



**RV Institute of Management®**

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Autonomous  
Institution Affiliated  
to Bangalore City  
University

Approved by AICTE,  
New Delhi, Accredited  
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**REPORT ON**  
**APTITUDE SKILLS TRAINING**  
**Conducted by: Center for Career Development**  
**Trainer: Mr. Pavan, Trainer**

| Date       | Topics Covered       | Class                                       | No of students |
|------------|----------------------|---------------------------------------------|----------------|
| 29-06-2024 | Employability Skills | 2nd Semester MBA ( 2023-25)Section –B1 & B2 | 120            |
| 31-08-2024 | Group Discussion     | 2nd Semester MBA ( 2023-25)Section          | 8              |
| 1-09-2024  | Personal Interview   | 2nd Semester MBA ( 2023-25)Section          | 24             |
| 31-08-2024 | Personal Interview   | 2 <sup>nd</sup> Semester MBA (2023-25)      | 8              |

**Overview:**

As part of the Employability Skill for MBA students (Batch 2023–25), **Mr. Pavan**, Consultant Trainer, conducted training on **Employability skills, Group Discussion & Personal Interview**. These sessions were designed to strengthen students understand corporate expectations, develop structured responses, participate effectively in group discussions, and present themselves confidently during interviews. It also strengthened essential employability skills such as professional etiquette, problem-solving ability, and workplace readiness.

**Objectives of the Training Sessions:**

To enhance students' employability skills by equipping them with essential competencies  
To enhance such as communication, problem-solving, teamwork, adaptability, and professional workplace behavior required to succeed in today's competitive job market.

**Agenda / Flow of the Event:**

- ☑ Concept **Introduction** – Introduction to employability skills
- **Illustrative Examples** – Real-time examples demonstrated how candidates can perform confidently
- **Practice Exercises** – Mock GDs and interview practice sessions were conducted to strengthen communication and confidence.
- **Shortcut Methods & Tips** – Practical tips and strategies were shared to handle GD topics
- **Interactive Q&A** – Students clarified doubts related to GD, PI, and essential employability skills expected by recruiters.
- **Summary & Key Takeaways** – Key learnings highlighted ways to improve employability and perform better in placement processes.

**Learning Highlights:**

- Students gained strong conceptual clarity on **to improve employability and perform better in placement process**
- Mock GDs and interview practice sessions were conducted to strengthen communication and confidence.
- The session strengthened essential employability skills required to improve placement readiness and workplace success.

#### Student Engagement:

The sessions were highly participatory, students actively participated and gave their best during mock GD/PI and also got few inputs as feedback.

#### Outcome / Takeaway:

Students learned ways to improve employability and perform better in placement processes.

#### Photo Gallery;

Mr. Pavan 9739622236 107

| Sl. no | Date    | Students                    | Topic                | Duration               | Sign.    |
|--------|---------|-----------------------------|----------------------|------------------------|----------|
| 1      | 29/6/24 | 2 <sup>nd</sup> Semester B1 | EMPLOYABILITY SKILLS | 2-Hours                | Pavan.BN |
| 2      | 29/6/24 | 2 <sup>nd</sup> Semester B2 | EMPLOYABILITY SKILLS | 2-Hours                | Pavan.BN |
| 3      | 31/8/24 | SGTPS (8)                   | GD (F2P)             | 25hrs                  | Pavan.BN |
| 4      | 1/9/24  | 24 students                 | PI (F2P)             | 6hrs                   | Pavan.BN |
| 5      | 3/8/24  | 8 students                  | PI                   | 2hrs                   | Pavan.BN |
|        |         |                             |                      | 14.5hrs                |          |
|        |         |                             |                      | 14.5hrs @ 1200/-       |          |
|        |         |                             |                      | Total value = 17,400/- |          |
|        |         |                             |                      | Less: TDS @ 2% = 348/- |          |
|        |         |                             |                      | 17,052/-               | 69       |

Remuneration/hr = Rs 1200/hr  
 Total amount = Rs 17,400/-

Sd/-



Dr. Purushottam Bung  
 Professor & Director RVIM