R V Institute of Management

Minutes of the Faculty Council Meeting

- **Date:** 06.03.2024
- **Time:** 4.00 PM – 5.00 PM
- **Venue:** RVIM Board Room

Agenda:

1. Subject Allocation for 2nd and 4th Semester MBA Courses
2. Academic Planning and Documentation
3. Strengthening Student Discipline and Alumni Engagement
4. Review of Teaching and Learning Practices

Members Present:

(All faculty members of RVIM MBA Department)

Proceedings:

The meeting began with the Director warmly thanking all faculty members for their wholehearted contribution to the Institute's **Silver Jubilee celebrations**. He appreciated the collective effort, enthusiasm, and teamwork that made the event a memorable milestone in RVIM's journey.

Subject Allocation:

The detailed subject allocation table is as under:

S. No.	Name of Faculty	Sem	Tentative Section*	Subject	Credits
1	**Dr. Purushottam Bung**	2	A,B & C	Health & Wellness (23MBA823)	2
2	**Dr. Aparna Rao K**	2	A,B & C	Human Resource Management (23MBA621)	3
3	**Dr. Noor Firdoos Jahan**	2	B	Human Resource Management (23MBA621)	3
		4	Mkt A	Integrated Marketing Communication (23MBA141)	3
4	**Dr. Tamizharasi. D**	2	B	Financial Management (23MBA321)	4
		4	Fin A	Risk Management and Derivatives (23MBA341)	3
5	**Dr. Srikanth. P**	2	C	Financial Management (23MBA321)	4
		4	Fin B	International Financial Management (23MBA342)	3
6	**Mr. Venkatesh CS**	2	A	Employability Skills (23MBA722)	2
		4	Core C	International Business (23MBA241)	3
7	**Dr. Santhosh M**	2	B	Application of Operations Research in Business (23MBA421)	4
		4	Mkt B	Product and Brand Management (23MBA142)	3
8	**Dr. Jahnavi M**	4	Fin B	Risk Management and Derivatives (23MBA341)	3
9	**Dr. Sumera Aluru**	2	A	Financial Management (23MBA321)	4
		4	Fin A	International Financial Management (23MBA342)	3

S. No.	Name of Faculty	Sem	Tentative Section*	Subject	Credits
10	**Ms. Anitha BM D'Silva**	2	B	Entrepreneurship and Start Up Management (23MBA221)	3
		4	Core B	International Business (23MBA241)	3
		4	Mkt B	Integrated Marketing Communication (23MBA141)	3
11	**Dr. Rashmi Shetty**	2	A	Entrepreneurship and Start Up Management (23MBA221)	3
		2	B	Employability Skills (23MBA722)	2
		4	Core A	Values – Ethics – ESG (23MBA242)	3
12	**Dr. Vinay KS**	2	C	Application of Operations Research in Business (23MBA421)	4
		2	A	Business Analytics Skills (23MBA721)	4
		4	SCM1	World Class Manufacturing (23MBA441)	3
13	**Dr. Uma Sharma**	2	C	Entrepreneurship and Start Up Management (23MBA221)	3
		4	Core B	Values – Ethics – ESG (23MBA242)	3
14	**Dr. Sunita Parameshwaran**	2	C	Employability Skills (23MBA722)	2
15	**Mr. Nagasubba Reddy**	2	C	Business Analytics Skills (23MBA721)	4
		4	BA1	Machine Learning using Python (23MBA541)	3

S. No.	Name of Faculty	Sem	Tentative Section*	Subject	Credits
16	**Ms. Sowmya. DS**	2	A	Human Resource Management (23MBA621)	3
		4	Core C	Values – Ethics – ESG (23MBA242)	3
		4	HRM 1	Managing Teams (23MBA641)	3
17	**Ms. Pooja Ravindra Takalkar**	2	B	Digital Marketing (23MBA121)	3
		2	A	Application of Operations Research in Business (23MBA421)	4
		4	SCM1	Business Process Improvement (23MBA442)	3
18.	**Dr. Swaraj Bharati**	2	C	Digital Marketing (23MBA121)	3
		4	Core A	International Business (23MBA241)	3
18	**(Dr). Kokila Kulkarni**	2	C	Human Resource Management (23MBA621)	3
		2	A,B & C	Health & Wellness (23MBA823) (3 sections)	2
19	**Ms. Shobhana Chandra**	2	A	Digital Marketing (23MBA121)	3
		2	B	Business Analytics Skills (23MBA721)	4
		4	Mkt A	Product and Brand Management (23MBA142)	3

***P.N.** Sections may be re-allotted if required based on time-table requirement.

Other Key Points discussed:

The following key points were shared by the Director

1. **Class Discipline & Timeliness**
   - Faculty are encouraged to begin and conclude classes on time.
   - In case of unavoidable delays, it would be thoughtful to inform the next faculty member so that adjustments can be made smoothly, ensuring no time is lost.
   - By being punctual ourselves, we set the right example for our students.
2. **Syllabus Coverage Review**
   - The Teaching and Learning Committee (TLC) will review syllabus coverage every month.
   - Planned sessions will be compared with actual sessions conducted.
   - This will help us identify gaps early and address them constructively.
3. **Event Planning & Course Dockets**
   - Faculty are requested to plan events in such a way that they are spread evenly across the semester, both before and after the mid-term examinations.
   - This distribution should also be reflected in the course docket for clarity.
4. **Event Coordination**
   - Whenever an event is planned, it would be helpful to share the details with the Academic Rigour Committee.
   - This ensures that the Institute Calendar can be updated accordingly.
5. **Alumni Engagement**
   - The Deputy Director suggested that alumni meetings may be organized on a quarterly basis, focusing on specific five-year batches (for example, 2011–13 to 2015–17, and so on). Such meetings can be scheduled throughout the year, thereby ensuring regular engagement with alumni groups and strengthening the Institute's alumni network.
   - Also, the faculty inviting alumni are requested to inform the Alumni Coordinator.
   - This allows the Alumni Committee to circulate information in advance through the alumni WhatsApp group, giving interested alumni the opportunity to participate.
   - Faculty are also encouraged to involve alumni wherever possible in events, as their presence enriches the learning environment and strengthens our community bonds.
6. **Course Dockets & Assignments**
   - Each course should have a course docket prepared well in advance and be shared with students on the first day of the semester and make it available on Quiklearn.
   - TLC will review these, and one copy post review should be kept in the library.

- Assignments and capstone projects must include submission dates in the evaluation plan, so that students can plan their work effectively.
- Announcing capstone projects after mid-term exams should be avoided.

7. Event Reporting

- After every event, a brief report should be prepared and submitted to IQAC within one week.

8. Basis of Allocation

- The subject allocation has been based entirely on the preferences submitted by faculty members.
- No new subjects have been assigned outside their choices.
- While reviewing the subject preferences submitted by faculty members, it was observed that in a few instances, choices were made for subjects that are not currently being offered in the curriculum. Faculty are kindly requested to avoid such selections in the future, so that the allocation process remains smooth and aligned with the actual course offerings.

Conclusion:

The Director emphasized that these practices are meant to support faculty, strengthen academic discipline, and enhance student learning. The meeting concluded on a positive note, with faculty members expressing their commitment to these shared goals.

Director