



Internal Quality Assurance Cell

Minutes of the Meeting

A quarterly meeting of IQAC members was held on 8th February, 2020 from 11.00 am onwards in IQAC center of the institute to discuss the following agenda:

1. Reading and Approval of the minutes of the meeting held on 21st Sept, 2019
2. Reconstitution of the IQAC
3. Presentation of the activities and programmes organized in the previous quarter
4. To discuss about preparation towards Autonomy-
 - Constitution of Academic Council
 - Constitution of Board of Studies
 - Constitution of Finance Committee
 - Constitution of Governing Body
5. To discuss about the new quality initiatives.
6. To seek suggestions from the members regarding continuous quality improvement.
7. Any other issues with the permission of the chair

The meeting was presided over by the Dr. Purushottam Bung, Chairman, IQAC, and the following members were present in the meeting.

1. Dr. R Krishna
2. Sri. Meghashyam Karanam
3. Dr. N.S.Narahari
4. Sri. Gururaj Deshpande
5. Dr. Sudha A. Rao
6. Ms. Ranjani Srinath
7. Ms. Shruthi Srinivasan
8. Dr. Anupama K Malagi
9. Dr. Noor Firdoos Jahan
10. Dr. A Narasima Venkatesh
11. Prof. N Nagasubba Reddy

12. Prof. Dileep
13. Ms. Anupama S M
14. Mr. Chethan Kumar
15. Mr. Nitesh Hegde
16. Ms. Kamakshi

Minutes

IQAC meeting commenced with welcome address by Dr. Anupama K Malagi, Coordinator IQAC. At the outset the Chairman welcomed new members for IQAC i.e. Dr. N.S.Narahari, Professor & IQAC Co-ordinator, RVCE, Sri. Gururaj Deshpande, Senior Vice President and Center Head – Infosys Bangalore, Chief Operating Officer, Edge Products, an Infosys Company, Dr. Sudha A. Rao, Senior Administrator-Academic Programmes, Global Alliances, Accreditations, Rankings, Office of the Dean (Programmes), IIM Bangalore. Smt. Ranjani Srinath, Dy General Manager, (F&A) MMTC Ltd, Bangalore and Smt. Shruthi Srinivasan, Alumni representative

1. Reading and Approval of the minutes of the meeting held on 21st Sept, 2019

Dr. Anupama K Malagi coordinator IQAC presented the minutes of the previous meeting and action taken report. All the members approved as no objection or comments were received.

2. Reconstitution of the IQAC:

Reconstitution of the IQAC as per NAAC Guidelines and inducting new members into the IQAC in the place of existing members

Sl No	Existing Members	New Members
1	Sri Karan Kumar, Chief Mentor Shruth & Smith Foundation Bangalore	Sri.Gururaj Deshpande Senior Vice President and Center Head – Infosys Bangalore Chief Operating Officer, Edge Products, an Infosys Company Bangalore
2	Dr R Krishna CEO, Ramanuja Management Services Bangalore	Dr N S Narahari Professor & NAAC Co-ordinator, R V College of Engineering Bangalore
3	Sri Meghashyam Karanam, Co-Founder, Megdap Innovations Bangalore	Dr Sudha Rao, Senior Administrator-Academic Programmes, Global Alliances, Accreditations, Rankings Office of the Dean (Programmes), IIM Bangalore.
4	Mrs Shashikala Chakrapani Parent representative	Ms Ranjani Srinath Dy General Manager, (F&A) MMTC Ltd, Bangalore
5	Mr Punith K S Alumni Representative	Ms Shruthi Srinivasan Alumni Representative

3. Presentation of the activities and programmes organized in the previous quarter

IQAC Coordinator explained about the various programs/events conducted during the last quarter to name a few major programmes;

- **Genesis** -the inauguration for the fresh batch of MBA students (2019-2021) was held on September 30, 2019. This was the 21st batch that was inducted and all the students and their parents participated.
- **Orientation Programme:** A very well chiseled and holistically designed orientation program was conducted from 1st October, to 11th October, 2019 (two weeks) for the students of first semester. Focus was on Leadership, Life skills, personality development, Entrepreneurial mindset, Image Management, Industrial Visit, Health and Hygiene, etc. Resource Persons included: Mr. Dipak Justine, Inner Circle, TED ex speaker, Mr. Ramani Venkat, NLP Specialist, Ms. Ramya Siddharth, Tatwa, Image Consultant, Disha Foundation, Mr. Chandramouli, Abylle Solutions, Cdr. Ravi Sundarajan, Visit to Akshay Patra etc.
- **Faculty Development Programme:** FDP was conducted for the faculty members of RVIM and other colleges on image management. The area of focus was about grooming, power dressing, nonverbal communication, teaching styles and advanced presentation tools like Canva. Resource Persons: Ms. Ramya Siddharth, Tatwa, Image Consultant and Team
- **Faculty Development Programme:** A 2 day FDP on Goods and Services Tax was organized in association with Institute of Chartered Accountants of India, Bangalore Chapter from 24th – 25th October 2019. Resource Persons: CA. Pavan Kumar, Dr. Purushottam Bung, CA Vinay K V, CA Venugopal G, CA Padmini V
- **Alumni Meet 2019:** Sammilana – Alumni Meet 2019 was organized at RVIM on 7th December 2019
- **Business Plan Competition:** Business Plan Competition was held for the 1st semester MBA students on 5th December, 2019. The students were grouped into 18 teams consisting of 10 members in each group for the event. The competition was organized as part of Business Planning and Regulation subject for 1st Semester MBA. The judges include Prof. Gurudutt Shenoy, Academic Consultant and Mr. Roshan Ranganath, RVIM Alumni and Entrepreneur.
- **Model Parliament Competition:** The objective of the event was to understand the various problems/issues which nag the country and to experience the taste of

