



RV Institute of Management®

CA 17, 36th Cross Rd, 26th Main, 4th T Block East,
Jayanagar, Bengaluru - 560041, Karnataka, India

Autonomous
Institution Affiliated
to Bangalore City
University

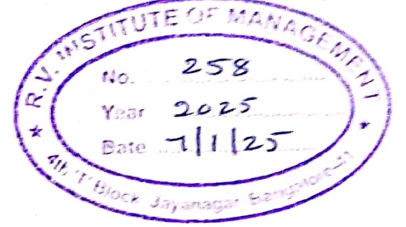
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QS I-Gauge Diamond Rated

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Ref: 435/RVIM/MBA/2024-25

Date: 01.01.2025

To,
The Hon. Secretary,
R S S Trust,
II Block, Jayanagar,
Bengaluru-560011



Respected Sir,

Sub: Request for sanction of Annual Increment.

With reference to the above, we herewith forward the Annual Performance Assessment letter issued by RSST and service register in respect of the following staff members whose increment is due in January-2024 along with increment register.

Sl. No.	Name	Designation
1 ✓	Dr. Noor Firdoos Jahan ✓	Professor ✓
2 ✓	Dr. Anupama K Malagi ✓	Professor ✓
3 ✓	Dr. Jahnvi M ✓	Associate Professor ✓
4 ✓	Ms. Sowmya D S ✓	Assistant Professor ✓
5 ✓	Mr. Manjunath S K ✓	Assistant Professor ✓
6 ✓	Ms. Pooja R Takalkar ✓	Assistant Professor ✓
7 ✓	Mr. Manjunath L ✓	Clerk ✓
8 ✓	Mr. Ashok Kumar Reddy B ✓	Lab Technician ✓
9 ✓	Mr. Kumar S T ✓	Lab Assistant cum Driver ✓
10 ✓	Mr. Padma Prasad G K ✓	Junior Assistant ✓

Kindly acknowledge. For your kind consideration and approval.

Thanking you,

Truly yours

(Dr. Purushottam Bung)
Professor and Director

Hon. Secretary
Rashtriya Sikshana Samithi Trust
II Block, Jayanagar, Bengaluru - 560011

Encl: 1. SRs -10 no's and Annual Performance letter 10 no's.

R. V. Institute INCREMENT

Samithi Trust
of Management
REGISTER

MONTH & YEAR ...Jan..:APR..(S.No. etc)

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Sl. No	Name	Designation	Date of Last Increment/DOJ/Scale Granted	Date of Present Increment
01	DR NICEER EIRDOOS JAHAN	PROFESSOR	01.01.2024	01.01.2025
✓	EMP ID - 5150			
02	DR. ANUPAMA K. MALAGI	PROFESSOR	01.01.2024	01.01.2025
✓	EMP ID - 5153			
03	MS. SOUMYA	ASSISTANT PROFESSOR	01.01.2024	01.01.2025
✓	EMP ID - 5161			
04	DR. JALINANT. M	ASSOCIATE PROFESSOR	01.01.2024	01.01.2025
✓	EMP ID - 7233			

For RSS Trust office use

12/11/24

Scale of Pay	Present Basic Pay	Rate of Increment	Pay after Increment	Director's Recommendation
69000 - 91200	12680/-	3600/-	130400/-	As per Ph cycle 2023-24
✓				Good performance
69000 - 91200	113200/-	3500/-	116700/-	"Exceeded Expectations"
✓				
73100 - 120400	61200/-	1800/-	63000/-	"Met Expectations"
✓				Recommended for Increment
48200 - 704200	42900/-	2900/-	100800/-	"Exceeded Expectations"
✓				Recommended for Increment

Certificate

Certified that the staff member(s) were/was not on LWP, requiring the postponement of increment

Certified that no disciplinary proceedings are pending against the staff member(s) mentioned above.

Certified that the work, character and conduct are satisfactory.

Administrative Officer

Director



REGISTER

MONTH & YEAR : Jan-2025 (S.No-25 to 28)

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Sl. No	Name	Designation	Date of Last Increment/DOJ/Scale Granted	Date of Present Increment
05	MR. MANJUNATH S.K	ASSISTANT PROFESSOR	01.01.2024	01.01.2025
	EMP ID - 5186			
06	MS. POOTA TBKALKAR	ASSISTANT PROFESSOR	01.01.2024	01.01.2025
	EMP ID - 3031			
07	MR. ASHOK KUMAR REDDY	LAB TECHNICIAN	01.01.2024	01.01.2025
	EMP ID - 5180			
08	MR. MANJUNATH L	CLERK	01.01.2024	01.01.2025
	EMP ID - 5181			

For RSS Trust office use

03/01/25

Scale of Pay	Present Basic Pay	Rate of Increment	Pay after Increment	Director's Recommendation
31100-182100	49800/-	1500/-	51300/-	As per PA cycle 2023-24 overall perf. is rated as "MET EXPECTATIONS"
				Recommended for Increment
37100-182100	38300/-	1100/-	39300/-	"Met Expectation"
				"Met Expectation"
21100-550-24600-600-37300	25200/-	600/-	25800/-	"Met Expectation"
1000-650-29600-350-32600				"Met Expectation"
850-3600-990-32800-1100-41600				"Met Expectation"
23500-550-24600-600-37300	28300/-	650/-	28950/-	"Met Expectation"
650-24600-350-32600-250-34000-350-32600-1100-41600				"Met Expectation"
1250-41600				"Met Expectation"

Certificate

Certified that the staff member(s) were/was not on LWP, requiring the postponement of increment

Certified that no disciplinary proceedings are pending against the staff member(s) mentioned above.

Certified that the work, character and conduct are satisfactory.

Administrative Officer

Director

of Management REGISTER

MONTH & YEAR ...

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... 2025 (Same record to)

Sl. No	Name	Designation	Date of Last Increment/DOJ/Scale Granted	Date of Present Increment
09	MR. PADMA PRASAD G.K	JUNIOR ASSISTANT	01.01.2024	01.01.2024
	EMP ID - 5182			
10	MR. KUMAR. S.T	LAB ASSISTANT CUM DRIVER	01.01.2024	01.01.2024
	EMP ID - 6516			

For RSS Trust office use

- Annual Increment for S.No. 01 to 10 is Sanctioned w.e.f 01-01-2025,

Hon. Secretary

Pashtreya Sikshana Samithi Trust
II Block, Jayanagar, Bengaluru - 560011

Date 03/01/2025



Scale of Pay	Present Basic Pay	Rate of Increment	Pay after Increment	Director's Recommendation
22100-550-22100-600-27000-	30250/-	750/-	31100/-	As per PA cycle 2023-24
650-22100-750-32600-850-36000				Overall Perf + reward by
450-32600-11000-46600-46400				Met Expectations
				Recommended for Increment
22100-550-22100-600-27000-	22600/-	600/-	23200/-	" "
600-22600-650-24600-750-31400				" Merit met Expectation "
850-31400-950-34800-11000-12000				" "

Certificate

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Certified that no disciplinary proceedings are pending against the staff member(s) mentioned above.

Certified that the work, character and conduct are satisfactory.

Administrative Officer

Director