Goals Plan: 2025-26 Goal Plan Staff Category: Self Development/Other Owner: S.T Kumar
Print Date: Jul 22, 2026

Self Development/Others-Qualification/ Skill upgradation

(Public)

Updated: Aug 17, 2025

Overdue	Start Date	Due Date
22 Days	Jul 1, 2025	Jun 30, 2026

More Info

Metric:

5 - Substantially Exceeds Expectations
4 - Exceeds Expectations
3 - Meets Expectations
2 - Approaching Expectations
1 - Requires Significant Improvement

Weight:

10%

Goals Plan: 2025-26 Goal Plan Staff Category: External Connect Owner: S.T Kumar
Print Date: Jul 22, 2026

External Connect-Support role in conducting of workshops/functions/events/programs. (Public)

Updated: Aug 17, 2025

Overdue	Start Date	Due Date
22 Days	Jul 1, 2025	Jun 30, 2026

More Info

Metric:

5 - Substantially Exceeds Expectations
4 - Exceeds Expectations
3 - Meets Expectations
2 - Approaching Expectations
1 - Requires Significant Improvement

Weight:

5%

Goals Plan: 2025-26 Goal Plan Staff Category: Self Development/Other Owner: S.T Kumar
Print Date: Jul 22, 2026

Other - Administrative Staff - Support to HOI in department / Institution progression (Public)

Updated: Aug 17, 2025

Overdue	Start Date	Due Date
22 Days	Jul 1, 2025	Jun 30, 2026

More Info

Metric:

5 - Substantially Exceeds Expectations
4 - Exceeds Expectations
3 - Meets Expectations
2 - Approaching Expectations
1 - Requires Significant Improvement

Weight:

5%

Goals Plan: 2025-26 Goal Plan Staff Category: Administration & Management
Owner: S.T Kumar Print Date: Jul 22, 2026

Administration - Support to the examination related activities and other activities whenever required (Public)

Updated: Aug 17, 2025

Overdue	Start Date	Due Date
22 Days	Jul 1, 2025	Jun 30, 2026

More Info

Metric:

5 - Substantially Exceeds Expectations
4 - Exceeds Expectations
3 - Meets Expectations
2 - Approaching Expectations
1 - Requires Significant Improvement

Weight:

5%

Goals Plan: 2025-26 Goal Plan Staff Category: Administration & Management
Owner: S.T Kumar Print Date: Jul 22, 2026

Administration & Management-Contribution towards strengthening internal/external relationships / Institution

progression / Departmental progression (Public)

Updated: Aug 17, 2025

Overdue	Start Date	Due Date
22 Days	Jul 1, 2025	Jun 30, 2026

More Info

Metric:

5 - Substantially Exceeds Expectations
4 - Exceeds Expectations
3 - Meets Expectations
2 - Approaching Expectations
1 - Requires Significant Improvement

Weight:

5%

Goals Plan: 2025-26 Goal Plan Staff Category: Administration & Management
Owner: S.T Kumar Print Date: Jul 22, 2026

Administration & Management-Support during compliance agencies visits and compliance and Institutional governance activities (Public)

Updated: Aug 17, 2025

Overdue	Start Date	Due Date
22 Days	Jul 1, 2025	Jun 30, 2026

More Info

Metric:

5 - Substantially Exceeds Expectations
4 - Exceeds Expectations
3 - Meets Expectations
2 - Approaching Expectations
1 - Requires Significant Improvement

Weight:

5%

Goals Plan: 2025-26 Goal Plan Staff Category: Administration & Management
Owner: S.T Kumar Print Date: Jul 22, 2026

Administration & Management-Documentation and supporting in library activities and maintenance (Public)

Updated: Aug 17, 2025

Overdue	Start Date	Due Date
22 Days	Jul 1, 2025	Jun 30, 2026

More Info

Metric:

5 - Substantially Exceeds Expectations
4 - Exceeds Expectations
3 - Meets Expectations
2 - Approaching Expectations
1 - Requires Significant Improvement

Weight:

20%

Goals Plan: 2025-26 Goal Plan Staff Category: Administration & Management
Owner: S.T Kumar Print Date: Jul 22, 2026

Documentation - Follow up of routine preventive maintenance schedule and Punctual and able to work on a flexible schedule (Public)

Updated: Aug 17, 2025

Overdue	Start Date	Due Date
22 Days	Jul 1, 2025	Jun 30, 2026

More Info

Metric:

5 - Substantially Exceeds Expectations
4 - Exceeds Expectations
3 - Meets Expectations
2 - Approaching Expectations
1 - Requires Significant Improvement

Weight:

15%

Goals Plan: 2025-26 Goal Plan Staff Category: Administration & Management
Owner: S.T Kumar Print Date: Jul 22, 2026

Transportation & Management-Domain specific (Driving) and professional execution of duties- Personal safety, safe parking, safety equipment, seat belts, jumping red lights, exceeding speed limits etc (Public)

Updated: Aug 17, 2025

Overdue	Start Date	Due Date
22 Days	Jul 1, 2025	Jun 30, 2026

More Info

Metric:

5 - Substantially Exceeds Expectations
4 - Exceeds Expectations
3 - Meets Expectations
2 - Approaching Expectations
1 - Requires Significant Improvement

Weight:

30%