parliamentary Democracy & Procedure to understand Role Clarity of performance as minister, Ruling Party Member, Opposition Party Member, etc. This was an interclass competition organized on 30.01.2020.

INSTITUTIONAL ACHIEVEMENTS:

- **Recognition as IIC under MHRD:** RVIM Centre for Innovation, Entrepreneurship and Incubation has been recognized as Institute Innovation Cell (IIC) under MHRD from last Quarter.
- **National Recognition by AIMS (Association of Indian Management Schools) and Gold Medal for RVIM-CSR Programmes:** The CSR Events Conducted during the Month of September 2019-Jan 2020 include- World Suicide Prevention Day, World Ozone Day, Swachhata Hi Seva 2019, World Animal Day, Adoption of Big Bird in Mysore Zoo, MOU with Swakrutha Charitable Trust (R) for working towards Women Empowerment, White Cane Day, Development work in Adopted villages, Rashtriya Ekta Diwas, Battery Recycling Project, World Toilet Day, Rural Immersion Programme/Service, Solid Waste Management, Communal Harmony Week, Constitution Day, Mass viewing of the Live Telecast from the Parliament, World AIDS Day, Swachhata Pakhwada, Cyclothon, Dental Camp at Adopted Village Attibele, Hosakote, SDGs Awareness during Flower Show, Sustainable Development Goals, Dental Camp at Adopted Village Aralumallige Doddaballapura.
- **Partnered with NIPM as Academic partners** in their Flagship Event NATCON 2019 (3 day event held from 25th to 27th Sept 2019) on the theme- “India’s Changing Paradigm: Skills and Entrepreneurship for Global Competitiveness” wherein there were 1200 delegates and the speakers were the who’s who from across different countries. 45 students from RVIM got the unique opportunity of shadowing these corporate leaders and gain lot of insights 10 Faculty members participated as delegates during this event
- **Organised a Symposium** on Institution Building for University, Engineering & B-schools In association with NIPM, Karnataka Chapter and IIM-Bangalore. This was a pre-conference event for NATCON 2019
- **Programmes organized by Finance Dept. during the period Oct 2019- Feb 2020:** World Investor’s Week By National Stock Exchange, Certification Course on Auditing , Certification Course on Corporate Valuation, Career Counseling Programme in association with ICAI, Bangalore and Workshop on Du-Pont Analysis and Altman Z Score .

- **Programmes organized by IT Dept during the period Oct 2019- Feb 2020:** Certificate course in Microsoft Office 2016, Computer Literacy Programme for Senior Citizens and 3-day Train the Teacher (T3) program under IBM collaboration
- **Programmes organized by Department of General Management for the period Oct 2019- Feb 2020:** Gender sensitization Session from ITC, Guest Lecture on Corporate Governance, Strategic Human League (SHL), "Name the Game", drama on Gender Equity and SHODH (Industry Analysis Competition)
- **Programmes organized by Department of Marketing Management for the period Oct 2019- Feb 2020:** Guest lecture on Marketing analytics - customer targeting, data driven decision, value creation and Jyothy Laboratories Success in Rural Marketing" was organized for the students of III semester as part of Rural & Agricultural Marketing, Rural Visit and Retail Visit
- **Programmes organized by Department of Human Resource Management for the period Oct 2019- Feb 2020:** Industry-Institute Interface on Mediation as an Alternate Dispute Resolution (ADR) Mechanism, Disruptions in the Industry and its Impact on Workforce of the Future and Training Process Practiced by PSU Banks and Private Sector Banks. Industrial Visit to Schneider Electric India Private limited, Attibele, Bangalore and Makino Pvt Ltd, Bangalore
- **Programmes organized by Centre for Entrepreneurship, Innovation & Incubation for the period Oct 2019- Feb 2020:** 2K Challenge, Introductory session to the bootcamp Entrepreneurship 101, Proof of Concept for the incubation ideas, Entrepreneurship Bootcamp 101, Student visit to E-Summit and IIT Bombay
- **Programmes organized and placement activities conducted by Centre for Training & Placements for the period Oct 2019- Feb 2020:** Mock Group Discussion, Mock Personal Interview, Resume writing, Business Etiquette, Public speaking, Inter & Intrapersonal, Emotional Intelligence, Leadership Skills, Presentation skills using scenario and case study etc. The placement for 3rd semester as on the date 109 were placed and highest salary Rs. 10.52 L p.a. and Average Salary is Rs. 4.67L p.a.

