



Rashtreeya Sikshana Samithi Trust
R V Institute of Management

CA – 17, 36th Cross, 26th Main, 4th T Block Jayanagar, Bangalore – 41

Internal Quality Assurance Cell

Minutes of the Meeting

A quarterly IQAC members meeting was held on 20th July, 2018 from 4.00 pm onwards in the board room of the institute to discuss the following agenda:

1. Reading and Approval of minutes of the meeting held on 19 February, 2018.
2. Presentation on activities and programmes organized in the last quarter.
3. To update on the new quality initiatives taken by the institute.
4. To discuss on preparation for Re-Accreditation.
5. Plan for the Future
6. To take suggestions from the members for continuous improvement of quality.
7. Any other issues with the permission of the chair.

The meeting was presided over by the Dr. Purushottam Bung, Director and the following members were present in the meeting.

2. Sri Karan Kumar H
3. Smt. Shashikala Chakrapani
4. Dr. D R Rajashekhar Swamy
5. Dr. Noor Firdoos Jahan
6. Dr. Anupama K Malagi
7. Prof. Manjunath S M
8. Prof. Gowrisha
9. Prof. Payal Jindal
10. Prof. Dileep
11. Ms. Namratha Shetty

Minutes

IQAC meeting was started with welcome address by Mr. Gowrisha, Coordinator of IQAC and Sri. B N Vijaya Kumar, MLA, Jayanagar Constituency, Bangalore, who was one of the

Member of IQAC passed away on 4 May, 2018. In this regard the members of IQAC expressed their deepest condolences and observed two minutes silence.

1. Reading and Approval of minutes of the meeting held on 19 February, 2018.

Dr. Anupama K Malagi presented the minutes of the previous meeting and action taken report. All the members approved the previous meeting minutes along with Action Taken Report and adopted the same.

2. Presentation on activities and programmes organized in the last quarter.

Dr. Anupama K Malagi made a presentation about the various activities and programmes organized by the institute during the stated period which includes;

- Industry Institutional Interactions
- Industry Visits
- Seminar and Symposium
- Workshops
- Extra-Curricular Activities
- Placement Training
- Centre for Social Responsibility
- Centre for Innovation, Entrepreneurship and Incubation
- Centre for Research and Extension
- Centre for I T and Management
- Centre for Alumni Relations

3. To update on the new quality initiatives taken by the institute.

Following new initiatives taken were presented before the members for their comments and suggestions:

Academic and Institutional excellence

- Course Docket
- Strengthening our relationship with Alumni
- Industrial visits and tours

Innovative events

- Innoviz
- Venture Fest
- Achievers Day Celebrations
- PGCET Crash Course

- Research Colloquium series

Other Events and Initiatives

- International Women's Day Celebrations
- International Yoga Day Celebrations
- NIPM Foundation Day
- Industry Institute Interaction series
- Introduced Open Book Test and Preparatory Examination
- RVIM Centre for Innovation, Entrepreneurship and incubation
- RVIM Students Council
- Collaborating with other premiere Institutions including;
 - a. IIT, Chennai
 - b. TISS, Mumbai
 - c. MAHE, Manipal
- International Collaborations
 - a. SANIM anchored by TISS, Mumbai
 - b. UKISEEN anchored by IIT, Chennai
 - c. Austin University, USA
 - d. Institute of Productivity, UK
- Applied for 2(f) and 12B recognition by the UGC

Teacher Evaluation Plan

- API: Maximum: 100 points: Minimum desired is 60 points
 - a. Students Feedback: 25 points
 - b. HOI evaluation on overall academic performance: 25 points
 - c. Contribution to Institution building: 25 points
 - d. Execution of responsibilities (Major and Minor): 25 points
- RPI: Minimum desired is 50 points
 - a. Publications in peer reviewed journals: 20 per publication
 - b. Book publication with ISBN No.: 25 points
 - c. Participation and presentation in reputed conferences: 10 points per conference
 - d. Consultancy to the organizations, Govt. departments, NGOs, etc: 25 points for each completed assignment
 - e. Funded research projects: Major- 50 points and Minor – 25 points

Admissions

- Proactive admissions committee

- Admission material: Prospectus, four page brochure, Poster, flier, updated promotional video, etc.
- Admission promotion: All the NAAC accredited UG Institutions of Karnataka, Telangana, AP, TN and Kerala
- PG CET crash course: 58 students participated
- Updated live website
- Social media presence
- Virtual presence on MBAuniverse.com
- Participating in ATMA as well along with MAT
- INNOVIZ

4. To discuss on preparation for Re-Accreditation.

The Coordinator of the IQAC explained about preparation of SSR and Documentation as per new guidelines by the NAAC.

The members are also informed about the Future Plans of the IQAC on;

- Strategic Retreat tentatively in the month of August.
- Academic and Administrative Audit on 13th & 14th August 2018.
- Planning for the new Academic year.
- Preparation for NAAC Re-accreditation where all the faculty members are actively involved for documentation process.
- Preparation for NBA: Dr. Noor Firdoos Jahan presented the Graduate Attributes, POs and PEOs which were discussed during the NBA Week.
- Preparation for Autonomy

5. Plan for the Future

- Collaborating with IBM to offer Diploma in Business Analytics
- Organizing FDPs and Workshops
- Details of FDP scheduled on 10th August 2018 were submitted to the IQAC.
- All Semesters Training Calendar prepared

6. To take suggestions from the members for continuous improvement of quality.

Discussion and members' suggestions:

- a. Dr. Purushottam Bung and Ms. Payal Jindal briefed about the initiatives taken for strengthening the students profiling. They told that the discussions are on with leading firms like Go-cubes and Aspire-Minds to take up the students profiling more effectively. Dr. Bung suggested institutionalizing the student profiling and training calendar.
- b. Ms. Namrtha Sheety, student representative, shared her opinion on existing placement training and it was decided to take written feedback after each training session instead of at the end of the entire training programme. Dr. Noor Firdoos suggested to include few open ended questions also in the feedback from which can be standardized for all the workshops and training programmes.
- c. The members were briefed about the measures taken to invite new companies from different part of the country for campus recruitment.
- d. Dr. D R Rajashekhar Swamy pointed out that, Course Docket given to the students were not utilized effectively by them because it was in soft form (CD). Dr. Purushottam Bung said that the print version of the Course Docket can be given from the coming academic year onwards. Members appreciated the same.
- e. Mr. Karan Kumar H suggested to take-up industry internship by each faculty in the institute. He also offered few such internship opportunities for the faculty members from different stream. He also suggested to conduct English Language training for all the students. He expressed the importance of psychometric test and training especially for HR students.
- f. Mr. Karan Kumar H appreciated the initiative taken by the institute for brand building specifically crash course for candidates who are appearing for PG CET and K-MAT.
- g. Ms. Namrtha Shetty expressed her concern about campus recruitment in the domain of HRM. The Director briefed about new initiatives planned with regard to improvement in placements.
- h. Smt. Shashikala Chakrapani, parent representative, appreciated the institute for having conducted good number of student development activities.

7. Any other issues with the permission of the chair.

- a. Inducting new members to the IQAC:
 - Dr. D R Rajashekhara Swamy – Prof. Department of General Management
 - Prof. Dileep – Assistant Prof. Department of Finance
 - Prof. Payal Jindal - Placement Officer
- b. Prof. Gowrisha will be relived from the IQAC since he has resigned.

At the end of the meeting, Dr. Noor Firdoos Jahan proposed Vote of thanks. She expressed her sincere gratitude to all the members for contributing to the healthy discussion related to various aspects of quality initiatives in the institute.

Sd /-

Director & Chairman IQAC