financial Planning	01	October 7, 2015	Ms. Bhavya Vikas

4. Guest Lectures -

The schedule of the Guest Lectures is as follows:

Semester	Subject	No. of Guest lectures	Proposed Date	Faculty In-charge
I Sem	Economics for Managers	01 - for all the sections	October 2015 (Third Week)	Ms. Bhavya Vikas
I Sem	Statistics for Management	01 - for all the sections	November 2015 (Second Week)	Ms. Pavithra S T
I Sem	Accounting For Managers	01 - for all the sections	November 2015 (Last Week)	Mr. Manjunath M
III Sem	Corporate Valuation and Restructuring	01 -D Section	October 2015 (Last Week)	Mr. Gowrisha

5. Other Activities -

The department has planned to organize the following activities for the students:

Sl No.	Activity	Semester	Proposed dates	Faculty In-charge
01	One Day Workshop on Corporate Tax Planning & Management	III Semester (B and C Sections)	October 1, 2015	Mr. Manjunath M Mr. Gowrisha
02	Finance Quiz	I Semester All sections	November 25, 2015	Ms. Pavithra S T Ms. Bhavya Vikas



6. Value Addition Programme: The Centre for Excellence in Financial Studies proposes to conduct **Post Graduate Diploma Course** as a Value Addition Programme to the III semester students. The course will be structured to enhance the knowledge of the students and also to bridge the knowledge gap between the industry and academia. Students can learn, articulate the subject from the resource persons and through study material provided during the course. The resources persons are drawn from the industry. The details of the papers to be offered, syllabus and budget to conduct the programme will be submitted before the commencement of the course.

Faculty Incharge : Mr. Manjunath M and Mr. Gowrisha





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DEPARTMENT OF FINANCE

CENTRE FOR EXCELLENCE IN FINANCIAL STUDIES

BUDGET FOR 2015-16 (I and III Semester)

SL No	PARTICULARS	AMOUNT (Rs)
1	FDP Resource persons (4 sessions of 1 ½ hours) Rs. 2,500 * 6 hrs Food (Lunch, 2 times Coffee/Tea for FDP) Rs.160*40 nos Brocher Designing and Printing Certificates Designing and Printing Rs. 25 X 50 nos Participants Kit (Material) Rs. 100*40nos Incidental expenses (Water bottles, bouquets, Flowers etc) Total number of participants expected (30) = 30 (Expected Income Rs. 600 * 30 = 18,000)	15,000 6,400 4,000 1,250 4,000 350 31,000
2	WORKSHOP (1 No.) I Semester (1 Workshop for full day) - Three Resource persons, 2 Hours each (3 Sessions of 2hrs each) Rs. 2,500 X 6hrs Badam Milk and Biscuits Incidental expenses	15,000 2,000 500 17,500
3	SEMINAR (1 No.) III Semester (full day) - Three Resource persons, 2 Hours each (3 Sessions of 2 hrs each) Rs. 1,500 X 6hrs Badam Milk and Biscuits Incidental expenses	9,000 2,000 500 11,500
4	Guest Lecture I Semester (3 Guest lectures of 2 hours each) Resource Persons Honorarium Rs. 1,000 * 6 Hrs III Semester (1 Sessions of 2 hours) Resource Persons Honorarium Rs. 1,000 * 2 Hrs Other Incidental expenses	6,000 2,000 500 8,500
5	OTHER ACTIVITIES a. Finance Quiz 1 st Prize Rs. 150 * 2	300



	2 nd Prize	Rs. 100* 2	200	
	3 rd Prize	Rs. 50*2	100	
	Other Expenses			
	Certificates	Rs. 20 *10	200	
	Miscellaneous		200	1,000
6	One day workshop on Corporate Tax Planning and Management (1 No.)			
	III Semester (Workshop for full day) -			
	Three Resource persons, 2 Hours each			
	(3 Sessions of 2hrs each)	Rs. 1,500 X 6hrs	9,000	
	Badam Milk and Biscuits		2,000	
	Incidental expenses		500	11,500
	TOTAL			81,000



March 23, 2016

From,
Members Department of Finance
R V Institute of Management,
Bangalore.

To,
The Director,
R V Institute of Management,
Bangalore.

Respected Sir,

Subject: Plan of activities (II & IV Semester) 2016.

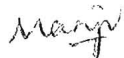
With reference to the above, we hereby submit the plan of activities and proposed budget for the period from March 2016 to June 2016 for II Semester and IV Semester students

Kindly advise in this regard and oblige.

Thank you,

Yours faithfully,

Mr. Manjunath.M



Ms. Pavithra. S T



Mr. Gowrisha





Rashtreeya Sikshana Samithi Trust

R V Institute of Management

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DEPARTMENT OF FINANCE

CENTRE FOR EXCELLENCE IN FINANCIAL STUDIES

Plan of activities for the II and IV Semester for the Period from March 2016 to June 2016

1. Faculty Development Programme -

The FDP aims to sensitize teachers about new concepts in teaching, develop knowledge and skills required for performing the role of competent and effective teacher and researcher. It also helps in updating the knowledge and providing the platform to learn and pursue their research effectively.