COLLABORATIONS:

- Signed MoU with FUEL for collaboration in setting up future skills lab- 01.01.2020

- Signed MoU with **UREKA Education Group, UK and INREGU, France** for collaboration in the area of Joint research, student and faculty internships, International Immersion programs, etc. - 23.01.2020
- Signed MoU with **NISAI, UK** to collaborate in the area of school & Preschool teachers' training and curriculum development – 30.01.2020
- Signed MoU with **Geetha Education Society** for imparting basic IT skills for students- 23.01.2020

4. To discuss about preparation towards Autonomy

- Discussed the road map for becoming autonomous and timeline proposed for the process was discussed.
- Discussed about few initiatives taken in terms of assessments & evaluation such as each faculty member should prepare two sets of question papers and internal board of studies will select one paper for examination and exchange of blue books for valuation by the internal faculty members. Further to this the Chairman IQAC added the visit of NMKRV to understand the process of Autonomous institutions' activities with regard to IQAC, BOS, Academic Council, Governing Body and Examination cell. Also discussed Constitution of Statutory Bodies as Per UGC Guidelines: IQAC Proposed the following names as external members (other than University & UGC nominees) for various bodies:
 - **Constitution of Academic Council:**
 - Dr Parasuraman, Director, SDMIMD Mysore,
 - Mr Srihari Udupa, Director, Agora Analytics, Bangalore,
 - Dr Prasanna Chandra, Director, Centre for Financial Management, Bangalore
 - **Constitution of Board of Studies:**
 - Dr Ramesh Rajagopalan, Associate Director, Master of Science in Business Analytics Program at UT Austin, McComb's School of Business,
 - Dr Vidyasagar, Professor & Dy Dean, Symbiosis Institute of Management,
 - Dr V Rajesh Kumar, Director, Vittam Praveena Gurushala, Bangalore
 - Dr Prashant Yatgiri, Professor, TAPMI
 - Dr Ajoy Kumar, Professor, SIT, Tumkur
 - Dr Gopal Mohapatra, Professor, IIMB
 - **Constitution of Governing Body:**
 - Mr A Rajan, Former Country Head, HDFC,
 - Dr A H Chachadi, Former Director, Kousali Institute of Management Studies, Karnatak University, Dharwad

The following time line was proposed and agreed upon in the preparations for autonomy:

Sl No	Time frame	Process
1	January 11, 2020 to January 31, 2020	Brainstorming sessions
2	February 2020	Approval of the time line by the IQAC and constitution of various bodies
3	February & March 2020	Criteria wise documentation+ Plan of action
4	March 2020	Approval of various bodies by Governing Council during the GC Meeting
5	April 2020	Review by Prof Sharma
	January to April	Preparedness for Autonomy with Mock Run
6	April 2020	Formation of Internal BoS, Academic Council, Governing Body, Finance Committee, BoE & conducting first meeting
7	May 2020	Incorporating suggestions & Mock Run
8	June 2020	Submission of proposal
9	July 2020	Submission of Application Form
10	October 2020	Peer Team Visit
11	November 2020	Grant of Autonomy
12	December 2020, January 2021, February 2021	Actual Meetings of BoS, Academic Council, Governing Body
13	Feb, March 2021	Publicising about Autonomous Program

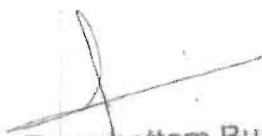
5. To seek suggestions from the members regarding continuous quality improvement:

- Dr. N.S.Narahari suggested taking students to National Law School for model parliament wherein students understand in a better manner .
- He suggested that in the placement data showing the median salary is better instead average salary which helps in NIRF also he suggested all the faculty have to change their mind set for Autonomous since whole responsibility is on the institution not on the University.
- Smt. Ranjani Srinath suggested to maintain a separate database of the students those who opt for higher studies.
- She expressed her view that institution can strengthen the industry connect in order to bridge the gap between industry and academia.
- Dr. Sudha Rao suggested students should be given more entrepreneurial opportunities to explore with an assurance from the Institution for placement

support after one or two years and they can attend placement drive from the institution.

6. Any other issues with the permission of the chair: There were no other issues discussed during the meeting. At the end of the meeting, Dr. Anupama K Malagi proposed Vote of thanks. She expressed her sincere gratitude and thanked the existing IQAC members i.e. Dr. R Krishna Sri, Meghashyam Karanam, Sri. Karan Kumar H, Smt. Shashikala, Mr. Punith and Mr. Purushotham Reddy for their great contribution towards improving the internal quality and achieving A+ grade in the NAAC. She also thanked newly inducted members and all the members for contributing to the healthy discussion related to various aspects of quality initiatives in the institute.

Director & Chairman IQAC


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