R V Institute of Management

Minutes of the Faculty Council Meeting

- **Date:** 02.04.2026
- **Time:** 03.30 PM – 04.30 PM
- **Venue:** RVIM Board Room

Agenda:

1. Update on SIP 2026 (Summer Internship Project) and Eye-checkup Camp
2. Academic Calendar: Reopening of Semesters, Exam Valuation, and BIDA Conference
3. Update on ARC (Academic Rigour Committee)
4. Upcoming Events: BNI Meeting, HR Conclave, and Anveshana
5. Infrastructure update: Impartus recording cameras
6. Aptitude Test on 7th April 2026
7. Review of Teaching Learning Centre (TLC) practices

Members Present:

All faculty members of RVIM MBA Department

Proceedings:

The meeting began with the Director warmly thanking all faculty members for their wholehearted contribution in the successful conduct of the examinations and welcome all to this faculty council meeting.

Proceedings of the Key Points discussed:

The following key points were shared by the Director

1. Summer Internship Project (SIP) 2026

- Students are encouraged to visit their SIP organizations throughout the semester, specifically during weekends, to work closely with them.

- Evaluation for the project will be conducted during the semester to ensure consistent progress and to sensitize students toward social organizations.
- As a direct outcome of the SIP initiative, a **Free Eye-checkup Camp** is scheduled for **6th April 2026**.

2. Academic Planning, Valuation & Special Working Days

- **Semester Reopening:** The **2nd Semester** will reopen on **6th April 2026**, followed by the **4th Semester** on **7th April 2026**.
- **BIDA Conference:** It was noted that faculty will be working on **Sunday, 12th April 2026**, for the BIDA conference.
- **Compensatory Off:** In lieu of the Sunday working day, a compensatory off is scheduled for **Tuesday, 21st April 2026**.
- **Examination:** The valuation of the exam answer scripts was discussed, with a focus on timely completion.
- **Aptitude Test:** An Aptitude Test for students is scheduled for **7th April 2026**, from **10.30 AM to 12.00 Noon**.

3. Institutional Events & Infrastructure

- **BNI Meeting**: Scheduled for 16th April 2026.
- **HR Conclave:** A major HR Conclave is slated for **25th April 2026**.
- **Anveshana:** Will be held on **May 9th, 2026**.
- **Infrastructure: Impartus recording cameras** have been successfully fixed in the Seminar Hall and Conference Hall for improved lecture capturing.

4. Teaching Learning Centre (TLC) & Course Dockets

- **Pedagogy Terminology:** The term "PPT" should not be listed as a pedagogy; faculty should use **"Interactive Classroom Discussion"** in the DRAFT format.
- **Evaluation Uniformity:** Components of evaluation must be standardized across all sections of a course.
- **Documentation:** Faculty must maintain **three hard copy printouts** of course dockets: one for TLC, one for the faculty member, and one for the Library for student reference.
- **Review Schedule:** Formal review of course dockets is scheduled for the **15th, 16th, and 17th**.

5. Academic Rigour Committee (ARC)

- **Event Planning:** Faculty must refer to the **Event Planner** before fixing event dates to ensure smooth coordination.
- **Leave Management:** In case of planned leave, faculty must provide and document an **alternative arrangement** for their sessions.
- **Punctuality:** Faculty are reminded to **start and end classes strictly on time**.
- **Timetable Coordination:** Any **timetable clashes** should be reported immediately to the ARC for resolution.

Conclusion:

The Director emphasized that these practices are meant to support faculty, strengthen academic discipline, and enhance student learning. The meeting concluded with the Director reiterating the importance of streamlined documentation, adherence to the academic calendar, and maintaining classroom discipline.

Director