Proposed Topic	Number of FDP	Date
Reading Financial Statements: Modern Tools & Techniques	01	April 13, 2016

2. Workshop -

One day workshop will be organized for the II semester students. The Schedule of the workshop to be organized is as follows:

Semester	Proposed Topic	Number of Workshop	Date
II Sem	Reading Annual Reports	01	May 04, 2016





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DEPARTMENT OF FINANCE

CENTRE FOR EXCELLENCE IN FINANCIAL STUDIES

BUDGET FOR II & IV SEMESTER 2016

SL No	PARTICULARS	AMOUNT (Rs)
1	FDP Resource persons (4 sessions of 1 ½ hours) Rs. 2,500 * 6 hrs 15,000 Food (Lunch, 2 times Coffee/Tea) Rs.160*30 nos 4,800 Brochure Designing and Printing 3,000 Certificates Designing and Printing Rs. 25 X 30 nos 750 Participants Kit (Material) Rs. 100*25nos 2,500 Incidental expenses (Water bottles, bouquets, Flowers etc) 450 Total number of participants expected = 25 (Expected Income Rs. 600 * 25 = 15,000)	26,500
2	WORKSHOP (1 No.) II Semester (one day) - Three Resource persons, 2 Hours each (3 Sessions of 2hrs each) Rs. 2,500 X 6hrs 15,000 Badam Milk and Biscuits 2,300 Incidental expenses 500	17,800
3	Guest Lecture II Semester (2 Guest lectures of 2 hours each) Resource Persons Honorarium Rs. 1,500 * 4 Hrs 6,000	6,000
4	OTHE R ACTIVITIES (Finance Quiz) 1 st Prize Rs. 200 * No. 2 400 2 nd Prize Rs. 150* No. 2 300 3 rd Prize Rs. 100* No. 2 200 Other Expenses Certificates Rs. 25 *10 250 Miscellaneous 550	1,700
	TOTAL	52,000

Approved

[Signature]

11/10/16





Rashtreeya Sikshana Samithi Trust

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DEPARTMENT OF FINANCE

19.12.2015

Minutes of the meeting

A Department meeting was held on 18.12.2015 from 5.20pm onwards in the Finance Department to discuss the following agenda.

AGENDA

- National conference
- Discipline

The following department members were present in the meeting.

1. Mr. Manjunath.M
2. Ms. Pavithra. S T
3. Ms. Bhavya Vikas
4. Mr. Gowrisha

Mr. Manjunath M welcomed the department members for the meeting.

Minutes:

All the Department coordinators meeting was conducted by Respected Director on 16.12.2015 from 5.00 pm onwards in the Board Room. It was informed in the meeting that all the department coordinators should conduct a department meeting and communicate the details of the meeting to all the members of the department.

National Conference –

Respected Director Sir mentioned in the meeting that the recent national conference organized by our institute is not a successful event since there were less number of papers received & presented. Further there are some other issues related with organising the conference. This was mainly due to lack of cooperation and coordination among the faculty members of different departments.

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~~Mr. M.M~~
Pl. talk to me
M
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Last week of September 2016	Finance Department	National Seminar
Last week of December 2016	General Management and Systems Department	National Conference

It is the responsibility of all the departments to decide the theme and also the resource persons for the seminar / conference in consultation with the Director.

The finance department has to organize one national Seminar in the last week of September 2015. All the members of the department were informed to work on the theme and also for the resource persons.

2. All the members of the department were informed to note that the presentation of the minor and major projects will be conducted in the next week. All the department members were informed to prepare the PPTs and keep everything ready for the presentation.
3. The faculty members of the department were informed to engage the classes on time and leave the classes on time. Further they were informed to reduce the PPTs to engage the classes and make the classes more interesting and interactive.
4. All the faculty members were informed to strictly adhere to the disciplinary norms of the college and no compromise is to be done when it comes to institute discipline. Further the faculty members were informed to understand their role and responsibilities and perform the same accordingly. *go by*
5. All the faculty members of the department were informed to involve in organaing all the activities of the department. The department should work as a team and coordinate with each other for the smooth conduct of the activities. There should be proper cooperation and coordination among the department members.
6. The department meeting is to be conducted regularly (at least one meeting in a month).

The meeting was concluded with vote of thanks by Mr. Manjunath.M

Name and Signature of the Faculty Members

1. Mr. Manjunath.M *Manjunath*
2. Ms. Pavithra. S T *PS*
3. Ms. Bhavya Vikas *Bhavya*
4. Mr. Gowrisha *Gowrisha*



Institute
Manjunath